

Ref # **MU/AC-19/2022-23/03**

Date: 24th March, 2023

To,

The Member
Academic Council – Marwadi University
Rajkot.

Sub: Invitation to the 19th meeting of Academic Council, Marwadi University.

Dear Sir,

It is indeed a pleasure to invite you to a meeting scheduled on **28th March, 2023 at 11:30 AM** onwards at MC-301 (Boardroom), Marwadi University Campus.

The agenda items of meeting are as below;

SECTION 1: CONFIRMATION OF MINUTES OF PREVIOUS MEETING	
Item No.	Agenda
19AC(A)1	Confirmation of Minutes of 18th Academic Council Meeting.

SECTION 2: ACTION TAKEN REPORT ON DECISIONS OF PREVIOUS MEETING	
Item No.	Agenda
19AC(B)1	Action Taken Report on meeting of 18th Academic Council.

SECTION 3: REPORTING AND RATIFICATION ITEMS	
Item Nos.	Agenda
19AC(C)1	Updates on University application of NAAC for information.
19AC(C)2	Quality certification received by University * ISO 9001:2015
19AC(C)3	University Collaborations and MoU Initiated during the last quarter.
19AC(C)4	University Connect Program and participation of MU in G-20 Summit activities
19AC(C)5	Reporting on Minutes of 3rd URC meeting held on 7th February, 2023 for information.
19AC(C)6	Updates on Open Electives offered to students.
19AC(C)7	Updates on Skill Committee and progress of incorporation of suggestions shared in 18th Academic Council meeting.
19AC(C)8	Reporting of Academic Calendar: AY 2022-23 (Even Term)

SECTION 4: DISCUSSION AND DECISION ITEMS	
Item Nos.	Agenda
19AC(D)1	Discussion on plan of actions to strengthen shortcomings highlighted in the Academic Audit Report-2022.
19AC(D)2	Consideration and Approval of Marwadi University as Third party assessment agency for below Training Centers; a] Shrimad Rajchandra Educational Trust b] The Centre for Entrepreneurship Development, Govt. of Gujarat
19AC(D)3	Discussion and consideration of 3+1 yrs of education system from French speaking countries a] Considering science subject instead of physics and chemistry for UG admissions
19AC(D)4	7th IQAC Meeting: Agenda items emanating for discussion and consideration a] Formation of Monitoring & Evaluation committee for IDP Implementation at the University b] Introducing the concept of <i>Student Tutoring Student</i>
19AC(D)5	Board of Studies: Agenda items such as Revision in Syllabus, Introduction of New Programs emanating for approvals; a] Faculty of Engineering and Technology b] Faculty of Science c] Faculty of Law d] Faculty of Pharmacy e] Faculty of Physiotherapy
19AC(D)6	Considering introduction of a new Minor Degree course by AICTE in Innovation, Entrepreneurship, and Venture Development (IEV) at the UG level for the Academic Year 2023-24
19AC(D)7	Approval of Research Supervisor & Co-supervisor
19AC(D)8	Considering guidelines for Institute Post-Doctoral Fellowship
19AC(D)9	Discussion and approval of Regulations for PhD Program

SECTION 5: OTHER ITEMS	
Item No.	Agenda
19AC(E)1	Any other agenda with permission of Chair

Your presence will help us with valuable inputs for steering Marwadi University in the days ahead.

Thank You.

With warm regards,


Registrar



Minutes of 19th Meeting of Academic Council

Date: 28th March, 2023

Time: 11:30AM

Venue: MC-301 (Central Boardroom), MU Campus

The 19th meeting of Academic Council of Marwadi University was held on 28th March, 2023 at 11:30 AM at the Central Boardroom of Marwadi University.

Following members were present in the meeting;

Sr. No.	Name	Designation
1.	Dr. Sandeep Sancheti	Provost (Vice-Chancellor)
2.	Mr. Naresh Jadeja	Registrar
3.	Dr. Ramdevsinh Jhala	Controller of Examinations
4.	Dr. Rajendrasinh Jadeja	Dean-Faculty of Engineering & Technology and Dean-Research
5.	Dr. Sunil Jakhoria	Dean-Faculty of Management Studies
6.	Dr. R. Sridaran	Dean-Faculty of Computer Applications & Dean-Academics
7.	Dr. Kantha Devi Arunachalam	Dean-Faculty of Science
8.	Dr. Rhishikesh Dave	Dean-Faculty of Law
9.	Mr. Sriram Padmanabhan	Director, Placements & Corporate Relations, Career Development, HR
10.	Dr. Rajesh Patel	Principal-Diploma Studies
11.	Dr. Sarang Pande	Principal-Faculty of PG Studies & Research
12.	Dr. Lalji Baldaniya	Principal-Faculty of Pharmacy
13.	Dr. Ashish Kakkad	Principal-Faculty of Physiotherapy
14.	Dr. Vicky Jain	Vice-Principal, Faculty of Science

Following members joined through online Google meet;

Sr. No.	Name	Designation
1.	Dr. Deepak Garg	Dean-School of Computer Science, Engineering and Technology and Dean-International Relations and Corporate Outreach, Bennett University
2.	Mr. Deepak Mathur	Director, IEEE Region 10 (Asia-Pacific Region) and former Chief General Manager, ONGC.

Special invitees to Academic Council meeting as below;

Sr. No.	Name	Designation
1.	Head of the Departments	Academic Departments of Marwadi University

Dr. Sandeep Sancheti, Provost (Vice-Chancellor) Marwadi University, presided over the meeting and welcomed all the distinguished members of Academic Council.



Dr. Sancheti, in his introductory speech shared University's planning for next Academic Year and its preparation for Assessment & Accreditation by NAAC.

The Provost, then requested Mr. Naresh Jadeja, Registrar to present the agenda items which were taken-up for discussions and decisions recorded as under.

