

Date: 31<sup>st</sup> January, 2022

To,

The Member,  
Governing Body-Marwadi University  
Rajkot

Sub: Invitation to the 18<sup>th</sup> Governing Body meeting of Marwadi University.

Respected Sir,

Greetings from Marwadi University!!!

It is indeed a pleasure to invite you to a meeting scheduled on 2<sup>nd</sup> February, 2022 at 05:30 PM at the Central Boardroom, MU Campus.

The agenda items of meeting are as below;

<b>SECTION 1: CONFIRMATION OF MINUTES OF PREVIOUS MEETING</b>	
<b>Item No.</b>	<b>Agenda</b>
18GB(A)1	Confirmation of Minutes of the Meeting of Governing Body No. 17

Item No.	Agenda
18GB(A)1	Confirmation of Minutes of the Meeting of Governing Body No. 17

<b>SECTION 2: ACTION TAKEN REPORT ON DECISIONS OF PREVIOUS MEETING</b>	
<b>Item No.</b>	<b>Agenda</b>
18GB(B)1	Action Taken Report on meeting of Governing Body No. 17

Item No.	Agenda
18GB(B)1	Action Taken Report on meeting of Governing Body No. 17

<b>SECTION 3: REPORTING AND RATIFICATION ITEMS</b>	
<b>Item Nos.</b>	<b>Agenda</b>
18GB(C)1	Reporting on Award of Accolades * Centre of Excellence status to Marwadi University * Atal Ranking of Institutions on Innovation Achievements (ARIIA-2021) - Excellent Band * Registration of Public Funded Research Institutions for the purpose of availing Customs Duty exemption
18GB(C)2	Updates on final student admissions for AY-2021-22
18GB(C)3	Report on UGC Expert Committee Visit to MU
18GB(C)4	Appointing cricketer Ravindra Jadeja as Brand Ambassador of MU for 18 months

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18GB(C)2	Updates on final student admissions for AY-2021-22
18GB(C)3	Report on UGC Expert Committee Visit to MU
18GB(C)4	Appointing cricketer Ravindra Jadeja as Brand Ambassador of MU for 18 months

18GB(C)5	<p>Report on MoUs for Information</p> <ul style="list-style-type: none"> <li>* University of Juba, South Sudan</li> <li>* The Institute of Chartered Accountants of India</li> <li>* ExploitX Tech Labs</li> <li>* University of California, Riverside-University Extension, USA</li> <li>* Life Sciences Sector Skill Development Council (LSSSDC), New Delhi</li> <li>* Dongseo University, Korea</li> <li>* Sambal Foundation, Jaipur</li> <li>* Membership in Forum of Unaided Universities of Gujarat</li> </ul>
18GB(C)6	<p>Updates on MU Research &amp; Publications</p> <ul style="list-style-type: none"> <li>* Research Scholar (PhD) admission: Academic Year 2021-22 (Winter Batch)</li> <li>* Research Publications after PBAS approval</li> <li>* Minor Research Project submissions</li> <li>* Benefits availed under FIIP &amp; Research Publications incentives</li> <li>* Author Café Implementation</li> </ul>
18GB(C)7	<p>Reporting on agenda items emanating from Board of Management</p> <ul style="list-style-type: none"> <li>* Utilization of Financial Budget for FY 2021-22</li> <li>* Utilization of Budget for Branding</li> <li>* Updates on new international hostel building</li> <li>* Revision in staff accommodation charges</li> <li>* Update on staff recruitments and senior positions</li> </ul> <p>(Dean of Research, Dean of Academic Affairs, Associate Dean - Innovation and Entrepreneurship, Deputy Director - International Affairs &amp; Director - Training &amp; Placement)</p>
18GB(C)8	<p>Reporting on agenda items emanating from Academic Council</p> <ul style="list-style-type: none"> <li>* Setting up of new laboratories at Faculty of Science</li> </ul>
18GB(C)9	<p>Working of University under COVID-19 protocols and vaccination status of international students</p>
18GB(C)10	<p>Naming of Academic Building on MU Campus</p> <ul style="list-style-type: none"> <li>* PG/Multi-utility Building - Tagore Building</li> <li>* New Academic Building - Satyarthi Building</li> </ul>

#### SECTION 4: DISCUSSION AND DECISION ITEMS

Item Nos.	Agenda
18GB(D)1	<p>Agenda items emanating from Academic Council for consideration and approvals</p> <ul style="list-style-type: none"> <li>* Graduation Data &amp; MU Convocation-2021</li> <li>* Examination Reforms: Relative Grading System</li> <li>* Semester wise registration system for every student of University</li> <li>* University support for promoting research projects-Seed Grant</li> <li>* New degree certificate</li> </ul>

18GB(D)2	Agenda items emanating from Board of Management for consideration and approvals * Upcoming University Events * Faculty 7th & 6th Pay fitment policy
18GB(D)3	Consideration and approval of Institute's Organogram
18GB(D)4	Consideration and approval of membership in Education Promotion Society for India (EPSI)
18GB(D)5	Introduction of New Course / Closure of Courses: Academic Year 2022-23 * Faculty of Pharmacy 1] M. Pharm in Pharmaceutics 2] M. Pharm in Pharmaceutical Quality Assurance
18GB(D)6	Goal/Target Finalization of Admissions for Academic Year 2022-23
18GB(D)7	New infrastructure development: Update on application of SII hostel proposal

#### SECTION 5: OTHER ITEMS

Item No.	Agenda
18GB(E)1	Any other agenda with permission of Chair

Your kind presence in the meeting will help us with valuable inputs for steering Marwadi University in the days ahead.

