

Ref # **MU/AC-22/2023-24/02**

 Date: 2nd February, 2024

To,

 The Member
 Academic Council – Marwadi University
 Rajkot.

 Sub: Invitation to the 22nd meeting of Academic Council, Marwadi University.

Dear Sir & Madam,

 It is indeed a pleasure to invite you to a meeting scheduled on **20th February, 2024 at 11:00AM** onwards at MC-301 (Boardroom), Marwadi University Campus.

The agenda items of meeting are as below;

SECTION 1: CONFIRMATION OF MINUTES OF PREVIOUS MEETING	
Item No.	Agenda
22AC(A)1	Confirmation of Minutes of 21st Academic Council Meeting.

SECTION 2: ACTION TAKEN REPORT ON DECISIONS OF PREVIOUS MEETING	
Item No.	Agenda
22AC(B)1	Action Taken Report on meeting of 21st Academic Council.

SECTION 3: REPORTING AND RATIFICATION ITEMS	
Item Nos.	Agenda
22AC(C)1	Appointment of Pro Vice-Chancellor and relieving of Prof. (Dr.) Sandeep Sancheti
22AC(C)2	Reporting of Marwadi University NAAC accreditation
22AC(C)3	Collaborations and MoU initiated during the month of November to January-2024
22AC(C)4	Updates and progress on Research activities at the University
22AC(C)5	Revision in Research Promotion Policy

SECTION 4: DISCUSSION AND DECISION ITEMS	
Item Nos.	Agenda
22AC(D)1	Internal Quality Assurance Cell (IQAC): Agenda items emanating for information and approvals.
22AC(D)2	Board of Studies: Agenda items such as revision in syllabus, introduction of new programs emanating for discussion and approvals:
22AC(D)3	Consideration and approval of MU JRF & SRF policy
22AC(D)4	Approval of research supervisors and co-supervisors



22AC(D)5	Admission rules for Bachelor of Physiotherapy program
22AC(D)6	Discussion on providing equivalence certificate to graduating students of Sri Lanka

SECTION 5: OTHER ITEMS	
Item No.	Agenda
22AC(E)1	Any other agenda with permission of Chair

Your presence will help us with valuable inputs for steering Marwadi University in the days ahead.

Thank You.

With warm regards,

njaleja
Registrar





Marwadi
University
Marwadi Chandarana Group



MU/22_Academic Council/2023-24

Minutes of 22nd Meeting of Academic Council

Date: 20th February, 2024

Time: 11:00AM

Venue: MC-301 (Central Boardroom), MU Campus

The 22nd meeting of Academic Council of Marwadi University was held on 20th February, 2024 at 11:00 AM at the Central Boardroom of Marwadi University.

Following members were present in the meeting;

Sr. No.	Name	Designation
1.	Prof. (Dr.) Rajendrasinh Jadeja	Pro Vice-Chancellor
2.	Mr. Naresh Jadeja	Registrar
3.	Dr. Ramdevsinh Jhala	Controller of Examinations
4.	Dr. Sunil Jakhoria	Dean-Faculty of Management Studies
5.	Dr. R. Sridaran	Dean-Faculty of Computer Applications & Dean-Academics
6.	Dr. Kantha Devi Arunachalam	Dean-Faculty of Science
7.	Dr. Sarang Pande	Principal-Faculty of PG Studies
8.	Dr. Rhishikesh Dave	Dean-Faculty of Law
9.	Dr. Rajesh Patel	Principal-Diploma Studies
10.	Dr. Lalji Baldaniya	Principal-Faculty of Pharmacy
11.	Dr. Ashish Kakkad	Principal-Faculty of Physiotherapy
12.	Dr. Vicky Jain	Vice-Principal, Faculty of Science
13.	Dr. Anil Roy	Professor-DAIICT & Director-IQAC DAIICT

Special invitees to Academic Council meeting as below;

Sr. No.	Name	Designation
1.	Head of the Departments	Academic Departments of Marwadi University

Dr. Rajendrasinh Jadeja, Pro Vice-Chancellor, presided over the meeting and welcomed all the distinguished members of Academic Council.