SECTION 1: CONFIRMATION OF MINUTES OF PREVIOUS MEETING		
Item No.	Agenda	Description
19AC(A)1	Confirmation of Minutes of 18 th Academic Council meeting	<p>No comments/observations were received from any of the members.</p> <p><u>Resolution</u> RESOLVED that, the minutes of the 18th Academic Council meeting held on 14th October, 2022 be confirmed.</p>

SECTION 2: ACTION TAKEN REPORT ON DECISIONS OF PREVIOUS MEETING		
Item No.	Agenda	Description
19AC(B)1	Action Taken Report on meeting of 18 th Academic Council	<p>Action Taken Report on the resolutions of the said Academic Council meeting was placed before the members for consideration and was requested to accept.</p> <p>Following suggestions/inputs were shared during the review of Action Taken Report;</p> <ul style="list-style-type: none"> • It was informed that, MU Research Promotion Policy shall be shared with all the members of Academic Council for information and reference • The meeting emphasized to mention reference number along with date of Board of Studies meeting while seeking approvals from Academic Council. <p><u>Resolution</u> RESOLVED that, the actions taken on the decision of the meeting of 18th Academic Council held on 14th October, 2022 be accepted.</p>



SECTION 3: REPORTING AND RATIFICATION ITEMS		
Item Nos.	Agenda	Description
19AC(C)1	Updates on University application of NAAC for information	<p>Members were informed about progress on University application for Assessment & Accreditation by NAAC. It was shared that Self Study Report (SSR) of MU has been submitted on 22nd March, 2023 and is waiting for its review.</p> <p><u>Resolution</u> The information shared was noted by the members.</p>
19AC(C)2	Quality certification received by University * ISO 9001:2015	<p>It was informed that, the University underwent audit by ICV Assessments Pvt. Ltd. for Quality Management Systems and is found to be complied with the requirements of standard ISO 9001:2015.</p> <p><u>Resolution</u> Members were happy to note the progress made by the University in the Quality Parameters.</p>
19AC(C)3	University collaborations and MoU initiated during the last quarter.	<p>Brief about academic collaborations initiated by the University was shared with the members for information. Details such as purpose of collaboration, benefits to students, faculties and the institute were shared for each of the MoU.</p> <p>It was suggested that core activities along with location details of the organization may be mentioned for facilitating deeper understanding.</p> <p><u>Resolution</u> The information shared was noted by the members.</p>
19AC(C)4	University connect program and participation of MU in G-20 summit activities	<p>It was informed that to engage University students in G-20 Summit activities, University Connect Program have been initiated by Hon. Prime Minister of India. Students of Marwadi University from representing countries will be participating as “Youth Ambassadors” in Sessions, Lectures, Activities planned along with High-Level meetings.</p> <p>Under University Connect Program the partner institutions are encouraged to organize essay competitions, quizzes and other stimulating activities to keep interest of students geared towards year long G-20 proceedings.</p> <p><u>Resolution</u> The information shared was noted by the members. Further,</p>



		RESOLVED that, the International Relations Office at the University shall ensure active participation of students and shall support to facilitate participation and organize activities.
19AC(C)5	Reporting on Minutes of 3 rd URC meeting held on 7 th February, 2023 for information	<p>A report on minutes of 3rd URC meeting held on 7th February, 2023 was presented by the Dean-Research for information of members.</p> <p>It highlighted research outcomes of the University, amendments in PhD regulations, guidelines for Post Doctoral Fellowships and details on Minor Research Projects granted.</p> <p><u>Resolution</u> The information shared was noted by the members.</p>
19AC(C)6	Updates on Open Electives offered to students.	<p>The Dean-Academics, informed about introduction of 10 new Open Electives from AY 2023-24. Open Electives will be classified under Natural and Physical Sciences, Mathematics, Statistics, Computer Applications, Commerce, Management, Humanities, Social Sciences and Engineering & Technology for the ease and convenience of students.</p> <p><u>Resolution</u> RESOLVED that, the new Open Electives (OE) as presented is accepted and approved from introduction w.e.f Academic Year 2023-24.</p>
19AC(C)7	Updates on Skill committee and progress of incorporation of suggestions shared in 18 th Academic Council meeting.	<p>A report on workings of Skill Committee with regard to assigning projects to students based upon the skills acquired and strategies adopted in achieving the mission of “<i>One Student One Skill</i>” was presented for information.</p> <p>The meeting suggested to include/adopt below measures to further strengthen the purpose;</p> <ul style="list-style-type: none"> • Students studying in 2nd Semester shall also be included for skill courses • The skill courses offered should be an Audit/Mandatory non-credit course and the same shall be offered from AY 2023-24 • The composition of Skill Committee shall also include representative from government bodies such as National Skill Development Corporation or Gujarat Skill Development Mission and also a representation from Industry.



		<u>Resolution</u> The progress report presented by the committee was noted by the members. Further RESOLVED that, the suggestions and views shared shall be considered by the Skill Committee for implementation.
19AC(C)8	Reporting of Academic Calendar: AY 2022-23 (Even Term)	Academic Calendar for AY 2022-23 (Even Term) was presented and shared with the members for information. <u>Resolution</u> The details shared were noted by the members.

SECTION 4: DISCUSSION AND DECISION ITEMS		
Items Nos.	Agenda	Description
19AC(D)1	Discussion on plan of actions to strengthen shortcomings highlighted in the Academic Audit Report-2022	<p>A report on corrective actions and improvement strategies adopted by the departments post academic audit was presented by the Dean-Academics for discussion and consideration.</p> <p>A tentative audit plan for upcoming audit cycle was also presented for information of all the members.</p> <p>Below views and suggestions were shared to strengthen the audit process at the University:</p> <ul style="list-style-type: none"> • Frequency of academic audit may be defined • Audit of examination process and question paper quality check may be undertaken • Departments under audit may be selected randomly <p><u>Resolution</u> The details on corrective actions, improvement strategies and future audit plans presented were noted by the members.</p> <p>Further, the suggestions and views shared shall be considered for further implementations at the University.</p>
19AC(D)2	Consideration and approval of Marwadi University as Third Party assessment agency.	<p>Marwadi University is appointed as a third party skill assessment and certification body for the courses approved by CED, Govt. of Gujarat.</p> <p>It was presented for consideration that, Marwadi University shall act as Third Party Assessment agency for the courses</p>