Thank you.

With warm regards,

*njodeja*  
Registrar





## **Minutes of 18<sup>th</sup> Meeting of Governing Body**

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**Date: 2<sup>nd</sup> February, 2022**

**Time: 05:30 PM**

**Venue: MC-301 (Central Boardroom), MU Campus**

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The 18<sup>th</sup> meeting of Governing Body of Marwadi University was held on 2<sup>nd</sup> February, 2022 at 05:30 PM at the Central Boardroom of Marwadi University.

Following members were present in the meeting through online/offline mode;

Sr. No.	Name	Designation
1.	Shri. Ketan Marwadi	President, MU
2.	Shri. Jitendra Chandarana	Vice-President, MU
3.	Dr. Sandeep Sancheti	Provost (Vice-Chancellor)
4.	Shri. Naresh Jadeja	Registrar
5.	Shri. Deven Marwadi	Trustee
6.	Shri. Sandeep Marwadi	Trustee
7.	Shri. Nishit Chandarana	Trustee
8.	Shri. Amish Chandarana	Trustee
9.	Dr. K K Khakhar	Eminent Educationist
10.	Dr. Rajendrasinh Jadeja	Dean, Faculty of Engineering & Technology
11.	Smt. Sonal Punjani	Head, HR

Shri. Ketan Marwadi, President – Marwadi University, presided over the meeting and welcomed distinguished members of Governing Body.

Prof. (Dr.) Sandeep Sancheti, Provost (Vice-Chancellor) in his welcome address informed and updated the members about new initiatives undertaken by the University during the last 6 months in the areas of student admissions, revenue, research initiatives and recognitions achieved by the University.

The President, then requested Registrar to present the agenda items which were taken-up for discussions and decisions recorded are as under;

#### SECTION 1: CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Item No.	Agenda	Description
18GB(A)1	Confirmation of Minutes of the Meeting of Governing Body No. 17	No comments/observations were received from any of the members.  <b>Resolution</b> RESOLVED that, the minutes of 17 <sup>th</sup> GB meeting held on 2 <sup>nd</sup> June, 2021 be confirmed.

#### SECTION 2: ACTION TAKEN REPORT ON DECISIONS OF PREVIOUS MEETING

Item No.	Agenda	Description
18GB(B)1	Action Taken	The Action Taken Report on the resolution of the said

	Report on meeting of Governing Body No. 17	<p>Governing Body meeting was placed before the Board for consideration and was requested to accept.</p> <p><b><u>Resolution</u></b> RESOLVED that, the actions taken on the decisions of the 17<sup>th</sup> Governing Body meeting held on 2<sup>nd</sup> June, 2021 are accepted as reported.</p>
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**SECTION 3: REPORTING AND RATIFICATION ITEMS**

Item Nos.	Agenda	Description
18GB(C)1	Reporting on Award of Accolades	<p>A report on recent awards received by the University was presented for information and updates for each of the members.</p> <p>It was suggested that awards &amp; accolades received by the University may be highlighted on social media platforms for wider outreach and publicity.</p> <p><b><u>Resolution</u></b> The information shared was noted by the members.</p>
18GB(C)2	Updates on final student admissions for AY 2021-22	<p>A report on final student admissions for the Academic Year 2021-22 was presented for the information of members.</p> <p><b><u>Resolution</u></b> The information shared was noted by the members.</p>
18GB(C)3	Report on UGC Expert Committee Visit to MU	<p>The members were informed and briefed about the observations and suggestions shared by the UGC Expert Committee during its visit to Marwadi University on 26<sup>th</sup> &amp; 27<sup>th</sup> August, 2021.</p> <p>It was also shared that, Marwadi University has complied against the observations &amp; suggestions shared by Expert Committee and has submitted a report which is under review and consideration of UGC.</p> <p><b><u>Resolution</u></b> Details and the information reported were noted by the members.</p>
18GB(C)4	Appointing cricketer Ravindra Jadeja as Brand Ambassador of MU for 18 months	<p>To promote and raise awareness of the brand, it was informed that Cricketer Ravindra Jadeja has been appointed as the Brand Ambassador of Marwadi University for a period of 18 months.</p>




		<b><u>Resolution</u></b> Information shared was noted by the members.
18GB(C)5	Report on MoUs for information	<p>A brief report on collaborations and MoUs initiated to enhance Research activities and Teaching-Learning aspects of the University was presented for information.</p> <p>The meeting decided that, MoU committee formed at the University shall prepare a report on existing MoUs with regard to activities and actions taken. The said report shall be presented in the next Governing Body meeting to review and decide on future course of action and initiatives to be taken-up.</p> <p><b><u>Resolution</u></b>  RESOLVED that, MoU Committee at the University shall prepare an Action Taken Report on each of the MoU of University for information and control.</p>
18GB(C)6	Updates on MU Research & Publications	<p>A progress report in research aspects and initiatives undertaken was presented by the Dean-Research for information of all the members. It also mentioned various benefits availed by the faculty members in research schemes such as Faculty Industry Immersion Program (FIIP), Professional Body Membership and Research Incentives.</p> <p>The meeting suggested that efforts and focus has to be on driving research publications at the University. Targets for research publications may be shared with the Institute/Faculty and a progress report and the achievements of targets should be presented for further analysis and control.</p> <p><b><u>Resolution</u></b>  RESOLVED that, the Research Office may disseminate targets for research publications among Faculty/Institute to have result oriented and research driven approach.</p>
18GB(C)7	Reporting on agenda items emanating from Board of Management	<p>Agenda items from the 11<sup>th</sup> meeting of Board of Management held on 1<sup>st</sup> January, 2022 was presented for information and consideration of members.</p> <p>Items such as utilization on Budgeted Finance and Branding expenses, updates on new international hostel building with CAPEX plan, revision in staff accommodation charges and updates on staff recruitments was presented.</p> <p>The meeting discussed on each of the points and it was</p>

