Minutes of 6th Meeting of Internal Quality Assurance Cell

Date: 13th October, 2022   **Time: 10:30 AM**

Venue: MC-301 (Central Boardroom), MU Campus

The 6th meeting of Internal Quality Assurance Cell (IQAC) of Marwadi University was held on 13th October, 2022 at 10:30 AM at the Central Boardroom of Marwadi University.

Following members were present in the meeting;

Sr. No.	Name	Designation
1	Prof. (Dr.) Sandeep Sancheti	Provost (Vice Chancellor), MU
2	Mr. Naresh Jadeja	Registrar, MU
3	Prof. Ramdevsinh Jhala	Controller of Examinations, MU
4	Prof. R B Jadeja	Dean-Faculty of Engineering, Member
5	Prof. Sunil Jakhoria	Dean-Faculty of Management Studies, Member
6	Prof. Rhishikesh Dave	Dean-Faculty of Law, Member
7	Prof. Sriram Padmanabhan	Director-Placements & Corporate Relations, Career Development, HR - Member
8	Prof. Rajesh Patel	Principal-Faculty of Diploma Studies, Member
9	Prof. Sarang Pande	Principal-Faculty of PG Studies, Member
10	Prof. Lalji Baldaniya	Principal-Faculty of Pharmacy, Member
11	Prof. Ashish Kakkad	Principal-Faculty of Physiotherapy, Member
12	Prof. Vicky Jain	Vice-Principal, Faculty of Science, Member
13	Prof. Amit Sata	Associate Dean-Innovation and Entrepreneurship
14	Prof. Ankur Bhogayata	HoD-Civil Engineering, Member
15	Prof. Jay Teraiya	HoD-Computer Engineering, Member
16	Prof. Nikunj Rachchh	HoD-Mechanical Engineering, Member
17	Prof. Ramesh Bhoraniya	HoD-Automobile Engineering, Member
18	Prof. Tarak Vora	HoD-Civil Engineering, Member
19	Prof. Meeta Joshi	Professor, Member
20	Mr. Kaushik Rao	Librarian, Member
21	Mr. Ajay Patel	Parent Representative, Member
22	Mr. Urmish Vaishnav	Parent Representative, Member
23	Prof. Divyakant Meva	Professor, Member
24	Ms. Teesha Kshatriya	Student Representative, Member
25	Ms. Khushi Kalaria	Student Representative, Member
26	Ms. Amrutha Kamath	Student Representative, Member
27	Mr. Krishna Mridha	Student Representative, Member
28	Mr. Ayush Majithiya	Student Representative, Member
29	Mr. Digvijay Gadhavi	Student Representative, Member
Joined online via Google Meet:		
30	Mr. Giriraj Raol	Industry representative
31	Mr. Dinesh Kakkad	Quality expert

Dr. Sandeep Sancheti, Provost (Vice-Chancellor) Marwadi University, presided over the meeting and welcomed all the distinguished members of Internal Quality Assurance Cell (IQAC).
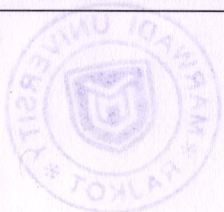
The Provost, then requested Mr. Naresh Jadeja, Registrar to present the agenda items which were taken-up for discussions and decisions recorded as under.

SECTION 1: CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Item No.	Agenda	Description
6IQAC(A)1	Confirmation of Minutes of the Meeting of Internal Quality Assurance Cell No. 5	The minutes of 5th meeting of Internal Quality Assurance Cell was presented to members for consideration and approval. **Resolution** RESOLVED that, the minutes of 5th meeting of IQAC is accepted and approved.

SECTION 2: ACTION TAKEN REPORT ON DECISIONS OF PREVIOUS MEETING

Item No.	Agenda	Description
6IQAC(B)1	Action Taken Report on meeting of Internal Quality Assurance Cell no. 5	Action Taken Report of 5th meeting of Internal Quality Assurance Cell was presented to members for consideration and approval. **Resolution** RESOLVED that, the Action Taken Report of 5th meeting of IQAC is accepted and approved.