		<p>offered by Shrimad Rajchandra Educational Trust and CED, Govt. of Gujarat. The details of course duration, number of batches per year, intake per batch and minimum qualification were presented for information.</p> <p><u>Resolution</u> RESOLVED that, Marwadi University shall act as Third Party Assessment agency for the courses offered by Shrimad Rajchandra Educational Trust and CED-Govt. of Gujarat is accepted and approved.</p>
19AC(D)3	Discussion and consideration of 3+1 Years of education system from French speaking countries	<p>A proposal on accepting Education system in French speaking countries where-in considering the students for Masters Programs after 3 years of Bachelor Program. The duration of study till completion of bachelor is same as per our education system. This is being proposed as the University is expecting more number of students on campus.</p> <p>Further, it was also proposed that Few countries like Zambia offer Science as a subject in advance level (Grade 12) instead of Physics and Chemistry, as contents of study are same they may be considered for Bachelor Program admissions at the University.</p> <p>The meeting suggested having a separate committee formed to evaluate the merits, deliberate and discuss to arrive on a conclusion.</p> <p><u>Resolution</u> RESOLVED that, a separate committee may be formed to evaluate 3+1 Yrs of education system in the countries specified in the proposal. The observations and recommendations of the committee shall be put-up to Academic Council for consideration and approval.</p>
19AC(D)4	7 th IQAC Meeting: Agenda items emanating for discussion and consideration	<p>A report on minutes of 7th IQAC meeting held on 27th March, 2023 was presented by the IQAC-Coordinator for information of members.</p> <p>It highlighted formation of Monitoring & Evaluation Committee for IDP implementation at the University, use of ChatGPT, Collaborative Quality initiatives with other institutes, creation of online courses by faculty members and creating and enhancing student engagement in the classrooms.</p>



		<p>Below opinions and views were shared during discussions:</p> <ul style="list-style-type: none"> • Use of ChatGPT should be as a value added tool and should be utilized for learning purposes • Inter-department and intra-department collaborations should be encouraged for organizing quality initiatives • Departments should aim to develop at-least one course using Marwadi University online course development tool • Concept of <i>Student Tutoring Student</i> shall be introduced to support, guide and help slow learners through senior students of higher semesters • Student should be given a chance of presentation during the semester <p><u>Resolution</u> The highlights of 7th IQAC meeting as presented was noted by the members.</p> <p>Further RESOLVED that, the suggestions and views as shared shall be considered for implementation at the University.</p>
19AC(D)5	Board of Studies: Agenda items emanating for approvals.	<p>The Head of the Departments presented the proceedings and recommendations of Board of Studies meeting. The approvals requested from Academic Council were, with regard to changes in syllabus, revised program structure, introduction of teaching and examination scheme etc.</p> <p>1] Few suggestions and opinions were shared by the meeting for consideration and implementation:</p> <ul style="list-style-type: none"> • Special courses offered to students such as Open Electives (OE), Domain Electives (DE), Skill Electives (SE) etc. should be identifiable in the teaching scheme • As in the cases of subjects being offered to other departments, subject code of Parent Department shall be maintained to have uniformity in the offerings • It was suggested that, Hindi as a language shall be offered for study and a qualified Hindi Teacher may be recruited in the University • Changes in the syllabus/course with proper justification to substantiate the changes should be



		<p>mentioned and recorded in the minutes of the meeting. Further, the applicability and implementation of changes should be specified.</p> <ul style="list-style-type: none"> In order to have traceability of records, reference numbers of meetings & item nos. etc. shall be quoted in meeting minutes of Board of Studies and Academic Council <p>2] 19AC(D)5/21 - Faculty of Engineering (BSc Computer Science) – Introduction of New Course and Syllabus</p> <p>Upon discussion, meeting suggested to rework and revisit on aspects of Syllabus and Teaching Scheme. The said agenda shall be deferred and will be taken-up in the next meeting.</p> <p><u>Resolution</u> RESOLVED that, the recommendations by the Board of Studies with regard to changes in Syllabus, revision in program structure, teaching and examination schemes etc. is accepted and approved w.e.f Academic Year 2022-23.</p> <p>Introduction of New Course and Syllabus in Faculty of Engineering (BSc Computer Science) shall be taken-up in the next meeting with the incorporation of changes as suggested.</p>
19AC(D)6	Considering introduction of new Minor degree course by AICTE	<p>It was proposed that a Minor Degree course by AICTE in Innovation, Entrepreneurship and Venture Development (IEV) at UG level may be introduced from Academic Year 2023-24. The course aims to enhance innovation prowess, entrepreneurial ability and aspiration of a student, during the entire period of undergraduate study.</p> <p>Details on course structure, credit and assessment details were presented for consideration.</p> <p><u>Resolution</u> RESOLVED that, the proposed course offering by AICTE is accepted and approved for implementation w.e.f Academic Year 2023-24.</p>
19AC(D)7	Approval of Research Supervisor & Co-supervisor	<p>Applications were invited from faculty members to be PhD supervisors and based upon evaluation 12 new PhD supervisors have been identified for the Year 2023 and have been added to the existing PhD supervisors of Marwadi University.</p>



		<p><u>Resolution</u> RESOLVED that, the list of identified Ph.D. supervisors as presented and reported is accepted and approved for the Year 2023.</p>
19AC(D)8	Considering guidelines for Institute Post-Doctoral Fellowship	<p>It was proposed that the University shall offer Post-Doctoral Fellowship (PDF) to inculcate the Research and Development ecosystem at the campus.</p> <p>Detailed guidelines on Eligibility Criteria, Selection Process, Evaluation Committee, Tenure, Fellowship, Assignment, Application Process etc. were presented for consideration.</p> <p><u>Resolution</u> RESOLVED that, the guidelines for Institute Post-Doctoral Fellowship shall be shared among the members and suggestions/views will be invited for strengthening the process.</p>
19AC(D)9	Discussion and approval of Regulations for PhD Program	<p>Changes in the regulations for MU PhD program was presented for consideration.</p> <p>Proposed changes are as per UGC guidelines in the areas of admission requirement, duration of program, eligibility criteria for PhD supervisor and time lines for submission of synopsis.</p> <p><u>Resolution</u> RESOLVED that, the regulations for MU PhD program as presented, is accepted and approved for implementation.</p>

SECTION 5: OTHER ITEMS

Item No.	Agenda	Description
19AC(E)1	Any other agenda item with permission of Chair	Nil, other items.