		<p>shared that a report on Employee Exit meeting and faculty and staff Attrition details may be presented by the HR Department in the next meeting for information and analysis.</p> <p><b><u>Resolution</u></b> The details and information shared was noted by the members. Further, RESOLVED that a report on employee exit meeting and faculty and staff attrition analysis may be presented by the HR Department in the next upcoming meeting.</p>						
18GB(C)8	Reporting on agenda items emanating from Academic Council	<p>Agenda items recommended from the 15<sup>th</sup> meeting of Academic Council held on 17<sup>th</sup> August, 2021 was presented for consideration and approval of Governing Body.</p> <p>It was proposed to set up Intel Lab, HPLC &amp; RT-PCR laboratories at the Faculty of Science and merits of each of the Labs were presented to all the members.</p> <p><b><u>Resolution</u></b> RESOLVED that the proposal of setting up new laboratories at the Faculty of Science is accepted and approved for implementation.</p>						
18GB(C)9	Working of University under COVID-19 protocols and vaccination status of international students	<p>The working of University under COVID-19 protocols and vaccination status of international students was presented for information of members.</p> <p><b><u>Resolution</u></b> The details and information shared was noted by the members.</p>						
18GB(C)10	Naming of Academic Building on MU Campus	<p>It was proposed that various buildings on MU Campus shall be named as below;</p> <table border="1"><tr><th>Building Type</th><th>New Building Name</th></tr><tr><td>PG / Multi-utility Building</td><td>Tagore</td></tr><tr><td>New Academic Building</td><td>Satyarthi</td></tr></table> <p><b><u>Resolution</u></b> RESOLVED that the proposed new building names is accepted and approved and the same shall be notified to all the stakeholders at the University.</p>	Building Type	New Building Name	PG / Multi-utility Building	Tagore	New Academic Building	Satyarthi
Building Type	New Building Name							
PG / Multi-utility Building	Tagore							
New Academic Building	Satyarthi							

**SECTION 4: DISCUSSION AND DECISION ITEMS**

Items Nos.	Agenda	Description
18GB(D)1	Agenda items emanating from Academic Council for consideration and approvals.	<p><b>(a) Graduation Data-2021</b></p> <p>The members were informed that upon completion of academic requirements, 1,598 students are eligible to receive degrees in the Year 2021. Detailed program and course wise students data was presented for consideration and approval of Board.</p> <p><b><u>Resolution</u></b> RESOLVED that the graduating students data as presented is accepted and approved for the award of degrees in the MU Convocation ceremony 2021.</p> <hr/> <p><b>(b) New Degree Certificate</b></p> <p>The proposed model of new degree certificate with improved security features as recommended in the 16<sup>th</sup> meeting of Academic Council held on 21<sup>st</sup> December, 2021 was presented for consideration and approval of Board.</p> <p><b><u>Resolution</u></b> RESOLVED that the New Degree certificate as recommended by the Academic Council is accepted and approved for award of degrees in the MU Convocation ceremony 2021.</p> <hr/> <p><b>(c) Examination Reforms: Relative Grading System</b></p> <p>The proposed Examination Reforms with adoption of Relation Grading System as recommended by the 16<sup>th</sup> meeting of Academic Council held on 21<sup>st</sup> December, 2021 was presented for consideration and approval of Board.</p> <p>The working features of Relative Grading System along with competitive advantages for students from employers/placement point of view were presented. Merits on empowerment of faculty member in terms of grading the class was also shared for information of members.</p>





		<p><b><u>Resolution</u></b> RESOLVED that the Relative Grading System as recommended by the Academic Council is accepted and approved for implementation.</p> <hr/> <p><b>(d) Student Registration System</b></p> <p>The meeting was informed that, a new online system has been developed by the IT Systems Department to ease Academic Administration. The members were informed about the features such as, student registration at the beginning of academic semester, selection of mandatory subjects, domain electives, open elective subjects as well as payment of academic fees.</p> <p><b><u>Resolution</u></b> RESOLVED that the Student Registration System as presented is accepted and approved for implementation.</p> <hr/> <p><b>(e) University support for promoting research projects – Seed Grants</b></p> <p>The 16<sup>th</sup> meeting of Academic Council held on 21<sup>st</sup> December, 2021 recommended to introduce scheme of “Seed Grant”. Scheme aims to develop a culture of excellence in the areas of Research &amp; Development at the University.</p> <p>Grants ranging from ₹. 1,00,000 to ₹. 2,50,000 will be supported to help dynamic and young researchers working as faculty members in the University.</p> <p><b><u>Resolution</u></b> RESOLVED that the proposed “Seed Grant” is accepted and approved for implementation.</p> <hr/>
18GB(D)2	Agenda items emanating from Board of Management for consideration and	<p><b>(a) Upcoming University events</b></p> <p>The 11<sup>th</sup> meeting of Board of Management held on 1<sup>st</sup> January, 2022 recommended to consider and approve the</p>