The Pro Vice-Chancellor, then requested Mr. Naresh Jadeja, Registrar to present the agenda items which were taken-up for discussions and decisions recorded as under.

SECTION 1: CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Item No.	Agenda	Description
22AC(A)1	Confirmation of Minutes of 21 st Academic Council meeting	<p>No comments/observations were received from any of the members.</p> <p>Resolution RESOLVED that, the minutes of the 21st Academic Council meeting held on 20th October, 2023 be confirmed.</p>



SECTION 2: ACTION TAKEN REPORT ON DECISIONS OF PREVIOUS MEETING

Item No.	Agenda	Description
22AC(B)1	Action Taken Report on meeting of 21 st Academic Council	<p>Action Taken Report on the resolutions of the said Academic Council meeting was placed before the members for consideration and was requested to accept.</p> <p>Following suggestions/inputs were shared by the meeting during the review of Action Taken Report:</p> <p>1] It was proposed that, all Programs shall plan to offer 2 subjects on IKS (Indian Knowledge System). Subjects and areas may be referred from Standard Operation Procedure (SOP) document prepared by the Education Dept., Govt. of Gujarat. A concrete plan of implementation at the Faculties shall be presented in upcoming Academic Council meeting.</p> <p>2] It was suggested that, phase wise Open Book assessment shall be implemented at the faculties. Initially 1 subject in each discipline with small size classes shall be targeted from next academic term. Implementation process shall be monitored and progress may be recorded.</p> <p>3] Faculty members shall sensitize services offered by "Your Dost" during classroom interactions.</p> <p>Resolution RESOLVED that, action taken on the decisions of 21st Academic Council meeting held on 20th October, 2023 be accepted with incorporation of suggestions and feedbacks received.</p>

SECTION 3: REPORTING AND RATIFICATION ITEMS

Item Nos.	Agenda	Description
22AC(C)1	Appointment of Pro Vice-Chancellor and relieving of Prof. (Dr.) Sandeep Sancheti	<p>The members were informed about appointment of Prof. (Dr.) R B Jadeja, as Pro Vice-Chancellor – Marwadi University.</p> <p>Further, meeting applauded the contributions and notable accomplishments by Prof. (Dr.) Sandeep Sancheti during his tenure as the Vice-Chancellor of Marwadi University.</p> <p>Resolution The information shared was noted by the members.</p>
22AC(C)2	Reporting of Marwadi University NAAC	<p>It was informed that Marwadi University has been accredited with CGPA of 3.31 on a four point scale at A+ grade by NAAC in the first cycle. Meeting recognized efforts placed</p>



	accreditation	<p>by faculty and staff members for this remarkable achievement by the University.</p> <p><u>Resolution</u> The information shared was noted by the members.</p>
22AC(C)3	Collaborations and MoU initiated during the month of November to January-2024	<p>Brief about academic collaborations initiated by the University was shared with the members for information. Details such as intent of collaboration, benefits to students, faculties and the institute were shared for each of the MoU.</p> <p>It was informed that, opportunities for ERASMUS+ projects were closing by February-2024. The Deans/Principals of the faculties were requested to explore funding opportunities by establishing networks and communications with agencies/institutes.</p> <p><u>Resolution</u> The information shared was noted by the members.</p>
22AC(C)4	Updates and progress on Research activities at the University	<p>Highlights on research outcomes of the University were presented for information and updates.</p> <p>Few suggestions and feedbacks shared are as below:</p> <ol style="list-style-type: none"> 1] Quarterly progress report with comparison on each parameters and aspects shall be presented for analysis. 2] Papers presented by the faculty members in the conference proceedings, book chapters and edited books by faculty members may also be considered while preparing Research report. 3] Normalization of Impact Factor may be reworked. <p><u>Resolution</u> The information shared was noted by the members. Feedback and suggestions shared shall be implemented and incorporated.</p>
22AC(C)5	Revision in Research Promotion Policy	<p>Details on revised Research Promotion Policy were proposed for discussion. Revised policy aimed at enhancing research outcomes and encourages faculty members to undertake research activities at the Department.</p> <p><u>Resolution</u> RESOLVED that, the revised Research Promotion Policy shall be implemented with effect from 1st January, 2024.</p>