In his concluding remarks, Prof. (Dr.) Sandeep Sancheti, Provost-MU highlighted the importance and role of Faculty Board, formed at the Departments.

To have more synergy and to act as information center, Board of Studies proceedings shall be discussed in the Faculty Board. Further, agenda items of Faculty Board may also be presented in Academic Council meeting for discussion and information.





Marwadi
University

MU/19_Academic Council/2022-23

The meeting ended with a vote of thanks.

A handwritten signature in blue ink, appearing to read 'Sandeep'.

Prof. (Dr.) Sandeep Sancheti
Provost (Vice-Chancellor)

A handwritten signature in blue ink, appearing to read 'Naresh Jadeja'.

Mr. Naresh Jadeja
Registrar

Minutes of 20th Meeting of Academic Council

Date: 30th May, 2023

Time: 03:00PM

Venue: MC-301 (Central Boardroom), MU Campus

The 20th meeting of Academic Council of Marwadi University was held on 30th May, 2023 at 03:00 PM at the Central Boardroom of Marwadi University.

Following members were present in the meeting;

Sr. No.	Name	Designation
1.	Dr. Sandeep Sancheti	Provost (Vice-Chancellor)
2.	Mr. Naresh Jadeja	Registrar
3.	Dr. Ramdevsinh Jhala	Controller of Examinations
4.	Dr. Rajendrasinh Jadeja	Dean-Faculty of Engineering & Technology and Dean-Research
5.	Dr. Sunil Jakhoria	Dean-Faculty of Management Studies
6.	Dr. R. Sridaran	Dean-Faculty of Computer Applications & Dean-Academics
7.	Dr. Kantha Devi Arunachalam	Dean-Faculty of Science
8.	Dr. Rhishikesh Dave	Dean-Faculty of Law
9.	Prof. Sriram Padmanabhan	Director, Placements & Corporate Relations, Career Development, HR
10.	Dr. Rajesh Patel	Principal-Diploma Studies
11.	Dr. Lalji Baldaniya	Principal-Faculty of Pharmacy
12.	Dr. Vicky Jain	Vice-Principal, Faculty of Science

Following members joined through online Google meet;

Sr. No.	Name	Designation
1.	Mr. Deepak Mathur	Director, IEEE Region 10 (Asia-Pacific Region) and former Chief General Manager, ONGC.

Special invitees to Academic Council meeting as below;

Sr. No.	Name	Designation
1.	Head of the Departments	Academic Departments of Marwadi University

Dr. Sandeep Sancheti, Provost (Vice-Chancellor) Marwadi University, presided over the meeting and welcomed all the distinguished members of Academic Council.

Dr. Sancheti, in his introductory speech shared updates on University examinations and progress on student admission for the Academic Year 2023-24.

The Provost, then requested Prof. (Dr.) R. Sridaran, Dean-Academics to present the agenda items which were taken-up for discussions and decisions recorded as under.

SECTION 1: CONFIRMATION OF MINUTES OF PREVIOUS MEETING		
Item No.	Agenda	Description
20AC(A)1	Confirmation of Minutes of 19 th Academic Council meeting	<p>No comments/observations were received from any of the members.</p> <p><u>Resolution</u> RESOLVED that, the minutes of the 19th Academic Council meeting held on 28th March, 2023 be confirmed.</p>

SECTION 2: ACTION TAKEN REPORT ON DECISIONS OF PREVIOUS MEETING		
Item No.	Agenda	Description
20AC(B)1	Action Taken Report on meeting of 19 th Academic Council	<p>Action Taken Report on the resolutions of the said Academic Council meeting was placed before the members for consideration and was requested to accept.</p> <p>Following suggestions/inputs were shared by the meeting during the review of Action Taken Report to strengthen operational aspects of Academics:</p> <p>1] The details of the course syllabus, its version of revision and its updates shall be maintained and recorded in the Digital space of the University for all future purposes. 2] Skill courses being offered at the University shall have a focus on employability of students.</p> <p><u>Resolution</u> RESOLVED that, the actions taken on the decision of the meeting of 19th Academic Council held on 28th March, 2023 be accepted.</p>

SECTION 3: REPORTING AND RATIFICATION ITEMS		
Item Nos.	Agenda	Description
20AC(C)1	Continuation of UGC schemes till 31-03-2024 for information	<p>The Dean-Academics, informed about extension of various UGC schemes till March 31st, 2024.</p> <p>The Deans & The Principals of the Faculties were informed to sensitize faculty members and take benefits of these</p>

		schemes. Resolution The information shared was noted by the members.
20AC(C)2	University collaborations and MoU initiated during the month of April & May-2023	Brief about academic collaborations initiated by the University was shared with the members for information. Details such as collaboration, benefits to students, faculties and the institute were shared for each of the MoU. Resolution The information shared was noted by the members.

SECTION 4: DISCUSSION AND DECISION ITEMS

Items Nos.	Agenda	Description
20AC(D)1	Board of Studies: Agenda items such as revision in syllabus, introduction of new programs emanating for approvals	<p>The Deans/Principals of the Faculty presented the proceedings and recommendations of Board of Studies meeting. The approvals requested from Academic Council were with regard to changes in syllabus, revised program structure, introduction of teaching and examinations schemes etc.</p> <p>Few suggestions/inputs were shared by the meeting as below:</p> <ol style="list-style-type: none"> 1] Revision and updates in credit offering shall be in accordance with the Assessment & Accreditation norms 2] The Dean-Academics shall have periodic review on offerings 3] Any structural changes in the course content shall be noted and recorded for all future references <p>Resolution RESOLVED that, the recommendations of Board of Studies of Faculties with regard to changes in syllabus, revised program structure, introduction of teaching and examination schemes etc. for:</p> <ol style="list-style-type: none"> 1] 20AC(D)1/Sr.1 - Faculty of Physiotherapy 2] 20AC(D)1/Sr.2-5 - Faculty of Science 3] 20AC(D)1/Sr.6 - Faculty of Law 4] 20AC(D)1/Sr.7-12 - Diploma Studies 5] 20AC(D)1/Sr.13-21 - Faculty of Engineering & Technology