	approvals	<p>provisioned budgeted expenses in organizing upcoming University events such as MU Fest, TEDx, Annual Sports Day, National MOOT Court competition and organizing national and international conferences at the University.</p> <p><b><u>Resolution</u></b> RESOLVED that the proposed budgeted expenses is accepted and approved for implementation. Further, the same may be notified to the concerned organizing committee and finance department for information and control.</p> <hr/> <p><b>(b) Faculty 7<sup>th</sup> &amp; 6<sup>th</sup> Pay fitment policy</b></p> <p>The 11<sup>th</sup> meeting of Board of Management held on 1<sup>st</sup> January, 2022 recommended fitment minimum salary upon confirmation for PhD &amp; Non PhD candidates.</p> <p>The Board was requested to consider and approve the fitment policy.</p> <p><b><u>Resolution</u></b> RESOLVED that the 7<sup>th</sup> &amp; 6<sup>th</sup> Pay fitment policy for faculty member is accepted and approved for implementation.</p>
18GB(D)3	Consideration and approval of Institute's Organogram	<p>The University's Organogram for Academic &amp; Administrative functions as recommended by the 11<sup>th</sup> meeting of Board of Management held on 1<sup>st</sup> January, 2022 was presented for consideration and approval of Board.</p> <p><b><u>Resolution</u></b> RESOLVED that the Organogram as presented is accepted and approved. Further, the same shall be notified to all the stakeholders at the University for information.</p>
18GB(D)4	Consideration and approval of membership in Education Promotion Society for India (EPSI)	<p>Looking upon the merits and the benefits of membership with Education Promotion Society for India (EPSI), the 11<sup>th</sup> meeting of Board of Management held on 1<sup>st</sup> January, 2022 recommended for its consideration and approval.</p> <p><b><u>Resolution</u></b> RESOLVED that the proposal of membership with EPSI is accepted and approved.</p>
18GB(D)5	Introduction of New Course /	<p>The details on introduction of new courses from the Academic Year 2022-23 was presented for consideration</p>

	Closure of Courses: AY 2022-23	<p>and approval of the Board.</p> <p><b><u>Resolution</u></b> RESOLVED that the courses as presented is accepted and approved for implementation from the Academic Year 2022-23. Further, RESOLVED that the requisite funds, infrastructure and manpower facilities shall be established for the smooth functioning of the Institutes.</p>
18GB(D)6	Goal/Target finalization of admissions for AY 2022-23	<p><b>(a) Proposed Intake and Admission for AY 2022-23</b></p> <p>Post discussion and meeting with the Deans &amp; Directors of the Faculty, proposed student intake and admissions for the Academic Year 2022-23 was presented to the Board for consideration and approval.</p> <p>The Board suggested to include below points while finalizing the Intake and Admission targets;</p> <ul style="list-style-type: none"> <li>• To increase meritorious and quality students on campus, it was suggested that, admission criteria (minimum % requirement) for each of the program with a percentage range may be fixed for securing admission in the concerned course/program</li> <li>• Analyzing and working upon per student cost structure for international students, the meeting suggested to increase admission fees.</li> </ul> <p><b><u>Resolution</u></b> RESOLVED that the proposed student intake and admission targets for the Academic Year 2022-23 is accepted and approved for implementation, subject to implementation of admission criteria and admission fees for international students.</p> <hr/> <p><b>(b) Proposed Hostel Fee the Year 2022-23</b></p> <p>The proposed hostel fees for the Year 2022-23 was presented for consideration and approval of Board.</p> <p>Members discussed upon forecasting of hostel requirements and various options to fulfill the requirements in the upcoming Academic Year were also discussed to plan</p>

		<p>requirements.</p> <p><b><u>Resolution</u></b> RESOLVED that, the proposal of increment in Hostel Fees for the Year 2022-23 is accepted and approved for implementation subject to consideration of inflationary price rise.</p>
18GB(D)7	New infrastructure development: Update on application of SII hostel proposal	<p>Proposal on new infrastructure developments for upcoming programs of the University was presented for discussion and consideration. Details on CAPEX with different infrastructure requirements for each of the course/program were shared for further analysis.</p> <p>The board requested to present a report on income &amp; revenue flow as well as present viability working in the next upcoming meeting for further analysis of project to be taken up.</p> <p><b><u>Resolution</u></b> Further working reports as suggested by the Board shall be presented.</p>

**SECTION 5: OTHER ITEMS**

Item No.	Agenda	Description
18GB(E)1	Any other agenda with permission of Chair	<p><b>(a) De-affiliation of constituent institutes from Gujarat Technological University (GTU)</b></p> <p>As per Gujarat Private University Act. 2009, a proposal on De-affiliation of Marwadi Education Foundation's Group of Institutions from Gujarat Technological University and establishing these institutes as constituent institutes of Marwadi University was presented for consideration and approval.</p> <p><b><u>Resolution</u></b> RESOLVED that Marwadi Education Foundation's Group of Institutions shall function as constituent institutes of Marwadi University from AY 2022-23.</p>






**Marwadi**  
University

**MU/18\_Governing Body/2021-22**

The meeting ended with a vote of thanks to all the members present.