SECTION 3: DISCUSSION AND DECICION ITEMS

Item Nos.	Agenda	Description
6IQAC(C)1	A report on Symposium on "Sustainable Development Goals (SDGs) and Climate Change" organized at the University	Members were informed that, The Climate Change Department, Govt. of Gujarat celebrated "Panchamrit for Climate Change" – Youth outreach fortnight from 17th to 30th September, 2022. The Faculty of Technology, MU organized a symposium on "Sustainable Development Goals (SDGs) and Climate Change" on 26th September, 2022 in association with Govt. of Gujarat. Various activities were organized to celebrate the theme and to sensitize students about climate change and its impact on economy, individual and their health. Members were also informed that the University will be working on such activities in future towards Sustainable Development Goals (SDGs). **Resolution** The information shared was noted by the members.
6IQAC(C)2	New phase of Coursera for Campus program for information	The details of new phase of Coursera for Campus program was presented for information. It was informed that new set of 2,000 learners will be enrolled for the duration October-2022 to March-2023. Each of the learner will be able to enroll in 2 courses. The faculty program shall also be

		continued as it was in the previous phase. Meeting suggested to popularize course offerings, maximize student enrollments and Hybrid mode of learning should be continued. **Resolution** The information shared was noted by the members.
6IQAC(C)3	Report on Academic Audit-2022	A report on recently concluded departmental academic audit was presented for information of members. The audit considered Quality of Curriculum, Teaching & Learning and Assessment aspects practiced at the Department. Members suggested on preparing a plan of action to strengthen shortcomings highlighted in the audit report within three months of time. Such plan of action along with improvement strategies adopted, shall be presented in the next IQAC meeting for information. **Resolution** The audit report presented was noted by the members. Further, plan of action and improvement strategies adopted at the Departments shall be presented in the next IQAC meeting.
6IQAC(C)4	Progress and working of Skill Committee at the University	A detailed working and progress report of Skill Committee formed at the University was presented for information. It was shared that Skill Development Training programs are offered to students with minimum hands on practice of 30 hours per course. These courses are offered by the Department to all the students of University. The report presented name of value added courses offered, duration of the course and number of students completed the course; branch/department wise. To increase larger participation from student, few suggestion were shared, as below; • Projects may be allotted to students who have successfully acquired/completed skill course • Skill courses may be offered in the form of open elective with the students • A comprehensive list of courses available to students shall be prepared • Details of skill courses shall be published on MU

		website
		• The meeting suggested to have a motto of ***"One Student One Skill"*** in order to have wide coverage of skill courses among graduating students
		Resolution
		The progress report presented by the committee was noted by the members.
		Further RESOLVED that the suggestions shared, shall be considered by the Skill Committee for implementation.
6IQAC(C)5	Updates on upcoming University conferences for information	Information on upcoming University conferences organized by the Faculty of Engineering & Faculty of Computer Applications was presented.
		Details such as theme of conference, key important dates, speakers and details of key note speakers was shared for information of all members.
		Resolution
		The information shared was noted by the members.

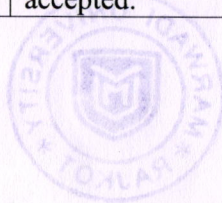| SECTION 4: DISCUSSION AND DECISION ITEMS		
Items Nos.	Agenda	Description
6IQAC(D)1	Proposal to establish Center for Civic Engagement Action	The Dean-Faculty of Law proposed to establish Center for Civic Engagement and Action at the University.
		Center aims to engage students and faculty members in community building, identify issues of civic nature, provide opportunity to students to apply knowledge and skills for problem solving and work out sustainable and viable solutions.
		Detailed organization structure, roles and responsibilities of core committee along with composition was presented for consideration.
		Resolution
		RESOLVED that, the proposed Center for Civic Engagement and Action is a good initiative and is accepted for implementation.
		Further, the said proposal shall be recommended to the Academic Council of the University for its information and consideration.

