Subject Code: 01SL0101

Subject Name: Communication Skills

B.Tech. Year - I

Objective: As students would make a transition to higher education, it is required that they develop an ability to comprehend written texts focusing on science and technology as well as the skill to compose different forms of academic writing. The course aims at equipping the students with basic competence in reading and writing for the purposes of their academic requirements.

Credits Earned: 4 Credits

Course Outcomes: After completion of this course, student will be able to

➢ Comprehend texts based on science and technology

➢ Develop the ability to interpret informative and analytical texts

➢ Evolve an understanding of components of academic writing

➢ Explain technical concepts in written form

➢ Compose written texts for the purposes of academic writing

Pre-requisite of course: NA.

Teaching and Examination Scheme

Teaching Scheme (Hours)			Credits	Theory Marks			Tutorial/ Practical Marks		Total Marks
Theory	Tutorial	Practical		ESE (E)	IA	CSE	Viva (V)	Term work (TW)	
2	0	2	3	50	30	20	25	25	150

Contents:

Unit	Topics	Contact Hours
1	**Introduction to Academic Reading** • Reading Skills: An Overview • Meaning and Interpretation • Informative and Analytical Texts • Viewpoint and Main Ideas	
2	**Academic Reading: Practice** • Section I, II & III of Exercises for Reading Comprehension* *From *Technical Communication (Page 55-66)*	
3	**Introduction to Academic Writing** • Organization of Ideas • Coherence • Grammar, Punctuation and Usage • Citing References	
4	**Academic Writing: Practice** • Paragraph Development • Explanation of Concepts • Assignments • Project Reports	
	Total Hours	

References:

1. Technical Communication by Meenakshi Raman (Oxford)
2. Comprehension 1 by D'Arcy Adrian-Vallance and Lewis Lansford (Longman)
3. 501 Reading Comprehension Passages, Learning Express, New York
4. Building Academic Reading Skills, Book 1, Dorothy Zemach
5. The Allyn& Bacon Guide To Writing Third Edition,John D. Ramage, John C. Bean,June Johnson, Longman

6. The Norton Field Guide to Writing with Handbook, Second Edition, W W Norton & Company

7. Oxford Guide To English Grammar by John Eastwood (Oxford)

8. Essential Grammar in Use by Raymond Murphy (Cambridge)

9. Longman Dictionary of Common Errors

Suggested Theory distribution:

The suggested theory distribution as per Bloom's taxonomy is as per follows. This distribution serves as guidelines for teachers and students to achieve effective teaching-learning process

Distribution of Theory for course delivery and evaluation					
Remember	Understand	Apply	Analyze	Evaluate	Create
20%	20%	30%	15%	10%	5%

Instructional Method:

a. The course delivery method will be discussion-based lectures, workshops, seminars role play, Quiz, brainstorming etc.

b. The internal evaluation will be done on the basis of continuous evaluation of students through various activities.

c. Students will use supplementary resources such as online videos, NPTEL videos, e-courses, Language lab sessions etc.

Supplementary Resources:

1. www.my**englishguru**.com/
2. www.**englishpage**.com/
3. www.paragraphpunch.com/
4. https://www.**britishcouncil**.in/