

Meeting of the Board of GovernanceDate:- 10th February, 2021

Venue:- MC-301, Marwadi University, Rajkot.

Time:- 11:00 AM

Item Nos.	Agenda
1	Confirmation of the Minutes of the 15 th Meeting of Board of Governance of the University held on 30 th October, 2020.
2	Action Taken Report of the Minutes of the 15 th Meeting of the Board of Governance of the University held on 30 th October, 2020.
3	Appointment of Provost-Marwadi University
4	Extension of Approval for the Academic Year: 2021-22


Naresh Jadeja
Registrar

**Minutes of the 16th Meeting of
Governing Body
Held on 10th February, 2021**

The 16th meeting of the Governing Body was held on 10th February, 2021 at 11:00 AM at the Central Board Room [MC-301] of Marwadi University. The meeting was Chaired by Mr. Ketan Marwadi, President, Marwadi University.

The President, Marwadi University welcomed all the distinguished members of Governing Body.

The agenda for the day was taken up as below:

Item No. 1 – Confirmation of the minutes of the 15th meeting of the Governing Body of Marwadi University held on 30th October, 2020.

The minutes of the 15th meeting of Governing Body of Marwadi University held on 30th October, 2020 was circulated amongst the members of the board for their comments / observations. No comments/observations were received from any of the members.

The board was requested to consider the same and confirm the minutes.

The board agreed to confirm the minutes and resolved as below:

Resolution:

RESOLVED that minutes of the 15th meeting of Governing Body of Marwadi University held on 30th October, 2020 be Confirmed.

Item No. 2 – Action Taken Report on the minutes of the 15th meeting of the Governing Body of Marwadi University held on 30th October, 2020.

The Action Taken Report on the resolution of the said Governing Body meeting was placed before the board for consideration and was requested to accept.

The board considered the same and resolved as below:

Resolution:

RESOLVED that the actions taken on the decisions of 15th meeting of the Governing Body of Marwadi University held on 30th October, 2020 are **ACCEPTED** as reported.

Item No. 3 – Appointment of Provost – Marwadi University.

It was presented that a search committee was formed by the President, Marwadi University for the selection of candidature as the Provost, Marwadi University.

Members of search committee reviewed the detailed profile and credentials. Focusing upon the Vision and Mission of Marwadi University and its zeal to flourish as a world class university, the members unanimously agreed upon the recommendation of search committee and approved appointment of Prof. (Dr.) Sandeep Sancheti as Provost (Vice-Chancellor) of Marwadi University for a term of 3 years.

Resolution:

RESOLVED that as recommended by the search committee, the appointment of Prof. (Dr.) Sandeep Sancheti as the Provost (Vice-Chancellor) of Marwadi University for a term of 3 years shall be approved.

Item No. 4 – Extension of Approval for the Academic Year: 2021-22.

- * Faculty of Pharmacy
- * Faculty of Physiotherapy
- * Faculty of Architecture – Nil Intake

The Academic Council of Marwadi University recommended and proposed to conduct following courses with below student intake for the Academic Year 2021-22.

Program	Course	Course Type	Student Intake
Faculty of Physiotherapy	Bachelor of Physiotherapy (BPT)	Full Time	60
Faculty of Pharmacy	Bachelor of Pharmacy (B.Pharm)	Full Time	100
Faculty of Architecture	Bachelor of Architecture (B.Arch)	Full Time	Nil Intake

Resolution:

RESOLVED that the proposed courses shall be accepted and approved to conduct from Academic Year 2021-22.

Also, Marwadi University shall apply to respective councils requesting for an extension of approval with approval note mentioning requisite funds, infrastructure facilities and resources shall be established as per statutory requirements and needs of the program.

The Meeting ended with Thanks to the Chairperson.



Mr. Ketan Marwadi
President – Marwadi University



Mr. Naresh Jadeja
Registrar – Marwadi University

Ref # **MU/GB-17/2021-22/01**

Date: 27th May, 2021

To,

The Member
Governing Body-Marwadi University
Rajkot.

Sub: Invitation to the 17th Governing Body Meeting of Marwadi University.

Respected Sir,

Greetings from Marwadi University !!!

It is indeed a pleasure to invite you to a meeting scheduled on 2nd June, 2021 at 05:00PM through an online mode.