6IQAC(D)2	Creation of Center for Women's Studies and Research	A proposal on establishment of Center for Women's Studies and Research was presented for consideration.
		It aims in achieving UN sustainable development goal of promoting equality & empowerment of women, strengthen women studies as a discipline through teaching, research and extension activities.
		Proposal described focus areas, roles & responsibilities of the center, committee composition, phases of development of center, requirement of infrastructural facilities and budgetary requirements. Financial plan along with budgetary requirements was also presented.
		Looking upon its aim and goals, meeting suggested to incorporate word *"Empowerment"* in the title of Center.
		Resolution RESOLVED that, the proposed Center for Women's Studies and Research is a good initiative and is accepted for implementation.
		Further, the said proposal shall be recommended to the Academic Council of the University for its information and consideration.
6IQAC(D)3	Suggestion on appointment of Professional Counselor at University level	A proposal on appointment of professional counselor at the University was presented. The initiative aimed at providing psychological and emotional support for individual needs.
		It was suggested that the Faculty of Law shall take-up the initiative as it has a Faculty member specialized in Clinical Psychology. A schedule of service with a plan of 4 days in a week shall be prepared.
		Further, the meeting also suggested availing the services of Doctors available at Gokul Hospital, Rajkot - the parent hospital of University.
		Resolution RESOLVED that, proposal of appointment of Professional Counselor at University is accepted. Further, the suggestions shared shall be evaluated for effective implementation.
6IQAC(D)4	Discussion on appointment of	To develop research culture, enhance quality research and support innovation related activities, a proposal on

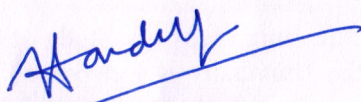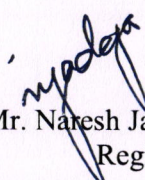|	Professor Emeritus and Professor (Research) of International Origin	appointment of Professor (Research) and Professor Emeritus of International nature was presented.
		The policy described on terms of appointment, process of appointment and University expectations from these incumbents.
		Resolution RESOLVED that, the suggestion/proposal on appointment of Professor Emeritus and Professor (Research) is a good initiative and is accepted.
		Further, the said proposal shall be recommended to the Academic Council of the University for its information and consideration.
6IQAC(D)5	Engaging Professor of Practice in Universities as per guidelines of UGC	UGC vide its letter no. 9-1/2010 (PS/Misc)PT-I dated 30th September, 2022 announced guidelines for engaging Professor of Practice in Universities and Colleges.
		The initiative of engaging Professor of Practice is in line with the recommendations of NEP-2020 which states involving people with skills and expertise acquired in non-academic careers, in teaching and research domains. Guidelines described eligibility conditions, roles and responsibilities towards institution, procedure for selection and tenure of appointment.
		Resolution RESOLVED that, the University shall accept and adopt UGC recommendations for engaging individuals in the capacity of Professor of Practice. Further, this initiative shall also be recommended to the Academic of the University for its consideration.
6IQAC(D)6	Review of Study Leave and Sabbatical Leave	Study leave and sabbatical leave policy of the University was presented for review. Policy presented showcased the provisions and clauses for availing the leaves such as aim of providing such leaves, tenure of service completion for availing the benefits, period of leave, approving authority, details of pay and allowance during the leave period etc.
		Resolution RESOLVED that, the initiative of Study Leave and Sabbatical leave at the University is welcomed for faculty members aspiring to undergo further studies and the same is accepted.

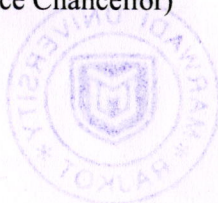| 6IQAC(D)7	Consideration and approval of MU Quality Policy	The Quality Policy of Marwadi University was presented which provided a framework of quality objectives and includes a commitment to meet applicable requirements as well as to continually improve. The Policy thus framed has been through the involvement of stakeholders at the University. Few suggestions shared by the meeting are as below: • Link Quality outcomes with Institutional Development Plan to plan and strategize achievable • Quality outcomes should focus on continuous improvements in every Facets/Metrics **Resolution** Defining MU Quality Policy has been a good initiative and is accepted. Further, the same shall be recommended and presented to the Academic Council of Marwadi University for its consideration.
6IQAC(D)8	Flexibility to Learn Courses in regional languages to enhance language proficiency and faster learning.	UGC vide its letter no. 1-23/2022 (SWAYAM)PT-I dated 20th September, 2022 announced addition of two SWAYAM PG MOOCs – Access to Justice and Environmental Law in 8 Indian Languages on SWAYAM Platform. The students can avail the benefits of accessing these resources for their knowledge enhancement. **Resolution** RESOLVED that, Flexibility of Learning for students shall be adopted and implemented at Marwadi University.

