**Semester – I**

**Subject Name: Communication Skills-I**

**Subject Code: 09SL0101**

**Course Description:**

The Course aims at developing reading and writing skills of learners in the context of engineering. The Course introduces the learners to a range of texts and entails a set of tasks and activities with respect to reading and writing. The learners will also be exposed to the structural and cultural aspects of use of language in different contexts.

**Course Objectives:**

1. To develop reading skills for a variety of academic purposes
2. To evolve effective writing skills for different assignments of academic nature
3. To enhance their understanding of language in context

**Credits Earned:** 1 Credit

**Course Outcomes:** At the end of the semester the students will:

* Acquire basic knowledge of decoding written content
* Be able to develop comprehension skills, improve vocabulary, use proper grammar, and acquire writing skills in English.

**Pre-requisite of course:** NA.

**Teaching and Examination Scheme**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Teaching Scheme (Hours) | | | Credits | Theory Marks | | | Tutorial/ Practical Marks | | Total Marks |
| Theory | Tutorial | Practical | ESE | IA | CSE | Viva\* | Term work |
| 0 | 0 | 2 | 1 | 00 | 30 | 20 | 25 | 25 | 100 |

\*Viva will be based on Presentation and Assignments

1. **Assignments**: Students will write 3 assignments. It carries 20% of the total marks of the course.

2. **Term Paper:** A short article on the topics given. The term paper carries 20% of the total marks of the course.

3. **Term-End presentation**: Students will make a presentation based on their term paper at the end of the semester. Presentation carries 20% of the total marks of the course.

4. **Viva:** Viva will be conducted at the end of the semester which carries 20% of the total marks of the course.

5. **In-Class Participation**: It carries 20% of the weightage of the total marks of the course.

**Contents:**

|  |  |
| --- | --- |
| **Unit** | **Course Contents** |
| **Unit-1** | **Introduction to Reading Skills** |
|  | 1. Reading & Structure (Tenses, Parts of Speech, Types of Sentences, Subject Verb Agreement, Modals, Active-Passive) 2. Techniques of Reading 3. Reading Different Types of Texts (Essays, Articles, Stories, Reports, Surveys, Reference Books) 4. Reading Comprehension Passages (8 passages) |
| **Unit-2** | **Introduction to Writing Skills** |
|  | 1. Writing for Different Purposes 2. Applications & Emails 3. Assignments 4. Event Reports (Industrial Visits, In-House Events, Participation in External Events) |

**Reference Books:**

1. Technical Communication: Principles and Practice by Meenakshi Raman (Oxford)