The agenda items of meeting are as below;

Item Nos.	Agenda
17GB(A)1	Confirmation of Minutes of the 16th Meeting of Governing Body of Marwadi University held on 10th February, 2021.
17GB(B)1	Action Taken Report of Minutes of the 16th Meeting of Governing Body of Marwadi University held on 10th February, 2021.
17GB(C)1	Joining of new Provost and other senior appointments.
17GB(C)2	Reporting on COVID-19 related activities and status.
17GB(C)3	HR: staff appointments.
17GB(C)4	Updates on Centre of Excellence proposal.
17GB(C)5	MoUs for information * T-Hub * Swaraj Energy * MIT Square Services Pvt. Ltd. * University of Dunaujvaros * ICT Academy * ASPIRE Knowledge and Skills India Pvt. Ltd
17GB(C)6	Examination, Merit Based Progression and Starting of Academic term.
17GB(C)7	Minutes of the Meeting: Board of Management and Finance Committee - for information.
17GB(C)8	Minutes of the Meeting: Academic Council - for information.
17GB(C)9	Minutes of the Meeting: Internal Quality Assurance Cell. * IUCEE Annual Membership Renewal
17GB(D)1	Finalization of Marwadi University Vision & Mission.
17GB(D)2	Finalization of Marwadi University Graduate Attributes.

17GB(D)3	Accounts: Financial Budget Year 2021-22.
17GB(D)4	Delegation of Financial Powers.
17GB(D)5	Revised incentive policy for research & publication.
17GB(D)6	Faculty Industry Immersion Program (FIIP).
17GB(D)7	Policy for encouraging and promoting Industry Association Membership with Institute.
17GB(D)8	Partnership proposal with coursera.
17GB(D)9	NPS for staff members.
17GB(D)10	Merger of Faculty (Faculty of Business Management & Faculty of Liberal Studies)
17GB(D)11	Proposal for introduction of new branch * B.Sc. (IT) under Faculty of Computer Applications
17GB(D)12	Commercializing our ERP.
17GB(E)1	Any other agenda with permission of Chair.

Annexure of agenda items and meeting joining link shall be shared shortly.

Your kind presence in the meeting will help us with valuable inputs for steering Marwadi University in the days ahead.

Thank You.

With warm regards,

njadeja
Registrar



Minutes of 17th Meeting of Governing Body
Date: 2nd June, 2021
Time: 05:00PM
Mode: Google Meet-Online.

The 17th meeting of Governing Body of Marwadi University was held on 2nd June, 2021 at 05:00PM through online mode.

Mr. Naresh Jadeja, Registrar-Marwadi University, welcomed the Chairperson & President of Marwadi University Shri. Ketan Marwadi, Vice-President Shri. Jitubhai Chandarana, Provost Prof. (Dr.) Sandeep Sancheti and all the distinguished members of Governing Body.

Agenda items for the meeting were taken up as below;

Item No.	Agenda	Description
17GB(A)1	Confirmation of minutes of the 16 th meeting of Governing Body of Marwadi University held on 10 th February, 2021.	<p>The minutes of 16th Meeting of Governing Body was presented amongst the members for their comments/observations. No comments/observations were received from any of the members.</p> <p><u>Resolution</u> RESOLVED that, the minutes of the meeting held on 10th February, 2021 be confirmed.</p>
17GB(B)1	Action Taken Report on Minutes of the 16 th Meeting of Governing Body of Marwadi University held on 10 th February, 2021.	<p>The Action Taken Report on the resolution of the said Governing Body meeting was placed before the Board for consideration and was requested to accept.</p> <p><u>Resolution</u> RESOLVED that, the actions taken on the decision of the 16th Governing Body meeting held on 10th February, 2021 are accepted as reported.</p>
17GB(C)1	Joining of new Provost and other senior appointments.	<p>The Registrar, Marwadi University apprised joining of Prof. (Dr.) Sandeep Sancheti as the Provost of Marwadi University on 1st March, 2021 based on Governing Body approval for the appointment of Provost. Members were informed about the rich and wide experience that Dr. Sandeep Sancheti has brought-in, which will help Marwadi University to scale-up to new heights under his able leadership.</p> <p>A summary report on senior appointments in Teaching & Non-Teaching departments was also presented for information to the members of Governing Body.</p>