SECTION 5: OTHER ITEMS		
Items Nos.	**Agenda**	**Description**
6IQAC(E)1	Any other agenda with permission of Chair	

The meeting ended with a vote of thanks.

Prof. (Dr.) Sandeep Sancheti
Provost (Vice Chancellor)

Mr. Naresh Jadeja
Registrar

Marwadi University

Minutes of the 7th meeting of Internal Quality Assurance Cell (IQAC)

Date: March 27th, 2023; Monday   **Time: 15:30PM**

Venue: MC-301 (Central Boardroom), MU Campus

Marwadi University

The 7th meeting of the Internal Quality Assurance Cell (IQAC) was held on **March 27th, 2023** at 15:30PM at the Central Boardroom of Marwadi University.

Following members were present in the meeting;

1. **Prof. (Dr.) Sandeep Sancheti** - Provost (Vice-chancellor)	**Chairman**
2. **Mr. Naresh Jadeja** - Registrar	Registrar
3. **Prof. (Dr.) Sridaran Rajgopalan** - Dean, Academics &Faculty of Computer Appl.	Member
4. **Prof. (Dr.) Sunil Jakhoria** - Dean, Faculty of Management Studies	Member
5. **Prof. (Dr.) Kantha Devi Arunachalam** - Dean, Faculty of Science	Member
6. **Prof. (Dr.) Rhishikesh Dave** - Dean, Faculty of Law	Member
7. **Mr. Sriram Padmanabhan** - Director – Human Resource, Placement, CR and CD	Member
8. **Prof. (Dr.) Rajesh Patel** - Principal, Diploma Studies	Member
9. **Prof. (Dr.) Ashish Kakkad** - Principal, Faculty of Physiotherapy	Member
10. **Prof. (Dr.) Lalji Baldaniya** - Principal, Faculty of Pharmacy	Member
11. **Prof. (Dr.) Amit Sata**- Associate Dean, Innovation & Entrepreneurship	Member
12. **Prof. (Dr.) Sarang Pande** - Professor, Faculty of Engineering	Member
13. **Ms. Vidhi Marwadi** - Head, Project Management Office	Member
14. **Dr. Jahanavee Ichchhaporia**–Asso. Professor & Director, Sports and Physical Edu.	Member
15. **Mr. Nilesh Advani** - Deputy Director, International Relations Office	Member
16. **Dr. Vicky Jain** - Vice-principal, Faculty of Science	Member
17. **Prof. (Dr.) Nikunj Rachchh** - Professor, Faculty of Engineering	Member
18. **Prof. (Dr.) Tarak Vora** - Professor, Faculty of Engineering	Member
19. **Dr. Meeta Joshi** – Asso. Professor, Faculty of Management Studies	Member
20. **Dr. Ashishkumar Kyada** – Asso. Professor, Faculty of Pharmacy	Member
21. **Dr. Rahul Nikam** – Asso. Professor, Faculty of Law	Member
22. **Ms. Teesha Kshatriya** - Student representative	Member
23. **Mr. Krishna Mridha** - Student representative	Member
24. **Ms. Amruta Kamath** - Student representative	Member
Joined online via Google Meet:	
25. **Mr. Dinesh Kakkad** – Quality expert	Member
26. **Mr. Digvijay Gadhavi** – Student representative	Member

Dr. Sandeep Sancheti, Provost (Vice-Chancellor) Marwadi University, presided over the meeting and welcomed all the distinguished members of Internal Quality Assurance Cell (IQAC).

The Provost, then requested Mr. Naresh Jadeja, Registrar to present the agenda items which were taken-up for discussions and decisions recorded as under.

SECTION A: CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Item No.	Agenda	Description
7IQAC(A)1	Confirmation of Minutes of the IQAC No. 6	The minutes of 6th meeting of the IQAC were presented to the members for consideration and approval. **Resolution** RESOLVED that, the minutes of 6th meeting of the IQAC be recognized and official.

SECTION B: ACTION TAKEN REPORT ON DECISIONS OF PREVIOUS MEETING

Item No.	Agenda	Description
7IQAC(B)1	Action Taken Report on meeting of the IQAC No. 6	Action Taken Report of the 6th meeting of the IQAC was presented to the members for consideration and approval. **Resolution** RESOLVED that, the Action Taken Report of the 6th meeting of the IQAC be acknowledged and permitted. Further, Prof. (Dr.) Rhishikesh Dave – Dean, Faculty of Law will submit an action plan with respect to the proposed Center for Civic Engagement and Action by the end of April 2023. Additionally, Dr. Meeta Joshi - Coordinator of the proposed Women's Studies and Research Center will submit an action plan by April 15, 2023.