Prof. (Dr.) Sandeep Sancheti  
Provost (Vice-Chancellor)



Mr. Ketan Marwadi  
President – Marwadi University

Mr. Naresh Jadeja  
Registrar

### Academic Year 2021-22

**19th Meeting of the Governing Body, Marwadi University**  
**Date: 30th April, 2022      Time: 04:00 PM      Venue: MC-301 (Central Boardroom)**

#### SECTION 1: CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Item No.	Agenda
19GB(A)1	Confirmation of Minutes of the Meeting of Governing Body No. 18

#### SECTION 2: ACTION TAKEN REPORT ON DECISIONS OF PREVIOUS MEETING

Item No.	Agenda
19GB(B)1	Action Taken Report on meeting of Governing Body No. 18

#### SECTION 3: DISCUSSION AND DECISION ITEMS

Item Nos.	Agenda
19GB(D)1	Award of Degrees to students who have completed their Academic Requirements post 18th Governing Body Meeting
19GB(D)2	Consideration and approval of University Annual Report - 2021

#### SECTION 4: OTHER ITEMS

Item Nos.	Agenda
19GB(E)1	Any other agenda with permission of Chair

*Signature*



## **Minutes of 19<sup>th</sup> Meeting of Governing Body**

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**Date: 30<sup>th</sup> April, 2022**

**Time: 04:00 PM**

**Venue: MC-301 (Central Boardroom), MU Campus**

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The 19<sup>th</sup> meeting of Governing Body of Marwadi University was held on 30<sup>th</sup> April, 2022 at 04:30 PM at the Central Boardroom of Marwadi University with a special agenda to Grant Degrees for the students who have completed their academic requirements between 18<sup>th</sup> Governing Body meeting and today.

Following members were present in the meeting through online/offline mode;

Sr. No.	Name	Designation
1.	Shri. Ketan Marwadi	President, MU
2.	Shri. Jitendra Chandarana	Vice-President, MU
3.	Dr. Sandeep Sancheti	Provost (Vice-Chancellor)
4.	Shri. Naresh Jadeja	Registrar
5.	Shri. Deven Marwadi	Trustee
6.	Shri. Sandeep Marwadi	Trustee
7.	Shri. Nishit Chandarana	Trustee
8.	Shri. Amish Chandarana	Trustee
9.	Dr. K K Khakhar	Eminent Educationist
10.	Dr. Rajendrasinh Jadeja	Dean, Faculty of Engineering & Technology
11.	Smt. Sonal Punjani	Head, HR

Shri. Ketan Marwadi, President – Marwadi University, presided over the meeting and welcomed distinguished members of Governing Body.

The President, then requested Registrar to present the agenda items which were taken-up for discussions and decisions recorded are as under;

#### SECTION 1: CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Item No.	Agenda	Description
19GB(A)1	Confirmation of Minutes of the Meeting of Governing Body No. 18	No comments/observations were received from any of the members.  <b>Resolution</b> RESOLVED that, the minutes of 18 <sup>th</sup> GB meeting held on 2 <sup>nd</sup> February, 2022 be confirmed.

#### SECTION 2: ACTION TAKEN REPORT ON DECISIONS OF PREVIOUS MEETING

Item No.	Agenda	Description
19GB(B)1	Action Taken Report on meeting of Governing Body No. 18	The Action Taken Report on the resolution of the said Governing Body meeting was placed before the Board for consideration and was requested to accept.



*Signature of Naresh Jadeja*

		<b><u>Resolution</u></b> RESOLVED that, the actions taken on the decisions of the 18 <sup>th</sup> Governing Body meeting held on 2 <sup>nd</sup> February, 2022 are accepted as reported.
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**SECTION 3: DISCUSSION AND DECISION ITEMS**

Items Nos.	Agenda	Description
19GB(D)1	Award of Degrees to students who have completed their Academic Requirements post 18 <sup>th</sup> Governing Body meeting.	<p>The list of 24 students who have completed their Academic requirements and were not part of the approval given by Governing Body in its 18<sup>th</sup> meeting held on 2<sup>nd</sup> February, 2022 was presented. These are the candidates who have received PhD degrees as well as those whose remedial examinations results were declared. It was proposed that they are given degrees in 4<sup>th</sup> Convocation Ceremony in order for them to benefit.</p> <p><b><u>Resolution</u></b>  RESOLVED that, the list of Graduating students as presented is accepted and approved for award of degrees.</p>
19GB(D)2	Consideration and approval of University Annual Report – 2021	<p>Marwadi University Annual report for the Year 2021 containing information on activities and workings of the University was presented for consideration and approval of its members.</p> <p>It was informed that the said Report shall be submitted to the Education Department, Government of Gujarat as per the prescribed requirement under Gujarat Private University Act of 2009.</p> <p><b><u>Resolution</u></b>  RESOLVED that, the Annual Report as presented is accepted and approved for submission to the Education Department, Government of Gujarat.</p>



SECTION 4: OTHER ITEMS		
Item No.	Agenda	Description
19GB(E)1	Any other agenda with permission of Chair	Nil other items.

The meeting ended with a vote of thanks to all the members present.

  
Mr. Naresh Jadeja  
Registrar  
Mr. Ketan Marwadi  
President

Ref # MU/GB-20/2022-23/01

Date: 14<sup>th</sup> June, 2022

To,

The Member  
Governing Body–Marwadi University  
Rajkot.

Sub: Invitation to the 20<sup>th</sup> meeting of Governing Body, Marwadi University.

Dear Sir,

It is indeed a pleasure to invite you to a meeting scheduled on **17<sup>th</sup> June, 2022 at 05:15 PM** onwards at MC-301 (Central Boardroom), Marwadi University Campus.

The agenda items of meeting are as below;

<b>SECTION 1: CONFIRMATION OF MINUTES OF PREVIOUS MEETING</b>	
<b>Item No.</b>	<b>Agenda</b>
20GB(A)1	Confirmation of Minutes of the 19th Governing Body Meeting.

<b>SECTION 2: ACTION TAKEN REPORT ON OF MINUTES OF PREVIOUS MEETING</b>	
<b>Item No.</b>	<b>Agenda</b>
20GB(B)1	Action Taken Report on 19th Governing Body Meeting.