		<p><u>Resolution</u> Members welcomed newly appointed Provost, Dr. Sandeep Sancheti and shared their greetings.</p> <p>Further, information shared was noted by the members present.</p>
17GB(C)2	Reporting on COVID-19 related activities and status.	<p>The members were informed about various precautionary initiatives undertaken at the University campus since March-2020 upon outbreak of COVID-19 pandemic.</p> <p>Also, month wise COVID-19 reported cases among staff members and the family members were also presented for information of Governing Board members.</p> <p><u>Resolution</u> Information shared was noted by the members present.</p>
17GB(C)3	HR: staff appointments.	<p>Department and cadre wise staff appointments for the period April-2020 to May-2021 were presented for information to the members. It was shared that 69 staff members were appointed during the captioned period with 39 appointments in teaching departments while 30 appointments in non-teaching departments.</p> <p><u>Resolution</u> Information shared was noted by the members.</p>
17GB(C)4	Updates on Centre of Excellence proposal.	<p>Members of Governing Body were apprised that, on 31st May, 2021 Shri. Vijaybhai Rupani, Hon. Chief Minister, Govt. of Gujarat has accorded in principle status of "Centre of Excellence" to Marwadi University along with 6 other universities in the state of Gujarat.</p> <p>It was also shared that, these awardee institutes shall prepare and submit an Action Plan showcasing the growth trajectory for the next 3 Years as well as present what support is requested from the Government to attain the milestones stated in the action plan.</p> <p><u>Resolution</u> RESOLVED that, a comprehensive action plan shall be prepared and submitted to the Govt. of Gujarat.</p> <p>Due emphasis may be given on "Study in Gujarat" campaign while presenting support sought from the Government.</p>
17GB(C)5	MoUs for Information * T-Hub	<p>The members of the Board were apprised with the brief details on MoU's established by the University for enhancing the teaching-learning practices and strengthening</p>



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	<ul style="list-style-type: none"> * Energy Swaraj * MIT Square * University of Dunaujvaros * ICT Academy * ASPIRE Knowledge & Skills India Pvt. Ltd	<p>entrepreneurship & incubation ecosystem.</p> <p><u>Resolution</u> Information shared was noted by the members.</p>
17GB(C)6	Examination, merit based progression and starting of academic term.	<p>In reference to the circular no. KaRaNa/102020/06052020/Kh-1 dated 21st May, 2021 of Education Department, Government of Gujarat, the members were informed about details of conduct of end of semester examinations for final year and intermediary semesters. It was also shared that the commencement of new academic term shall be based upon the recommendation of Government and UGC.</p> <p><u>Resolution</u> Information shared was noted by the members.</p>
17GB(C)7	Minutes of the Meeting: BoM & FC-for info.	<p>The minutes of the meeting of Board of Management & Finance Committee was presented to the members for information and was requested to accept.</p> <p><u>Resolution</u> The minutes of the meeting of BoM & FC shared were noted by the members.</p>
17GB(C)8	Minutes of the Meeting: AC-for info.	<p>The minutes of the meeting of Academic Council was presented to the members for information and was requested to accept.</p> <p><u>Resolution</u> The minutes of the meeting of AC shared were noted by the members.</p>
17GB(C)9	<p>Minutes of the Meeting: IQAC.</p> <ul style="list-style-type: none"> * IUCEE Annual Membership Renewal 	<p>The minutes of the meeting of Internal Quality Assurance Cell held on 19th January, 2021 was presented to the members for information.</p> <p>It was also recommended that, looking upon the merits of its association (participation in technical events for students & faculty members, concessional rates for member institutes & MU brand visibility) with Indo Universal Collaboration for Engineering Education (IUCEE) and Marwadi University an annual membership charges of Rs. 75,000/- may be considered for approval.</p>



		<p><u>Resolution</u> The minutes of the meeting of IQAC shared were noted by the members.</p> <p>Further, as recommended by IQAC, the annual membership charges of IUCEE is approved.</p>
17GB(D)1	Finalization of Marwadi University Vision & Mission	<p>Finalized Vision & Mission statement along with practiced core values of Marwadi University was presented to the Board for its consideration and approval. Vision & Mission thus finalized were after discussions and deliberations along with involvement of all stakeholders.</p> <p>The board members were also updated that; Strategic Action Plans shall be prepared in 6 months time which shall be in alignment with the Vision & Mission for long term & short term period. These plans shall facilitate to have check on activities & initiatives undertaken as well as to oversee accountability and responsibilities being shared at the individual level.</p> <p><u>Resolution</u> RESOLVED that the Vision & Mission statement along with Core Values of Marwadi University is accepted and approved. The same shall be announced to all the stakeholders.</p> <p>Further, Strategic Action Plan shall be prepared for short & long term period in alignment with Vision & Mission of Marwadi University.</p>
17GB(D)2	Finalization of Marwadi University Graduate Attributes	<p>The proposed Graduate Attributes of Marwadi University post discussions and deliberations with the Deans & Principals of Faculty were presented to the Board for its consideration and approval. It was shared and informed that the Graduate Attributes and its definition shall remain same for all the Institutes, while the description of each of the Attributes shall be discipline and program specific which shall be based upon mapping of program outcomes.</p> <p>The Board suggested that, each of the Attributes should be mapped with the actionable items to achieve desired outcomes.</p> <p><u>Resolution</u> RESOLVED that, the Graduate Attributes is approved in principle and may be revisited when necessary.</p>