SECTION C: DISCUSSION AND DECISION ITEMS

Item No.	Agenda	Description
7IQAC(C)1	Monitoring & Evaluation for effective implementation of IDP	The draft document for the Institutional Development Plan (IDP) was shared with the members. The critical aspect of monitoring & evaluation methodology for planned goals towards achieving academic excellence was discussed by the members. **Resolution** Meeting has suggested that all activities should be monitored at department level first, and at the central level one committee should be appointed for overall monitoring.
		The consequences of ChatGPT technology on people, especially in academia were discussed. Related information and ban brought up by the international organizations have also

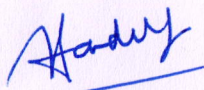|		
		been examined in this context.
7IQAC(C)2	Discussion on ChatGPT software and its effects on academics	Representatives of the students also discussed their experiences about the use of technology.
		Resolution
		Meeting has suggested that use of ChatGPT should be as value added tool and utilized for learning purposes. Since the enlightenment process must always remain open, it is recommended to use ChatGPT or any other tool to improve efficiency, research and for improving skills. It will be appropriate to take additional precautions against its misuse during the examination period and to make it felonious.
7IQAC(C)3	Collaborative quality initiatives with other institutions	University should initiate cooperative projects with other institutions in order to encourage innovation, entrepreneurship, and quality education.
		Members received a briefing on where to find expert partners or clusters for specialized conversations.
		Furthermore, it was suggested that intra-departmental/ institutional collaboration occurs first, followed by inter-institutional.
		Resolution
		The information shared was noted by the members.
7IQAC(C)4	A report on Academic, Administrative and Library Audits for the year 2022-23 and the planning for next year	An AAA & Library Audit reports were presented for the members' information. The audit reports considered aspect of teaching, learning and assessment along with best practices of the various admin departments to achieve excellence hallmark.
		The Dean – Academics also presented the plan of action regarding the forthcoming academic audit of remaining departments to strengthen the academic process at MU.
		Resolution
		The audit reports presented were noted by the members, and it was emphasized that the same should be implemented on a yearly basis.
		Library Audit Committee (LAC) members were suggested to review various policies like disposal of books and frequency of Library Committee (LC) meetings, and any other updates on improvement strategies, and present the same in the next meeting of the IQAC.

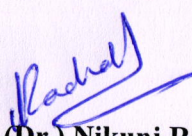|		
7IQAC(C)5	Planning to organize workshop and training on quality parameters	Discussed to promote workshops and trainings based on quality standards in the institute to enhance the dynamics of skilled education and support innovation related activities. The information was shared to the members regarding planned interactions with experts – 1. Dr. Krishna Vedula - Executive Director, IUCEE, 2. Dr. Piyush Bishnoi - Global Expert in Engineering, to provide updates of IUCEE programs in response to upcoming challenges in education. **Resolution** The information shared was noted by the members. Further, it was suggested to continue organizing more training and workshops on quality parameters by every department of university.
7IQAC(C)6	Encouraging students leadership and participation through clubs	Exchange of ideas was done to encourage efficient leadership qualities among students through active participation in various clubs and outreach programs at the university. Meeting highlighted the concept of **"Student Tutoring Students"**, to support and help slow learner students. Senior students of higher semester may be allotted classes on important topics to encourage peer learning at university. A system for student-club registration was shared. Members suggested to include student chapters as well in addition to club registration. **Resolution** The information shared was noted by the members.
7IQAC(C)7	Use of online platforms for learning	Demonstration of a tool developed by Marwadi Technologies for developing and delivering MOOC courses was made for the information of members. Also Registrar shared the information on blended learning adapted at other universities using the same tool. **Resolution** The information shared was noted by the members and it was resolved that at least one course should be developed per program within next six months by the senior faculties of respective departments.