SECTION 4: DISCUSSION AND DECISION ITEMS

Items Nos.	Agenda	Description
22AC(D)1	Internal Quality Assurance Cell (IQAC): Agenda items emanating for information and approvals.	<p>A meeting of the members of Internal Quality Assurance Cell (IQAC) was held on 6th February, 2024.</p> <p>Meeting proceedings and informative items such as MU-AQAR for AY 2022-23, initiative of “Each One Meet One” – Faculty meeting with Parents and starting of Distance and Online Education were presented for information of members.</p> <p><u>Resolution</u> RESOLVED that, the agenda items as presented is accepted and shall be recommended to the Governing Body of the University for its information and approval.</p>
22AC(D)2	Board of Studies: Agenda items such as revision in syllabus, introduction of new programs emanating for discussion and approvals.	<p>The Deans of the Faculty presented the proceedings and recommendations of Board of Studies meeting.</p> <p>The approvals requested from Academic Council were with regard to changes in syllabus, revised program structure, introduction of teaching and examination scheme etc.</p> <p><u>Resolution</u> RESOLVED that, the recommendations by Board of Studies of Faculties with regard to changes in syllabus, revision in program structure, introduction of teaching and examination scheme etc. for</p> <p>1] 22AC(D)2/1 - Faculty of Law 2] 22AC(D)2/2 - Faculty of Physiotherapy 3] 22AC(D)2/3 to 4 - Faculty of Technology 4] 22AC(D)2/5 - Faculty of Management Studies</p> <p>Are approved for implementation w.e.f Academic Year 2023-24.</p>
22AC(D)3	Consideration and approval of MU JRF & SRF policy	<p>Prof. Tarak Vora, Associate Dean-Research presented MU - JRF & SRF Policy. The policy aimed at encouraging students to pursue full time PhD at the University.</p> <p>Policy stated guidelines for eligibility, application & selection process, fellowships & benefits, terms & conditions, obligations of research fellow and termination</p>

		<p>of fellowship.</p> <p>Members discussed and resolved as below:</p> <p><u>Resolution</u> RESOLVED that, MU-JRF & SRF policy as presented is accepted for implementation with effect from 1st January, 2024. Further, the said policy shall be recommended to Governing Body of the University for its consideration and approval.</p>
22AC(D)4	Approval of research supervisors and co-supervisors	<p>Applications were invited from faculty members to be PhD supervisors and based upon evaluation 8 new PhD supervisors and 3 co-supervisors for the Year 2023-24 have been added to existing PhD supervisors of the University.</p> <p><u>Resolution</u> RESOLVED that, the list of identified PhD supervisors and co-supervisors as presented is accepted and approved for the Year 2023-24.</p>
22AC(D)5	Admission rules for Bachelor of Physiotherapy program	<p>Prof. Ashish Kakkad, Principal-Department of Physiotherapy, presented admission rules, eligibility criteria and the concerns with regard to variations in the subjects of 12th standard for admission to Bachelor of Physiotherapy program at MU for the students within the region, national and international level.</p> <p>It was proposed that eligibility criteria as per NEET exam shall be adopted which is in line with the government norms.</p> <p><u>Resolution</u> RESOLVED that, eligibility criteria as per NEET exam shall be followed for the students taking admission to Bachelor of Physiotherapy program at MU.</p>
22AC(D)6	Discussion on providing equivalence certificate to graduating students of Sri Lanka.	<p>Prof. Ashish Kakkad, Principal-Department of Physiotherapy proposed to issue equivalence certificate to graduating students from Sri Lanka. This is due to the distinct nomenclature of Physiotherapy degree in both the countries.</p> <p>It was also informed that a thorough inspection and scrutiny of subjects, syllabus, credits and other requirements was conducted ensuring the equivalence of</p>