17GB(D)3	Accounts: Financial Budget Year 2021-22.	<p>A comparative study on source of income & expense streams for the Anticipated Year 2021-22 & Provisional Year 2020-21 was presented to the members for discussion. Capital & Non-allocated as well as Non-Planned budget expenditures such as infrastructure development, expansion in library resources, capital expenditure in new hostel building, lab equipment and other miscellaneous was also presented to the Board for consideration and approval.</p> <p><u>Resolution</u> RESOLVED that, the Financial Budget for the Year 2021-22 is accepted and approved for utilization.</p>
17GB(D)4	Delegation of financial powers.	<p>The members were informed that with the increase in administrative and developmental activities, delegation of financial power has been essential for execution of tasks within timelines.</p> <p>Further, it was also shared that exercise of these financial powers shall be within the Budgeted items and subject to prevailing rules and regulations prescribed by the competent authority.</p> <p>The extent of financial power for designated officials was presented to the Board for consideration and approval.</p> <p><u>Resolution</u> RESOLVED that, the delegation of financial powers as presented is accepted and approved for implementation.</p>
17GB(D)5	Revised incentive policy for research & publication.	<p>Revised incentive policy for research & publication was presented which aimed at motivating faculty members to undertake quality research, consultancy and publications.</p> <p>It was informed to the Board that that an annual budget of Rs. 5 Lakhs has been earmarked (500 Papers x average Rs. 1000 incentive) under the captioned incentive policy for research & publication.</p> <p>The Board was requested to consider and approve.</p> <p><u>Resolution</u> RESOLVED that the incentive policy for research & publication is accepted and approved for implementation from Academic Year 2021-22.</p>
17GB(D)6	Faculty Industry Immersion Program	<p>Faculty Industry Immersion Program (FIIP) is aimed to offer collaborative and real world learning experiences for</p>



	(FIIP)	<p>faculty members and bring those experiences to classroom teaching-learning practices.</p> <p>It was shared that 5% of the total faculty members in the Department/Institute shall be encouraged and motivated to undertake Industry Immersion Program during the Academic Year.</p> <p>It was also shared and informed to the Board that Rs. 10 Lakhs has been earmarked under the captioned policy towards administrative and facilitation expenses.</p> <p>The Board was requested to consider and approve.</p> <p><u>Resolution</u> RESOLVED that Faculty Industry Immersion Program (FIIP) is accepted and approved for implementation from Academic Year 2021-22.</p>
17GB(D)7	Policy for encouraging and promoting Industry Association Membership with Institute.	<p>To encourage faculty members to be a part and a member of professional body, it was proposed to introduce policy for promoting industry association membership with institute.</p> <p>The institute on an annual basis shall contribute Rs. 5,000/- or actual membership fees whichever is less towards fees for one membership body for faculty members.</p> <p>The Board was informed that Rs. 20 Lakhs has been earmarked under the captioned policy towards membership expenses.</p> <p>The Board was requested to consider and approve.</p> <p><u>Resolution</u> RESOLVED that the policy for industry association membership is accepted and approved for implementation from Academic Year 2021-22.</p>
17GB(D)8	Partnership proposal with Coursera.	<p>Proposal to partnership with Coursera was put-up to the Board for consideration. It was shared that Coursera had offered free licenses to Marwadi University to access courses on its learning platform which was beneficial to faculties & students during the pandemic time.</p> <p>Benefits on taking up courses for faculties, students and placement point of view along with commercial aspects were put-up for discussion.</p>