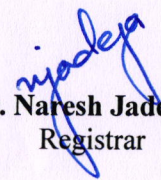|		
7IQAC(C)8	Mechanism to share information on career progression and international higher education scholarship opportunities to students.	The Office of International Relations has shared information on career progression mechanisms and international scholarship opportunities around the world for university students. Mr. Nilesh Advani – Dy. Director, IRO, presented information via PowerPoint slides on how to use this mechanism from the university's website portal. The tool, thus prepared with the involvement of IRO members, has been shared with the stakeholders. **Resolution** The information shared was noted by the members, and they emphasized the initiatives with appreciation.
7IQAC(C)9	Submission of Self Study Report (SSR) to NAAC for the first cycle of Accreditation	Submission of the Self Study Report (SSR) to NAAC for the first cycle of accreditation and ongoing status of the Student Satisfaction Survey (SSS) as well as other keynote details were shared for the information of all the members by the Registrar. **Resolution** RESOLVED that, the information shared was noted by the members.

SECTION D: OTHER ITEMS		
Items No.	**Agenda**	**Description**
7IQAC(D)1	Any other agenda with permission of Chair	

The meeting ended with a vote of thanks.

Prof. (Dr.) Sandeep Sancheti
Provost (Vice Chancellor)

Prof. (Dr.) Nikunj Rachchh
IQAC Coordinator

Mr. Naresh Jadeja
Registrar

Minutes of the 8th meeting of Internal Quality Assurance Cell (IQAC)

Date: October 19th, 2023; Thursday

Venue: MC-301 (Central Boardroom), MU Campus

Time: 14:30PM

The 8th meeting of the Internal Quality Assurance Cell (IQAC) was held on **October 19th, 2023** at 14:30PM at the Central Boardroom of Marwadi University.

Following members were present in the meeting;

1. **Prof. (Dr.) Sandeep Sancheti** - Provost (Vice-chancellor)		**Chairman**
2. **Mr. Naresh Jadeja** - Registrar		Registrar
3. **Prof. (Dr.) Rajendrasinh B. Jadeja** - Dean, Research Affairs & Faculty of Engineering & Technology		Member
4. **Prof. (Dr.) Sridaran Rajgopalan** - Dean, Academic Affairs & Faculty of Computer Application		Member
5. **Prof. (Dr.) Ramdevsinh L. Jhala** – Controller of Examinations		Member
6. **Prof. (Dr.) Kantha Devi Arunachalam** - Dean, Faculty of Science		Member
7. **Prof. (Dr.) Rhishikesh Dave** - Dean, Faculty of Law		Member
8. **Mr. Sriram Padmanabhan** - Director – Human Resource, Placement, CR and CD		Member
9. **Prof. (Dr.) Lalji Baldaniya** – Principal (Pharmacy), Faculty of Health Sciences		Member
10. **Prof. (Dr.) Ashish Kakkad** - Principal (Physiotherapy), Faculty of Health Sciences		Member
11. **Dr. Meeta Joshi** – Professor, Faculty of Management Studies		Member
12. **Dr. Ashishkumar Kyada** – Asso. Professor, Faculty of Pharmacy		Member
13. **Ms. Teesha Kshatriya** - Student representative		Member
14. **Ms. Vidhi Marwadi** - Head, Project Management Office		Special invitee
15. **Prof. (Dr.) Sunil Jakhoria** - Dean, Faculty of Management Studies		Special invitee
16. **Prof. (Dr.) Rajesh Patel** - Principal, Diploma Studies		Special invitee
17. **Dr. Ramesh Kumar Sahu** – Assistant Registrar		Special invitee
18. **Prof. (Dr.) Nikunj Rachchh** - Professor, Faculty of Engineering		**Coordinator**

Dr. Sandeep Sancheti, Provost (Vice-Chancellor) Marwadi University, presided over the meeting and welcomed all the distinguished members of Internal Quality Assurance Cell (IQAC).

The Provost, then requested Mr. Naresh Jadeja, Registrar to present the agenda items which were taken-up for discussions and decisions recorded as under.

SECTION A: CONFIRMATION OF MINUTES OF PREVIOUS MEETING		
Item No.	**Agenda**	**Description**
8IQAC(A)1	Confirmation of Minutes of the IQAC No. 7	The minutes of 7th meeting of the Internal Quality Assurance Cell were presented to the members for consideration and approval. **Resolution** RESOLVED that, the minutes of 7th meeting of the IQAC be recognized and official.