		<p>the degrees.</p> <p><u>Resolution</u> RESOLVED that, considering the inspection and scrutiny process as well as distinct degree nomenclature followed in Sri Lanka, an Equivalence Certificate shall be issued to graduating students from Sri Lanka studying at Marwadi University.</p>
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SECTION 5: OTHER ITEMS

Item No.	Agenda	Description
22AC(E)1	Any other agenda item with permission of Chair	<p>a) Discussion and consideration of Guidelines for Institute Post-Doctoral Fellowship</p> <p>Prof. Tarak Vora, Associate Dean-Research, presented a detailed guideline for Institute Post-Doctoral Fellowship at MU. It described the eligibility criteria, selection process, tenure, fellowship and application process.</p> <p><u>Resolution</u> RESOLVED that, the guidelines as presented are accepted for implementation at the University. The said guidelines shall be recommended to the Governing Body of the University for its consideration and approval.</p>

The meeting ended with a vote of thanks.


Prof. (Dr.) Rajendrasinh Jadeja
Pro Vice-Chancellor




Mr. Naresh Jadeja
Registrar

Ref # MU/AC-23/2023-24/03

 Date: 24th May, 2024

To,

 The Member
 Academic Council – Marwadi University
 Rajkot.

 Sub: Invitation to the 23rd meeting of Academic Council, Marwadi University.

Dear Sir & Madam,

 It is indeed a pleasure to invite you to a meeting scheduled on **4th June, 2024 at 11:00AM** onwards at MC-301 (Boardroom), Marwadi University Campus.

The agenda items of meeting are as below;

SECTION 1: CONFIRMATION OF MINUTES OF PREVIOUS MEETING	
Item No.	Agenda
23AC(A)1	Confirmation of Minutes of 22nd Academic Council Meeting.

SECTION 2: ACTION TAKEN REPORT ON DECISIONS OF PREVIOUS MEETING	
Item No.	Agenda
23AC(B)1	Action Taken Report on meeting of 22nd Academic Council.

SECTION 3: REPORTING AND RATIFICATION ITEMS	
Item Nos.	Agenda
23AC(C)1	Joining of Dr. Sanjeet Singh, Pro Vice-Chancellor, MU
23AC(C)2	Updates and progress on research activities and outcomes at the university
23AC(C)3	A report on student placements & internships AY 2023-24
23AC(C)4	Progress report by Career Development Centre AY 2023-24
23AC(C)5	University collaborations and MoU initiated during the month of January to May-2024
23AC(C)6	A report on recently concluded university events

SECTION 4: DISCUSSION AND DECISION ITEMS	
Item Nos.	Agenda
23AC(D)1	Agenda items for discussion and consideration from Centre for Distance and Online Education, as below; 1] Curriculum aspects 2] Program Project Reports (PPR) of BBA, BCA, MBA, MCA, MSc (Mathematics) and MA (English) 3] Norms for delivery of courses in online mode and academic calendar 4] Entry level qualification 5] Pattern of question paper 6] Pass-Fail criteria & continuous assessment 7] Regulations and guidelines by the Centre for Distance and Online Education 8] Establishment of Centre for Internal Quality Assurance (CIQA)
23AC(D)2	Board of Studies: Agenda items such as revision in syllabus, introduction of new programs emanating for discussion and approvals
23AC(D)3	Consideration and approval of Academic Calendar AY 2024-25
23AC(D)4	Discussion on eligibility of bachelor's degree candidate in PhD program
23AC(D)5	Approval of research supervisors and co-supervisors
23AC(D)6	Discussion on University Research Council (URC) Minutes and agenda items emanating for approvals
23AC(D)7	Amendments in guidelines for offering Open Electives (Oes) at university for discussion and consideration
23AC(D)8	Consideration of amendments in relative grading system
23AC(D)9	Amendments in rules for awarding academic medal
23AC(D)10	Approval of assessment as third party agency appointed by CED, Govt. of Gujarat for the courses offered in the following areas; * Accounts assistant using Tally

SECTION 5: OTHER ITEMS	
Item No.	Agenda
23AC(E)1	Any other agenda with permission of Chair

Your presence will help us with valuable inputs for steering Marwadi University in the days ahead.