<b>SECTION 3: REPORTING AND RATIFICATION ITEMS</b>	
<b>Item No.</b>	<b>Agenda</b>
20GB(C)1	Reporting on UGC clearance in ascertaining norms and standards
20GB(C)2	Updates on FRC for information
20GB(C)3	Research Report: Academic Year 2020-21
20GB(C)4	Report on Coursera implementations at the University and its updates
20GB(C)5	Academic collaborations & MoU for information
20GB(C)6	Report on senior staff appointments
20GB(C)7	Report on formation of special committees at the University
20GB(C)8	ERP commercialization and consultancy
20GB(C)9	Updates in hostel building construction
20GB(C)10	Updates on University Accreditations (NAAC & NBA)

SECTION 4: DISCUSSION AND DECISION ITEMS	
Item No.	Agenda
20GB(D)1	Discussion, Consideration and Approval on University initiatives and upcoming conferences * Organizing International Day of Yoga * IEEE HTC Flagship Conference at MU on 16th-18th October 2023 * NaScoVIP-2022 Programme at MU in December 2022 * SITER Conference at MU on 22nd & 23rd September 2022 * International Conference on Advancements in Smart Computing and Information Security (ASCIS) 2022 - November 25 to 27, 2022 * INDO-US International Virtual Workshop - "Next Generation of STEM Scientists: Building Skills, Collaborations and Networks with Global Leaders (NGSS)" on Aug 4-6, 2022
20GB(D)2	Consideration and approval of ITCA Organized, 75 - Student Satellites Mission 2022 with project cost of Rs. 1 Crore plus taxes
20GB(D)3	Consideration and approval of Employee Referral policy
20GB(D)4	Consideration and approval on Late coming-Early Leaving-Missed attendance punch policy
20GB(D)5	Staff club and approval of University contributions
20GB(D)6	Establishment of bank branch, medical emergency center in the entrance of main building
20GB(D)7	Shifting of IT systems offices and start up spaces to banquet hall of Hostel D to create more academic spaces
20GB(D)8	Constructing networking space outside MC-301 (central boardroom)
20GB(D)9	Provisioning of hostel on rent and outsourced services
20GB(D)10	Starting rotation policy and appointment of HoD & Deans
20GB(D)11	Framing of Marwadi University Quality Policy
20GB(D)12	Revising Research Incentive Policy to enhance Research outcomes
20GB(D)13	Consideration and approval of petrol allowance and travel policy
20GB(D)14	Establishment of Departments and New Courses Academic Year 2022-23 based on Academic Council approval

SECTION 5: OTHER ITEMS	
Item No.	Agenda
20GB(E)1	Any other agenda with permission of Chair

Your presence will help us with valuable inputs for steering Marwadi University in the days ahead.

Thank You.

With warm regards,

Registrar





## **Minutes of 20<sup>th</sup> Meeting of Governing Body**

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**Date: 17<sup>th</sup> June, 2022**

**Time: 05:15 PM**

**Venue: MC-301 (Central Boardroom), MU Campus**

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The 20<sup>th</sup> meeting of the members of Governing Body of Marwadi University was held on 17<sup>th</sup> June, 2022 at 05:15 PM at the Central Boardroom of Marwadi University.

Shri. Ketan Marwadi, President–Marwadi University, presided over the meeting and welcomed all the distinguished members of Board.

The President, then requested Mr. Naresh Jadeja, Registrar to present the agenda items which were taken-up for discussions and decisions recorded as under.

<b>SECTION 1: CONFIRMATION OF MINUTES OF PREVIOUS MEETING</b>		
<b>Item No.</b>	<b>Agenda</b>	<b>Description</b>
20GB(A)1	Confirmation of minutes of the 19 <sup>th</sup> Governing Body meeting.	<p>No comments/observations were received from any of the members.</p> <p><b><u>Resolution</u></b> RESOLVED that, the minutes of 19<sup>th</sup> Governing Body meeting held on 30<sup>th</sup> April, 2022 be confirmed.</p>

<b>SECTION 2: ACTION TAKEN REPORT ON DECISIONS OF PREVIOUS MEETING</b>		
<b>Item No.</b>	<b>Agenda</b>	<b>Description</b>
20GB(B)1	Action Taken Report on 19 <sup>th</sup> Governing Body meeting.	<p>Action Taken Report on the resolutions of 19<sup>th</sup> Governing Body meeting was placed before the members for consideration and was requested to accept.</p> <p><b><u>Resolution</u></b> RESOLVED that, the action taken on decisions of 19<sup>th</sup> Governing Body meeting held on 30<sup>th</sup> April, 2022 be accepted.</p>

<b>SECTION 3: REPORTING AND RATIFICATION ITEMS</b>		
<b>Item Nos.</b>	<b>Agenda</b>	<b>Description</b>
20GB(C)1	Reporting on UGC clearance in ascertaining norms and standards	<p>The members were informed that UGC standing committee in its 558<sup>th</sup> meeting held on 6<sup>th</sup> May, 2022 has considered the report of UGC Expert committee, AICTE committee and the compliance submitted by Marwadi University with respect to norms and standards maintained at the University.</p> <p><b><u>Resolution</u></b> Information shared was noted by the members.</p>
20GB(C)2	Updates on FRC for information	<p>Members were informed that the University has submitted online application for fee fixation for the academic year 2020-21 to 2022-23.</p> <p>The University has requested for an increase in 5% of</p>