		<p>6] 20AC(D)1/Sr.22-24 - Faculty of Pharmacy 7] 20AC(D)1/Sr.25 - Faculty of Computer Applications 8] 20AC(D)1/Sr.26-28 - Faculty of Management Studies 9] 20AC(D)1/Sr.29 - Faculty of Arts</p> <p>Are approved for implementation w.e.f Academic Year 2023-24.</p> <p>Further, suggestions shared with regard to documentation process, the same shall be implemented with immediate effect.</p>
20AC(D)2	Framework for implementing Minor degree in Innovation and Entrepreneurship	<p>The Associate Dean-Innovation and Entrepreneurship presented framework for implementation of minor degree in Innovation and Entrepreneurship offered by AICTE. Framework presented showcased credit offerings, minimum requirements for achievements.</p> <p><u>Resolution</u> RESOLVED that, the proposed course offering on Innovation and Entrepreneurship and implementation framework as presented is accepted and approved for implementation from AY 2023-24.</p>
20AC(D)3	Discussion on guidelines of "NEP SAARTHI" by UGC.	<p>The members were informed about "NEP SAARTHI" scheme announced by the UGC for implementation of NEP 2020. Selected NEP SAARTHI will act as an ambassador to create awareness, promote initiatives of NEP-2020 among students on campus. The initiative also aims in enhancing participation and create awareness on various reforms in the Higher Education space.</p> <p>The University can nominate 3 students from the Institute. The Deans/Principals of the faculty were requested to identify and share names of the students to nominate as University representative.</p> <p><u>Resolution</u> RESOLVED that, students from the Faculties shall be identified to act as NEP SAARTHI and such identified students shall be nominated to UGC.</p>
20AC(D)4	Considering guidelines for incorporating Indian Knowledge in Higher Education	<p>The Dean-Academics presented guidelines by UGC on incorporating Indian Knowledge in Higher Education Curriculum.</p> <p><u>Resolution</u> The guideline presented is accepted for implementation.</p>


	Curricula.	
20AC(D)5	Establishment of Student Services Centre (SSC) for promotion of physical fitness, sports, students health, welfare, psychological and emotional wellbeing on campus	<p>It was proposed that Student Services Centre (SSC) shall be established for maintaining student's physical, mental and emotional health and to provide a healthy environment to achieve their potential.</p> <p><u>Resolution</u> The information shared was noted by the members. It was brought to the attention that some of the services are being offered under existing framework.</p>
20AC(D)6	Discussion on empanelment of Artists/Artisans-in-Residence in Higher Educational Institutions.	<p>To connect distinguished individuals, who have excelled in their field of specialization like Arts, Crafts and Dance Forms, Music etc. with the higher education system; UGC has prescribed guidelines for empanelment of Artists in Residence in Higher Educational Institutions.</p> <p><u>Resolution</u> The information shared was noted by the members. Can be considered for implementation</p>


SECTION 5: OTHER ITEMS

Item No.	Agenda	Description
20AC(E)1	Any other agenda item with permission of Chair	<p>a) Clubbing of health-related courses offered at Marwadi University</p> <p>It was proposed and presented that, the University offers Pharmacy and Physiotherapy courses. It has prepared future plans for introducing Nursing, Ayurveda and Homeopathy courses. To enhance development among programs of similar nature and to promote inter disciplinary knowledge sharing and research, it was proposed that health-related courses shall be offered under Faculty of Health Sciences and Departments (Department of Pharmaceutical Sciences, Department of Physiotherapy and Department of Nursing) shall be formed under it. A Head of the Department (Principal) shall be appointed to guide and mentor the said Departments.</p>

		<p><u>Resolution</u> RESOLVED that, the Department of Pharmaceutical Sciences, Department of Physiotherapy and Department of Nursing shall be offered under Faculty of Health Sciences.</p> <hr/> <p>b) Approval of Research Supervisor</p> <p>Applications were invited from faculty members to be PhD supervisors and based upon evaluation 6 new PhD supervisors have been identified for the Year 2023 and have been added to the existing PhD supervisors of Marwadi University.</p> <p><u>Resolution</u> RESOLVED that, the list of identified Ph.D. supervisors as presented and reported is accepted and approved for the Year 2023.</p>
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The meeting ended with a vote of thanks.


 Prof. (Dr.) Sandeep Sancheti
 Provost (Vice-Chancellor)


 Mr. Naresh Jadeja
 Registrar

Ref # **MU/AC-21/2022-23/05**

 Date: 19th Oct 2023

To,

 The Member
 Academic Council – Marwadi University
 Rajkot.

 Sub: Invitation to the 21st meeting of Academic Council, Marwadi University.

Dear Sir & Madam,

 It is indeed a pleasure to invite you to a meeting scheduled for 20th Oct 2023 at 02:30PM onwards at MC-301 (Boardroom), Marwadi University Campus.

The agenda items of the meeting are as below.

SECTION 1: CONFIRMATION OF MINUTES OF PREVIOUS MEETING	
Item No.	Agenda
21AC(A)1	Confirmation of Minutes of 20 th Academic Council Meeting.

SECTION 2: ACTION TAKEN REPORT ON DECISIONS OF PREVIOUS MEETING	
Item No.	Agenda
21AC(B)1	Action Taken Report on meeting of 20 th Academic Council.