Thank You.

With warm regards,


Executive Registrar



Minutes of 23rd Meeting of Academic Council

Date: 4th June, 2024

Time: 11:00 AM

Venue: MC-301 (Central Boardroom), MU Campus

The 23rd meeting of Academic Council of Marwadi University was held on 4th June, 2024 at 11:00 AM at the Central Boardroom of Marwadi University.

Following members were present in the meeting;

Sr. No.	Name	Designation
1.	Prof. (Dr.) Rajendrasinh Jadeja	Provost
2.	Dr. Sanjeet Singh	Pro Vice-Chancellor
3.	Mr. Naresh Jadeja	Executive Registrar
4.	Dr. Ramdevsinh Jhala	Controller of Examinations
5.	Dr. R. Sridaran	Dean-Faculty of Computer Applications & Dean-Academics
6.	Dr. Kantha Devi Arunachalam	Dean-Faculty of Science
7.	Dr. Sarang Pande	Principal-Faculty of PG Studies
8.	Dr. Rhishikesh Dave	Dean-Faculty of Law
9.	Dr. Rajesh Patel	Principal-Diploma Studies
10.	Dr. Lalji Baldaniya	Principal-Faculty of Pharmacy
11.	Dr. Ashish Kakkad	Principal-Faculty of Physiotherapy
12.	Dr. Vicky Jain	Vice-Principal, Faculty of Science

Members who joined meeting through online mode as below;

Sr. No.	Name	Designation
1.	Dr. Anil Roy	Professor-DAIICT & Director-IQAC DAIICT
2.	Mr. Deepak Mathur	Director-IEEE Region 10 (Asia-Pacific Region) and former CGM ONGC Well Logging Services

Special invitees to Academic Council meeting as below;

Sr. No.	Name	Designation
1.	Head of the Departments	Academic Departments of Marwadi University

Member granted leave of absence;

Sr. No.	Name	Designation
1.	Dr. Sunil Jakhoria	Dean, Faculty of Management Studies

Dr. Rajendrasinh Jadeja, Provost, presided over the meeting and welcomed all the distinguished members of Academic Council.

The Provost, then requested Mr. Naresh Jadeja, Executive Registrar to present the agenda items which were taken-up for discussions and decisions recorded as under.

SECTION 1: CONFIRMATION OF MINUTES OF PREVIOUS MEETING		
Item No.	Agenda	Description
23AC(A)1	Confirmation of Minutes of 22 nd Academic Council meeting	<p>No comments/observations were received from any of the members.</p> <p><u>Resolution</u> RESOLVED that, the minutes of the 22nd Academic Council meeting held on 20th February, 2024 be confirmed.</p>

SECTION 2: ACTION TAKEN REPORT ON DECISIONS OF PREVIOUS MEETING		
Item No.	Agenda	Description
23AC(B)1	Action Taken Report on meeting of 22 nd Academic Council	<p>Action Taken Report on the resolutions of the said Academic Council meeting was placed before the members for consideration and was requested to accept.</p> <p>Following suggestions/inputs were shared by the meeting during the review of Action Taken Report:</p> <p>1] While reviewing Implementation plan and Subjects under Indian Knowledge System (IKS), following suggestions/inputs were shared by the meeting;</p> <p>a) Subject codes shall/should remain same in case the content is common b) Standard Operating Procedure (SOP) with regard to implementation of NEP-2020 issued by the Education Department-Govt. of Gujarat shall be referred and adopted c) The NEP committee shall frame University guidelines with regard to implementation of IKS and shall be circulated among the Institutes for reference d) Delivery of lectures shall be recorded and maintained for future references. An online repository shall be created by the Institute e) Dean-Academics & NEP committee Chair shall work in coordination for overseeing implementation plans and release NEP guidelines/plan through circular.</p> <p>2] While reviewing Open Book Assessment implementation, following suggestion were shared by the meeting;</p> <p>a) Institute/Department shall target to offer 1 subject in open</p>

