



**Semester – I**

**Subject Name: Communication Skills-I**

**Subject Code: 09SL1101**

**Course Description:**

The Course aims at developing reading and writing skills of learners in the context of engineering. The Course introduces the learners to a range of texts and entails a set of tasks and activities with respect to reading and writing. The learners will also be exposed to the structural and cultural aspects of use of language in different contexts.

**Course Objectives:**

1. To develop reading skills for a variety of academic purposes
2. To evolve effective writing skills for different assignments of academic nature
3. To enhance their understanding of language in context

**Credits Earned:** 1 Credits

**Course Outcomes:** At the end of the semester the students will:

- Acquire basic knowledge of decoding written content
- Be able to develop comprehension skills, improve vocabulary, use proper grammar, and acquire writing skills in English.

**Pre-requisite of course:** NA.

**Teaching and Examination Scheme**

Teaching Scheme (Hours)			Credits	Theory Marks			Tutorial/ Practical Marks		Total Marks
Theory	Tutorial	Practical		ESE	IA	CSE	Viva*	Term work	
0	0	2	1	00	30	20	25	25	100

\*Viva will be based on Presentation and Assignments

1. **Assignments:** Students will write 3 assignments. It carries 20% of the total marks of the course.
2. **Term Paper:** A short article on the topics given. The term paper carries 20% of the total marks of the course.
3. **Term-End presentation:** Students will make a presentation based on their term paper at the end of the semester. Presentation carries 20% of the total marks of the course.



4. **Viva:** Viva will be conducted at the end of the semester which carries 20% of the total marks of the course.

5. **In-Class Participation:** It carries 20% of the weightage of the total marks of the course.

**Contents:**

<b>Unit</b>	<b>Course Contents</b>
<b>Unit-1</b>	<b>Introduction to Reading Skills</b>
	<ol style="list-style-type: none"><li>1. Reading &amp; Structure (Tenses, Parts of Speech, Types of Sentences, Subject Verb Agreement, Modals, Active-Passive)</li><li>2. Techniques of Reading</li><li>3. Reading Different Types of Texts (Essays, Articles, Stories, Reports, Surveys, Reference Books)</li><li>4. Reading Comprehension Passages (8 passages)</li></ol>
<b>Unit-2</b>	<b>Introduction to Writing Skills</b>
	<ol style="list-style-type: none"><li>1. Writing for Different Purposes</li><li>2. Applications &amp; Emails</li><li>3. Assignments</li><li>4. Event Reports (Industrial Visits, In-House Events, Participation in External Events)</li></ol>

**Reference Books:**

1. Technical Communication: Principles and Practice by Meenakshi Raman (Oxford)