SECTION 3: REPORTING AND RATIFICATION ITEMS	
Item Nos.	Agenda
21AC(C)1	Updates on University application for NAAC accreditation
21AC(C)2	University collaborations and MoU initiated during the month of June to Oct – 2023
21AC(C)3	Approval of Academic Calendar AY 2023-24
21AC(C)4	Analysis of Examination result and its updates
21AC(C)5	Overseas training program by faculty of Law
21AC(C)6	IEEE HTC Conference updates and upcoming conferences
21AC(C)7	Reporting of Academic and Administrative Audit
21AC(C)8	Updates on International Exchange program
21AC(C)9	Partnership with 'Your Dost' for mental health & Happiness of staff & Students
21AC(C)10	Government of Gujarat's <i>Standard Operating Procedure</i> for Implementation of National Education Policy-2020. Date. Wednesday, 26 July, 2023



SECTION 4: DISCUSSION AND DECISION ITEMS	
Item Nos.	Agenda
21AC(D)1	Discussion on IQAC MoM and agenda items emanating for approvals.
21AC(D)2	Board of Studies: Agenda items such as revision in syllabus, introduction of new programs emanating for approvals: 1.1 Approval for introduction of new Course 1) Faculty of Engineering and Technology a) B.S. - Computer Science 2) Faculty of Law Diploma In Intellectual Property and Technology Laws 1.2 Board of Studies - Agenda items for approval
21AC(D)3	Organizing 6 th Convocation of Marwadi University, invitation to the Chief Guest and ceremony details
21AC(D)4	Approval of graduation data to award academic degrees during 6 th Convocation
21AC(D)5	Discussion and approval of Government of Gujarat's <i>Standard Operating Procedure</i> for Implementation of National Education Policy-2020. Date. Wednesday, 26 July 2023 for courses which do not have councils. Consideration of overall CGPA for degree
21AC(D)6	Amendment wrt to Government of Gujarat's SoP for implementation of NEP 2020 <ul style="list-style-type: none"> • Consideration of overall CGPA for degree • Approval for amendment of Conversion of Grades into percentage and equivalent class
21AC(D)7	Research updates and approval of Research supervisors and co- supervisors
21AC(D)8	Correction in academic records - process and fees.
21AC(D)9	Important UGC circulars for information
21AC(D)10	Online/Offline/Blended programs in collaboration with EdTech companies: <ul style="list-style-type: none"> • Implementing Springboard courses and transfer of credits • Closure of courses offered in collaboration with TCS • Updates on courses offered through Coursera. • Offering courses through upGrade Campus in MBA • Offering courses through Samatrix in Engineering & MBA
21AC(D)11	Appointment of Professor of Practices – Faculty of Law



SECTION 5: OTHER ITEMS	
Item No.	Agenda
21AC(E)1	Any other agenda with permission of Chair

Your presence will help us with valuable input for steering Marwadi University in the days ahead.

Thank You.

With warm regards,


Registrar



Minutes of 21st Meeting of Academic Council

Date: 20th October, 2023

Time: 02:30 PM

Venue: MC-301 (Central Boardroom), MU Campus

The 21st meeting of Academic Council of Marwadi University was held on 20th October, 2023 at 02:30 PM at the Central Boardroom of Marwadi University.

Following members were present in the meeting;

Sr. No.	Name	Designation
1.	Dr. Sandeep Sancheti	Provost (Vice-Chancellor)
2.	Mr. Dhruv Marwadi	Trustee
3.	Mr. Naresh Jadeja	Registrar
4.	Dr. Ramdevsinh Jhala	Controller of Examinations
5.	Dr. Rajendrasinh Jadeja	Dean-Faculty of Engineering & Technology and Dean-Research
6.	Dr. Sunil Jakhoria	Dean-Faculty of Management Studies
7.	Dr. R. Sridaran	Dean-Faculty of Computer Applications & Dean-Academics
8.	Dr. Kantha Devi Arunachalam	Dean-Faculty of Science
9.	Dr. Sarang Pande	Principal-Faculty of PG Studies
10.	Prof. Sriram Padmanabhan	Director, Placements & Corporate Relations, Career Development, HR
11.	Dr. Rajesh Patel	Principal-Diploma Studies
12.	Dr. Lalji Baldaniya	Principal-Faculty of Pharmacy
13.	Dr. Ashish Kakkad	Principal-Faculty of Physiotherapy
13.	Dr. Vicky Jain	Vice-Principal, Faculty of Science

Special invitees to Academic Council meeting as below;

Sr. No.	Name	Designation
1.	Head of the Departments	Academic Departments of Marwadi University

Dr. Sandeep Sancheti, Provost (Vice-Chancellor) Marwadi University, presided over the meeting and welcomed all the distinguished members of Academic Council.

Dr. Sancheti, in his introductory speech shared updates on major events happening on campus such as IEEE HTC-2023 conference and meeting of Research Group involved in ERASMUS+ project on Curriculum Development by the Faculty of Law.

The Provost, then requested Prof. (Dr.) R. Sridaran, Dean-Academics to present the agenda items which were taken-up for discussions and decisions recorded as under.



SECTION 1: CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Item No.	Agenda	Description
21AC(A)1	Confirmation of Minutes of 20 th Academic Council meeting	<p>No comments/observations were received from any of the members.</p> <p><u>Resolution</u> RESOLVED that, the minutes of the 20th Academic Council meeting held on 30th May, 2023 be confirmed.</p>

SECTION 2: ACTION TAKEN REPORT ON DECISIONS OF PREVIOUS MEETING

Item No.	Agenda	Description
21AC(B)1	Action Taken Report on meeting of 20 th Academic Council	<p>Action Taken Report on the resolutions of the said Academic Council meeting was placed before the members for consideration and was requested to accept.</p> <p>Following suggestions/inputs were shared by the meeting during the review of Action Taken Report:</p> <p>1] Students passing out in AY 2024 shall be exposed to courses in Indian Knowledge System (IKS) for every programs</p> <p>2] A working committee shall be formed to monitor implementation of courses being offered in IKS. It shall also ensure that subjects such as Indian History representing from maximum faculties of the University shall be included for offering to students</p> <p>3] In reference to “Your Dost” collaboration, Mentoring & Counseling is also practiced on campus</p> <p><u>Resolution</u> RESOLVED that, the actions taken on the decision of the meeting of 20th Academic Council held on 30th May, 2023 be accepted with the incorporation of suggestions and feedbacks received.</p>