		<p>book exam every semester for implementation w.e.f AY 2024-25</p> <p>b) A faculty coordinator shall be appointed at the Department for overseeing Open Book assessment implementation plan</p> <p><u>Resolution</u> RESOLVED that, action taken on the decisions of 22nd Academic Council meeting held on 20th February, 2024 be accepted with incorporation of suggestions and feedbacks received.</p>
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SECTION 3: REPORTING AND RATIFICATION ITEMS

Item Nos.	Agenda	Description
23AC(C)1	Joining of Dr. Sanjeet Singh, Pro Vice-Chancellor, MU	<p>The members were informed about appointment of Dr. Sanjeet Singh, as the Pro Vice-Chancellor, Marwadi University.</p> <p>Plethora of experiences gained in the areas of Research, Ranking & Accreditations by Dr. Sanjeet Singh was shared among the members for information.</p> <p><u>Resolution</u> The information shared was noted by the members.</p>
23AC(C)2	Updates and progress on research activities and outcomes at the University	<p>Highlights on research outcomes of the University were presented for information.</p> <p>Few suggestions and feedback shared are as below;</p> <p>a) Institute wise & year wise publications may be presented, while highlighting research outcomes of the University</p> <p>b) Efforts & focus may be emphasized on research publications in Q1 & Q2 journals</p> <p>c) Under the research award, few more categories such as Young Research award, Best Female Research award & Active Consultant award may be added to the existing one</p> <p><u>Resolution</u> The information shared was noted by the members. Feedback and suggestions as shared shall be implemented and incorporated.</p> <p>Further, the revised Research Promotion policy as presented is accepted and is recommended to the Governing Board of the University for implementation w.e.f 1st July, 2024.</p>

23AC(C)3	A report on student placements & internships AY 2023-24	<p>The Assistant Vice President – Placement & Corporate Relations presented a report on student placements & internships for the Academic Year 2023-24.</p> <p>It was suggested that the Placement Team shall create a group of Super 100 students and shall aim to place these students in top-notch companies with high paid salary packages. Also, it shall aim for International placement opportunities for the students from Faculty of Management studies. Plan of strategies for the AY 2024-25 shall be prepared by Placement & Corporate Relations Dept. to focus on actionable areas.</p> <p><u>Resolution</u> The information shared was noted by the members. Further, feedback as shared shall be implemented by the Placement & Corporate Relations Department.</p>
23AC(C)4	Progress report by Career Development Centre AY 2023-24	<p>The Assistant Vice President – Career Development Centre presented a progress report and initiatives implemented by the Department for the AY 2023-24.</p> <p><u>Resolution</u> The information shared was noted by the members.</p>
23AC(C)5	University collaborations and MoU initiated during the month of January to May - 2024	<p>Brief about academic collaborations initiated by the University was shared with the members for information. Details such as intent of collaboration, benefits to students, faculties and the institute were shared for each of the MoU.</p> <p><u>Resolution</u> The information shared was noted by the members.</p>
23AC(C)6	A report on recently concluded university events	<p>A report on recently held major events at the campus was presented by Executive Registrar of the University. These technical and non-technical events focused upon engaging students, faculty and staff members for overall holistic development.</p> <p><u>Resolution</u> The information shared was noted by the members.</p>