		<p>current fees structure which has been lower than total cost per student and there has been huge increase in cost of operation.</p> <p><b><u>Resolution</u></b> Information shared was noted by the members.</p>
20GB(C)3	Research Report: Academic Year 2020-21	<p>Dr. R B Jadeja, Dean-Research presented Research Report for the period June-2020 to May-2021 which contained research statistics comprising projects, publications, IPRs, doctoral research, research awards, conferences, seminars and research talk organized by the University.</p> <p><b><u>Resolution</u></b> Information shared was noted by the members.</p>
20GB(C)4	Report on Coursera implementations at the University and its updates	<p>A report on Coursera utilization by students and faculty members was presented. Members were informed that there has been an increase in enrollments in courses by students and faculty members since last few months.</p> <p><b><u>Resolution</u></b> The information shared were noted by the members</p>
20GB(C)5	Academic collaborations & MoUs for information	<p>Brief about recent academic collaborations initiated by the University was shared with the members for information. Details such as, purpose of collaboration, benefit to students, faculties and the institute was shared along with the validity of each of the MoU.</p> <p>The meeting suggested that, to gauge operational aspects updates on its functioning, progress should be discussed in MoU Committee meeting.</p> <p><b><u>Resolution</u></b> The details shared were noted by the members.</p>
20GB(C)6	Report on senior staff appointments	<p>A report on senior staff appointments for the period 1<sup>st</sup> January, 2022 to 31<sup>st</sup> May, 2022 was presented. Further a report on appointment of Head of the Department in Faculty of Engineering &amp; Technology was presented for information.</p> <p><b><u>Resolution</u></b> Information shared was noted by the members.</p>
20GB(C)7	Report on formation of special committees at the University	<p>For qualitative improvements and implementations at the University, below committees are formed with objectives in alignment with the provisions of NEP 2020.</p>

		a) Institutional Development Plan (IDP) Committee b) Sports Activities Committee c) Student Activities Committee d) Alumni Engagement and Relations Committee e) NEP Committee f) Rankings & Rating Committee g) Skill Committee  <u><b>Resolution</b></u> RESOLVED that, the proposed special committees shall be formed at the University with an aim to implement qualitative improvements.
20GB(C)8	ERP commercialization and consultancy	The board was updated with regard to efforts being made to popularize and commercialize University ERP. Recently MU was successful in getting contract for developing, establishing and maintaining the ERP system of National Forensic Science University and Dr. Subhash University.  <u><b>Resolution</b></u> Information shared was noted by the members.
20GB(C)9	Updates in hostel building construction	The members were informed on progress and updates in hostel building construction. It was shared that efforts are being put-on to complete the construction work latest by November-2022 to cope up with the new hostel room requirements which has been anticipated against new student admissions.  <u><b>Resolution</b></u> Information shared was noted by the members.
20GB(C)10	Updates on University Accreditations (NAAC & NBA)	A progress updates on University's working on accreditations (NAAC & NBA) was presented for information of all the members. It was informed that, University is aiming to complete NAAC Accreditation by the end of the Year.  <u><b>Resolution</b></u> The Information shared was noted by the members.

**SECTION 4: DISCUSSION AND DECISION ITEMS**

Items Nos.	Agenda	Description
20GB(D)1	Discussion, Consideration and Approval on University initiatives and	A presentation on planning and details of various conferences and workshops that are going to be held in the upcoming months at the University was presented for information and consideration of the Board.



	upcoming conferences	<p>Detailed information with regard to dates, theme of conference, budgeted expense, no. of expected participants etc. was shared.</p> <p><b><u>Resolution</u></b> RESOLVED that, the upcoming events and conferences as presented is accepted and shall be recommended to the Governing Body of the University for its information and approval.</p>
20GB(D)2	Consideration and approval of ITCA organized, 75-Student Satellites Mission 2022 with project cost of Rs. 1 Crore plus taxes	<p>It was presented that the Marwadi University shall collaborate with Indian Technology Congress Association (ITCA), an organization that builds NewSpace solutions.</p> <p>To commemorate 75 years of Indian independence, ITCA along with educational institutions in India has envisioned of building SmallSats by students.</p> <p>The proposed project shall provide immense opportunities for students to understand and learn more about space environment and satellites.</p> <p>Details on project cost along with payment schedule were shared for consideration and approval.</p> <p><b><u>Resolution</u></b> RESOLVED that, looking upon the merits of the project and scope of its learning available to students, the proposed project "75 Student Satellites Mission 2022" is accepted and is approved for implementation.</p>
20GB(D)3	Consideration and approval of Employee Referral policy	<p>Proposed Employee Referral Policy was presented by the Human Resource Department which contained detailed Scope, Objectives, Guidelines and Processes to be while referring candidates in the recruitment process.</p> <p>Estimated financial budget provisioned under the captioned policy was also presented for consideration and approval.</p> <p><b><u>Resolution</u></b> RESOLVED that, the proposed Employee Referral Policy is accepted and is approved for implementation.</p>
20GB(D)4	Consideration and approval on Late coming-Early	<p>A policy on late coming-early leaving-missed attendance punch has been framed and was shared among the members for discussion and approval.</p>