SECTION 3: REPORTING AND RATIFICATION ITEMS

Item Nos.	Agenda	Description
21AC(C)1	Updates on University application for NAAC accreditation	<p>The members were informed that upon scrutiny of documents, the Standing Committee of NAAC has decided for a Re-visit by NAAC Peer Team. The re-visit has been scheduled during the period October 30 – November 01, 2023.</p> <p><u>Resolution</u> The information shared was noted by the members.</p>
21AC(C)2	University collaborations and MoU initiated during the month of June to October - 2023	<p>Brief about academic collaborations initiated by the University was shared with the members for information. Details such as collaboration, benefits to students, faculties and the institute were shared for each of the MoU.</p> <p><u>Resolution</u> The information shared was noted by the members.</p>
21AC(C)3	Approval of Academic Calendar AY 2023-24	<p>Academic Calendar for AY 2023-24 was presented and shared with the members for information.</p> <p>The meeting suggested having an integrated and synchronized calendar with a focus on Events and Days celebrated on Campus.</p> <p><u>Resolution</u> The details shared were noted by the members. Further, the suggestion shared shall be considered while preparing academic calendar.</p>
21AC(C)4	Analysis of Examination result and its updates	<p>Institute wise examination results for each of the semesters for Summer 2023 was presented and shared among the members for information.</p> <p>Few suggestions and feedbacks shared are as below:</p> <ol style="list-style-type: none"> 1] Grade moderation should be done more effectively 2] An expert may be invited to conduct a workshop on Open Book Exam at the University

		<p><u>Resolution</u> The information shared was noted by the members. The feedback and suggestions shared shall be implemented and the progress on it shall be reported in the upcoming academic council meeting.</p>
21AC(C)5	Overseas training program by Faculty of Law	<p>It was informed that under the academic exchange program, Mr. Adam Weber – Associate Dean of International Programs, from Chicago Kent College of Law, USA visited Marwadi University. The faculty taught American Legal System for a period of 2 weeks to the students of Faculty of Law which was a valuable opportunity for academic exchange and cross-cultural learning.</p> <p>Further, it was discussed that such initiatives and schemes shall be explored by the University which encourages academic exchange programs and brings in value addition to the teaching-learning process.</p> <p><u>Resolution</u> The information shared was noted by the members.</p>
21AC(C)6	IEEE HTC Conference updates and upcoming conferences	<p>Prof. R B Jadeja, Dean of Engineering & Technology and Research, presented details of recently concluded IEEE HTC-2023 Conference organized by IEEE Region 10 and hosted at Marwadi University.</p> <p>Further, details on upcoming International Conference on Advancements in Smart Computing and Information Security (ASCIS-2023) planned during December 7-9, 2023 was presented and shared among the members.</p> <p><u>Resolution</u> The information shared was noted by the members.</p>
21AC(C)7	Reporting of Academic and Administrative Audit	<p>A report on recently concluded departmental academic and administrative audit was presented for information of members. The audit considered Quality of Curriculum, Teaching & Learning and Assessment aspects practiced at the Departments of Pharmacy, Microbiology, Chemistry and Electrical Engineering.</p> <p>Further, plans to conduct audits in the Departments such as Physiotherapy and ICT shall be held on October 26th and 28th, 2023 were shared for the information of members.</p> <p><u>Resolution</u> The audit report presented was noted by the members.</p>

		Further, plan of action to implement corrective measures shall be presented in the next Academic Council meeting.
21AC(C)8	Updates on International Exchange program	<p>The International Relations Department presented a report on Year-on-Year participation in International Exchange Program by students and faculty members for information of all members.</p> <p><u>Resolution</u> The information shared was noted by the members.</p>
21AC(C)9	Partnership with “Your Dost” for mental health & happiness of staff & students	<p>“Your Dost” – is an emotional support tech platform with experts in the field of psychology, counseling, career guidance, life coaching etc.</p> <p>A proposal on partnership with the University to support and help staff & students for mental health and happiness was presented for consideration and approval.</p> <p>Salient features along with its offerings to the University were discussed by the members. It was suggested and recommended that “Your Dost” partnership along with Mentoring & Counseling practiced on campus for the students may be offered.</p> <p><u>Resolution</u> The proposal as presented is accepted for implementation at the University.</p> <p>Further, the partnership proposal shall be recommended to the Governing Body of the University for its consideration and approval.</p>

SECTION 4: DISCUSSION AND DECISION ITEMS

Items Nos.	Agenda	Description
21AC(D)1	Discussion on IQAC MoM and agenda items emanating for approvals	<p>A meeting of the members of Internal Quality Assurance Cell (IQAC) was held on 19th October, 2023.</p> <p>Meeting proceedings and recommendation with regard to policy of Student Tutoring Student (STS) scheme was presented for consideration. The scheme encourages a collaborative learning environment and academic support to weak learners. Through this initiative, capable students will have a platform to support their peers, improving overall academic performance and building a feeling of</p>

		<p>community within the University.</p> <p>Meeting suggested to implement the said scheme from the current semester and direct costs (material & book cost) involved may be considered for reimbursement to students tutoring.</p> <p><u>Resolution</u> RESOLVED that, the policy of Student Tutoring Student (STS) as presented is accepted for implementation at the University.</p> <p>Further, the said policy shall be recommended to the Governing Body of the University for its consideration and approval.</p>
21AC(D)2	<p>Board of Studies: Agenda items such as revision in syllabus, introduction of new programs emanating for approvals.</p>	<p>The Deans of the Faculty presented the proceedings and recommendations of Board of Studies meeting. The approvals requested from Academic Council were with regard to changes in syllabus, revised program structure, introduction of teaching and examination scheme etc.</p> <p>Few suggestions were shared by the meeting for strengthening the process and better control of documentation;</p> <p>1] Any changes in the Teaching Scheme – Old & New scheme shall be presented for clarity in understanding</p> <p><u>Resolution</u> RESOLVED that, the recommendations by the Board of Studies of Faculties with regard to introduction of new course for;</p> <p>1] 21AC(D)2/1 - Faculty of Law 2] 21AC(D)2/2 – Faculty of Physiotherapy 3] 21AC(D)2/3 – Faculty of Engineering Above agenda items, shall be revisited with more clarifications and shall be presented as a new proposal in the upcoming Academic Council meeting.</p> <p>Further resolved that, the recommendations by the Board of Studies of Faculties with regard to changes in syllabus, revision in program structure, introduction of teaching and examination scheme etc. for</p>