SECTION B: ACTION TAKEN REPORT ON DECISIONS OF PREVIOUS MEETING

Item No.	Agenda	Description
8IQAC(B)1	Action Taken Report on meeting of the IQAC No. 7	Action Taken Report of the 7th meeting of the Internal Quality Assurance Cell was presented to the members for deliberation and endorsement. **Resolution** RESOLVED that, the Action Taken Report of the 7th meeting of IQAC be acknowledged and permitted. Further the meeting suggested submitting the proposed Student Tutoring Student (STS) policy to Academic Council for approval.

SECTION C: DISCUSSION AND DECICION ITEMS

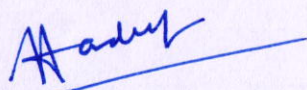| Item No.	Agenda	Description
8IQAC(C)1	Academic and Administrative audit	Prof. R. Sridaran, Dean-Academics presented the status of academic audits conducted and scheduled. • **Academic audits -** **Completed:** Electrical Eng., Pharmacy, Microbiology and Chemistry. **Scheduled:** Physiotherapy & ICT by the end of November. Dr. Ramesh Kumar Sahu - Assistant Registrar presented the status of admin audit. • **Admin audit -** **Completed:** 13 departments. **Scheduled:** 12 departments by the end of November. **Resolution** Committee suggested that the pending audits for AY 2023-24 to be completed by end of November month. Additionally, the Chair suggested refining the audit procedure to precisely identify actual areas where the department could enhance its performance.
8IQAC(C)2	Strategic plan	The meeting deliberated on the monitoring process to attain the planned goals outlined in the strategic plan **Resolution** The following monitoring process was suggested

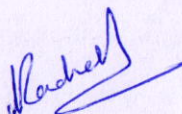|	implementation monitoring process	**Program level thrust areas:** Deans **Central level thrust areas:** Respective Heads **Overall progress monitoring/feedback:** IQAC **Reporting:** Academic Council & Governing Body The frequency of monitoring should be twice in a year.
8IQAC(C)3	NBA for five branches	University will be applying for NBA accreditation in five branches i.e Mechanical, Civil, IT, Pharmacy and MBA. **Resolution** Meeting suggested that Pre-qualifier to be filed by the end of November with 2023-24 as CAY.
8IQAC(C)4	Examination agendas: (a) Amendment – consideration of CGPA. (b) Amendment – percentage conversion	Prof. R.L. Jhala – Controller of Examination, presented the agenda towards awarding the degrees to students based upon CGPA (Cumulative Grade Point Average) considering all the semester's performance as compared to previous policy of considering CGPA of the last four semester's performance in the exams. COE also proposed a new formula for converting CGPA into equivalent percentage of marks (**Percentage marks = CGPAx10**) as compared to the old formula (**Percentage marks = (CGPA - 0.5)x10**) **Resolution** Members recommended both examination amendments and proposed submitting them to the Academic Council for approval.
8IQAC(C)5	Research updates	Prof. R. B. Jadeja – Dean of Research, shared a presentation of latest research updates along with the upcoming conferences to be held and total number of JRF appointments at MU till now. **Resolution** RESOLVED that, the information shared was noted by members.
8IQAC(C)6	Feedback analysis (Students/ Parents/	All respective Deans/Principals shared feedback and action taken report of stakeholders of their respective departments as obtained from their BOS meeting records.

		Resolution
		RESOLVED that, information shared was noted by members.
8IQAC(C)7	Result analysis	COE presented the result analysis of summer exams of AY22-23. The results were found satisfactory with an average passing percentage of 86.34%. The few subjects having results less than 80% were also discussed along with the proposed corrective actions for forthcoming exams. **Resolution** RESOLVED that, information shared was noted by members.

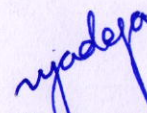| SECTION D: OTHER ITEMS		
Items Nos.	**Agenda**	**Description**
8IQAC(D)1	Any other agenda with permission of Chair	

The meeting ended with a vote of thanks.

Prof. (Dr.) Sandeep Sancheti
Provost (Vice Chancellor)

Prof. (Dr.) Nikunj Rachchh
IQAC Coordinator

Mr. Naresh Jadeja
Registrar