	leaving-Missed attendance punch policy	<p>It described the guidelines on each of the said HR aspects which aimed in cultivating punctuality of time among the staff members.</p> <p><b><u>Resolution</u></b> RESOLVED that, the proposed Late coming-Early leaving-Missed attendance punch policy is accepted and approved for implementation with effect from June-2022.</p>
20GB(D)5	Staff club and approval of University contributions	<p>Members were informed that MU Staff Club shall be formed where-in teaching and non-teaching staff will work towards socio-economic development of our colleagues and their families and also through active participation in cultural activities of club.</p> <p>The proposed structure of MU Staff Club described objectives, membership fees, staff benefits in joining the club and details of Club Steering Committee members.</p> <p>It was also shared that University shall contribute ₹. 5,00,000 towards the Club Fund.</p> <p><b><u>Resolution</u></b> RESOLVED that, the proposal of MU Staff Club is accepted and is approved for formation at the University.</p>
20GB(D)6	Establishment of bank branch, medical emergency center in the entrance of main building	<p>Estimated project costs on establishment of bank branch, medical emergency center and expansion of security cabin at the main entrance of the University was presented for consideration and approval of the board.</p> <p>Members discussed and resolved as below;</p> <p><b><u>Resolution</u></b> RESOLVED that, the proposal of enhancement of infrastructural facilities along with projected financial cost as presented is approved for implementation.</p>
20GB(D)7	Shifting of IT systems offices and start-up spaces to banquet hall of Hostel D to create more academic spaces	<p>To create more academic space in the main building of the university as well as to have optimum utilization of space, it was proposed that offices of IT System and start-up spaces may be shifted to Banquet Hall of Hostel D.</p> <p>Estimated project costs on shifting and enhancement of office establishments were presented for consideration and approval of the board.</p>

		<p>Members discussed and resolved as below;</p> <p><b><u>Resolution</u></b> RESOLVED that, the estimated project financial costs as presented, is accepted and is approved for implementation.</p>
20GB(D)8	Constructing networking space outside MC-301 (central boardroom)	<p>It was shared that creation of networking space next to central boardroom (MC-301) was felt during UGC visit and looking upon University's aspiration for future ranking &amp; accreditations and various visits of expert committees, proposal for constructing a networking space was put-up to Board for approval.</p> <p>Detailed project working plan along with estimated financial projections was presented for consideration.</p> <p><b><u>Resolution</u></b> RESOLVED that the proposal of constructing network space and its projected financial cost as presented, is accepted and is approved for implementation.</p>
20GB(D)9	Provisioning of hostel on rent and outsourced services	<p>The board was informed that looking upon admission trends and demands in upcoming areas of studies such as Health Science and Computer Science, there is an urgent need of creating more hostel rooms and allied services.</p> <p>It was proposed that, vacant property within the vicinity of campus area may be evaluated and provisioned on rental basis for immediate consumption of needs. Further, supporting services may be outsourced for the smooth functioning and convenience of students.</p> <p><b><u>Resolution</u></b> RESOLVED that, the proposal of provisioning of hostel on rent and outsourcing of services is accepted and is approved.</p>
20GB(D)10	Starting rotation policy and appointment of HoD & Deans	<p>Draft policy on Rotational Leadership was presented which aims to identify a potential talent and provide leadership opportunities to competent employees. It also aims in providing job rotation opportunities to create well enriched leadership pool.</p> <p>Policy described eligibility conditions, guidelines and process note to be followed while considering for HoD, Statutory &amp; Non-Statutory positions. Members discussed in detail and resolved as below;</p>

		<p><b><u>Resolution</u></b> RESOLVED that, the Rotational Leadership Policy as presented is accepted and approved for implementation with effect from 1<sup>st</sup> July, 2022.</p>
20GB(D)11	Framing of Marwadi University Quality Policy	<p>The Board was informed that to enhance operational efficiency as well to align itself with Vision and Mission of the University, a Quality Policy at the University is being framed.</p> <p>A questionnaire is being developed to seek feedbacks, information from all the stakeholders at the University to frame Quality Policy.</p> <p><b><u>Resolution</u></b> RESOLVED that, the Quality Policy as presented is accepted and approved for implementation.</p>
20GB(D)12	Revising Research Promotion Policy to enhance Research outcomes	<p>A proposal on revising research promotion policy to enhance research outcomes was presented by Dean-Research.</p> <p>Estimated budgets for the AY 2022-23 towards research promotion, faculty and student participations in conferences was presented for consideration.</p> <p><b><u>Resolution</u></b> RESOLVED that, Research Promotion Policy as presented is accepted and is approved for implementation from 1st July, 2022.</p>
20GB(D)13	Consideration and approval of petrol allowance and travel policy	<p>Draft policy on Petrol Allowance and Travel policy was presented in the Board for discussion.</p> <p>Policy described guidelines on processing the claims, allowances allowed, cadre/designation wise accommodation and food expense limits for domestic and international travels.</p> <p><b><u>Resolution</u></b> RESOLVED that, the proposed Petrol Allowance and Travel Policy as presented is accepted and is approved for implementation.</p>
20GB(D)14	Establishment of Departments and New Courses Academic Year	<p>Details on establishment of departments and new courses as recommended by 17<sup>th</sup> Academic Council meeting held on 13<sup>th</sup> June, 2022 was presented for consideration.</p>



	2022-23 based on Academic Council approval	<b><u>Resolution</u></b> RESOLVED that, the proposed new courses along with plans for establishment of departments, is accepted and is approved for implementation w.e.f AY 2022-23.
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**SECTION 5: OTHER ITEMS**

Item No.	Agenda	Description
20GB(E)1	Any other agenda with permission of Chair	<p>(a) 2<sup>nd</sup> Year Payment of Coursera Licenses</p> <p>It was informed that 2<sup>nd</sup> Year subscription fees of Coursera for Campus has been due for payment.</p> <p>Looking upon the merits and benefits for students and faculty members, the members resolved as below;</p> <p><b><u>Resolution</u></b>  RESOLVED that, the 2<sup>nd</sup> Year Renewal Payment of Coursera may be remitted as per payment instructions.</p>

The meeting ended with a vote of thanks.

  
Mr. Ketan Marwadi  
President



  
Mr. Naresh Jadeja  
Registrar