		<p>1] 21AC(D)2/4 to 7 – Faculty of Engineering 2] 21AC(D)2/8 to 10 - Faculty of Pharmacy 3] 21AC(D)2/11 to 15 - Faculty of Science 4] 21AC(D)2/16 to 17 - Faculty of Arts</p> <p>Are approved for implementation w.e.f Academic Year 2023-24.</p>
21AC(D)3	Organizing 6 th Convocation of Marwadi University, invitation to the Chief Guest and ceremony details	<p>The members were informed about the details of 6th Convocation Ceremony of Marwadi University. Shri. Arif Mohammed Khan, Honorable Governor-Kerala has kindly consented to be the Chief Guest on this occasion.</p> <p><u>Resolution</u> The information shared was noted by the members.</p>
21AC(D)4	Consideration and approval of graduation data – MU - 6 th Convocation	<p>The members were informed and updated that a total of 2,051 students have graduated in the Year 2023.</p> <p>Members were requested to consider and approve the list of graduating students for 6th Convocation Ceremony.</p> <p><u>Resolution</u> RESOLVED that, the details of graduating students as presented is accepted and is recommended to the Governing Body of University for its consideration and approval for award of degrees.</p>
21AC(D)5	Discussion and approval of Government of Gujarat's Standard Operating Procedure for implementation of National Education Policy-2020	<p>The Education Department, Govt. of Gujarat has prepared Standard Operating Procedure (SOP) document for implementation of National Education Policy-2020 for the state of Gujarat.</p> <p>The said document was presented for information of all the members as well as shall act as a guide for implementing various schemes and process at Marwadi University.</p> <p><u>Resolution</u> The information shared was noted by the members</p>
21AC(D)6	Amendment wrt to Government of Gujarat's SoP for implementation of NEP 2020	<p>The amendment in Standard Operating Procedure (SOP) document for implementation of National Education Policy-2020 for the state of Gujarat was presented for information of all the members.</p> <p>a] Consideration of overall CGPA for degree</p> <p>With reference to Standard Operating Procedure for Implementation of National Education Policy - 2020</p>


		<p>issued by the State of Gujarat, it was suggested that the degree shall be conferred to students based upon CGPA (Cumulative Grade Point Average) considering all the semester's performance.</p> <p>The meeting recommended that the CGPA shall be calculated by considering all the courses taken from the first semester onwards for regular students and from third semester onwards for the lateral entry students and the degree shall be awarded on the basis of overall calculated CGPA.</p> <p><u>Resolution</u> RESOLVED that, overall CGPA shall be considered for the batch graduating in 2023-24.</p> <hr/> <p>b] Approval for amendment of conversion of grades/CGPA into percentage and equivalent class</p> <p>In order to have a simplified formula and clear understanding by students, general public, administrative staff and the admission committee, it was proposed that conversion factor of 10 can be used for converting grade/CGPA (divide by 10) for the simplification of the system.</p> <p>Formula: Percentage Marks = CGPA x 10</p> <p>Further, classification of Class/Distinction was also presented for consideration and approval of meeting.</p> <p>Details of Institutes/Universities following the above formula and class/distinction were also shared for information and consideration.</p> <p><u>Resolution</u> RESOLVED that, the proposed formula as presented is accepted and approved for conversion of grades into percentage and equivalent class w.e.f 2023-24.</p>
21AC(D)7	Research updates and approval of research supervisors and co-supervisors	<p>Highlights on research outcomes of the University were presented for information and updates.</p> <p>Further, applications were invited from faculty members to be PhD supervisors and based upon evaluation 11 new PhD supervisors and 4 co-supervisors have been identified for the Year 2023-24 and have been added to</p>

		<p>existing PhD supervisors of the University.</p> <p><u>Resolution</u> RESOLVED that, the list of identified Ph.D. supervisors as presented and reported is accepted and approved for the Year 2023.</p>
21AC(D)8	Correction in academic records-process and fees.	<p>The Controller of Examinations presented guidelines and application procedure to be followed by a student who wishes to opt for name correction in academic records.</p> <p>Detailed process and application fee to be paid by the student was presented for consideration and approval.</p> <p><u>Resolution</u> RESOLVED that the guidelines presented for correction in academic records is accepted and approved for implementation w.e.f AY 2023-24. Further, the said guidelines shall be presented to the Governing Body of the University for information.</p>
21AC(D)9	Important UGC circulars for information	<p>The Dean - Academic presented recent circulars and announcements by UGC for information of all the members.</p> <p>It was informed that, UGC has invited feedbacks and suggestions on the draft UGC guidelines for internship/research internship for undergraduate students. The Deans & Principals of the Faculties were requested to refer the guidelines and were encouraged to share their feedbacks on draft guidelines within the stated timelines.</p> <p><u>Resolution</u> The information shared was noted by the members.</p>
21AC(D)10	Online/offline/blended programs in collaboration with EdTech companies	<p>A report on online programs offered in collaboration with EdTech companies such as Coursera, TCS, upGrad campus was presented for information. Report described its usage, enrollments by students and faculty members, no. of courses enrolled, completion statistics etc.</p> <p>Further, details on new collaborations with Samatrix and Infosys Springboard were also presented.</p> <p><u>Resolution</u> The information shared was noted by the members.</p>
21AC(D)11	Appointment of Professor of Practice	<p>The University has initiated appointment of individuals in the capacity of Professor of Practice (PoP) in line with the</p>

		<p>recommendations of NEP-2020. Professor of Practice shall involve experts with knowledge, skills and expertise acquired in non-academic careers, in teaching and research domains.</p> <p>A total of 4 PoP has been appointed in the University in the following Faculties;</p> <p>1] Faculty of Engineering – 2 2] Faculty of Law – 1 3] Faculty of Computer Applications - 1</p> <p><u>Resolution</u> The information shared was noted by the members.</p>
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SECTION 5: OTHER ITEMS		
Item No.	Agenda	Description
21AC(E)1	Any other agenda item with permission of Chair	Nil - other agenda items.

The meeting ended with a vote of thanks.


Prof. (Dr.) Sandeep Sancheti
Provost (Vice-Chancellor)




Mr. Naresh Jadeja
Registrar