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		<p>The Board suggested that commercial part may be negotiated for 2,000 to 3,000 licenses for 1-2 year duration and the proposal may be revisited.</p> <p><u>Resolution</u> RESOLVED that the proposal for partnership with Coursera may be considered with revised commercial aspects for 2,000 to 3,000 licenses for 1-2 year duration for offering to students and faculty members of Marwadi University.</p>
17GB(D)9	NPS for staff members.	<p>The proposal to offer National Pension System (NPS) for the staff members was put-up for consideration and approval. Under this scheme any employee of MU with minimum salary of Rs. 15,000/- per month may enroll and is a voluntary option.</p> <p>Features of the scheme were presented to the members for approval.</p> <p><u>Resolution</u> RESOLVED that NPS scheme is accepted and approved for offering to the staff members of Marwadi University.</p>
17GB(D)10	Merger of Faculty (FoBM & FoLS)	<p>Restructuring of Faculty of Business Management and Faculty of Liberal Studies was put-up looking upon the need for planning of academic activities, division of workload, placing upon responsibilities and accountability and compiling of Data.</p> <p>The new Faculty/Institute shall be known as "Faculty of Management Studies" comprising of 4 departments viz. Department of Management, Department of Business Administration, Department of Commerce and Department of Economics (commencing from AY 2022).</p> <p>The Board was requested to consider and approve.</p> <p><u>Resolution</u> RESOLVED that the proposal to Merge Faculty of Business & Faculty of Liberal Studies is accepted and approved for implementation from Academic Year 2021-22.</p>
17GB(D)11	Proposal for introduction of new branch *B.Sc. (IT) under FoCA	<p>Looking upon future scope and demand of study for B.Sc. (IT) among aspiring students in the region, proposal to introduce new branch under the Faculty of Computer Applications was proposed.</p> <p>The Board was requested to consider and approve.</p>




		<p><u>Resolution</u> RESOLVED that the proposed branch B.Sc. (IT) under Faculty of Computer Applications is accepted and approved from Academic Year 2021-22.</p> <p>Further, resolved that requisite funds, infrastructure facilities and resources shall be established as per statutory requirements and needs of the program.</p>
17GB(D)12	Commercializing our ERP	<p>The proposal to popularize and commercialize our various ERP modules was put-up for discussion and consideration of Governing Board.</p> <p>It was presented that various available ERP modules were classified in three variants viz. Basic Model, Advance Model (Basic Included) and Advance Plus Model. Features & components of each of the model were shared with the members.</p> <p>It was proposed that Rs. 30 Lakhs may be fixed as the offer price for Basic model which will include Annual Maintenance Cost & initial handholding of users. It was shared that these product can be pitched to institutes and universities in the region and also students of MU can also be offered to join as interns.</p> <p><u>Resolution</u> RESOLVED that the proposal for commercializing the ERP system is accepted and approved for offer to the prospective institutes and Universities in the region.</p>
17GB(E)1	Extra agenda items.	<p>(a) MoU: Marwadi University and ASSOCHAM</p> <p>The intend to collaborate with ASSOCHAM with regard to working together to extend cooperation in the fields of socio-environmental development activities was presented to the Board for information and consideration.</p> <p>It was also shared that such collaborations will strengthen the merits while applying for ranking & rating of University.</p> <p><u>Resolution</u> RESOLVED that, the proposed MoU with ASSOCHAM is accepted and approved.</p>




		<p>(b) Guidelines and Procedures of Honorary Doctorate Degree</p> <p>Guideline framed on procedure for awarding Honorary Doctorate Degree was presented to the members of Board for consideration and approval.</p> <p>The Board was requested to accord in-principle approval while the guidelines are framed.</p> <p><u>Resolution</u> RESOLVED that in-principle approval shall be accorded to frame guidelines and procedures of Honorary Doctorate Degree.</p> <hr/> <p>(c) Inviting new members to Governing Body</p> <p>The Board shared its suggestion that to bring in more feedback and opinions, active and prominent members may be invited from renowned organizations, industry and institutions at the national level.</p> <hr/> <p>(d) Studies in local language</p> <p>A question with regard to recent announcement by UGC regarding studies in local language was put-up for discussion. It was informed that, plans are being worked out on top line students to take up in the first phase. Further, the Board was informed that plans are to set-up local language study centre/course of study.</p>
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The meeting ended with Thanks to the Chairperson.


Mr. Naresh Jadeja
Registrar




Mr. Ketan Marwadi
President


Prof. (Dr.) Sandeep Sancheti
Provost