SECTION 4: DISCUSSION AND DECISION ITEMS

Items Nos.	Agenda	Description
23AC(D)1	Agenda items for discussion and consideration from Centre for Distance	The Director, Centre for Distance and Online Education, presented guidelines, framework and rules with regard to proposed Online Education application made to UGC-DEB seeking grant of approval. These guidelines, rules

	and Online Education.	<p>and framework presented were in line with the University Grants Commission (Open and Distance Learning Programs and Online Programs) Regulations, 2020 vide no. F. 1-1/2020(DEB-I) dated 4th September, 2020 which are as below for the following aspects;</p> <ol style="list-style-type: none"> 1] Program Project Reports (PPRs) of BBA, BCA, MBA, MCA, MSc (Mathematics) and MA (English) 2] Curriculum aspects 3] Norms for delivery of courses in online mode and academic calendar 4] Entry level qualification 5] Pattern of question paper 6] Pass-Fail criteria & continuous assessment 7] Regulations and guidelines by the Centre for Distance and Online Education 8] Establishment of Centre of Internal Quality Assurance (CIQA) <p>Members were requested to consider and approve these agenda items.</p> <p><u>Resolution</u> RESOLVED that, the guidelines, rules and framework as presented is accepted and approved for implementation w.e.f. AY 2024-25 post approval of application made to UGC-DEB.</p> <p>Further, these aspects shall be presented to the Governing Body of the University for its information.</p>
23AC(D)2	Board of Studies: Agenda items such as revision in syllabus, introduction of new programs emanating for discussion and approvals.	<p>The Deans/Principals of the Faculty presented the proceedings and recommendations of Board of Studies meeting.</p> <p>The approvals requested from Academic Council were with regard to changes in syllabus, revised program structure, introduction of teaching and examination scheme etc.</p> <p><u>Resolution</u> RESOLVED that, the recommendations by Board of Studies of Faculties with regard to changes in syllabus, revision in program structure, introduction of teaching and examination scheme etc. for</p>

		<p>1] 23AC(D)2/Sr. No. 1-2 Faculty of Nursing 2] 23AC(D)2/Sr. No. 3-9 Faculty of Science 3] 23AC(D)2/Sr. No. 10-21 Faculty of Technology 4] 23AC(D)2/Sr. No. 22-29 Faculty of Computer Applications 5] 23AC(D)2/Sr. No. 30-31 Faculty of Arts 6] 23AC(D)2/Sr. No. 32 Faculty of Health Sciences – Department of Pharmaceutical Sciences 7] 23AC(D)2/Sr. No. 33 Faculty of Law 8] 23AC(D)2/Sr. No. 34-48 Faculty of Management Studies</p> <p>Are approved for implementation w.e.f Academic Year 2024-25.</p>
23AC(D)3	Consideration and approval of Academic Calendar AY 2024-25	<p>Academic Calendar for AY 2024-25 was presented and shared with the members for consideration.</p> <p><u>Resolution</u> RESOLVED that, the Academic Calendar as presented is accepted and approved for implementation for AY 2024-25.</p>
23AC(D)4	Discussion on eligibility of bachelor's degree candidate in PhD program	<p>It was shared in the meeting that, to foster academic inclusivity and interdisciplinary research, the University Grants Commission (UGC) has introduced an amendment to its regulations regarding PhD pursuits. A student who aspires to do PhD and if he/she has undergone a four-year undergraduate degree, can apply for undertaking PhD program provided having a minimum of 70% or CGPA of 7.0/10 in UG program.</p> <p><u>Resolution</u> RESOLVED that, the eligibility criteria as prescribed by UGC shall be considered and implemented by the university while admitting students for PhD program.</p>
23AC(D)5	Approval of research supervisors and co-supervisors	<p>Applications were invited from faculty members to be PhD supervisors and based upon scrutiny & evaluation 7 new PhD supervisors and 5 co-supervisors for the Year 2024-25 have been added to existing PhD supervisors of the university.</p> <p><u>Resolution</u> RESOLVED that, the list of identified PhD supervisors and co-supervisors as presented is accepted and approved for the Year 2024-25.</p>
23AC(D)6	Discussion on University Research Council (URC) minutes and agenda	<p>The meeting of the members of MU - University Research Council (URC) was held on 11th May, 2024. The minutes of the said meeting along with the agenda items was presented by Associate Dean – Research for</p>

	items emanating for approvals.	<p>information of AC members.</p> <p>It highlighted proposed seed grant policy, revised PhD regulations, outcome of minor & major research projects and revised research promotion policy.</p> <p><u>Resolution</u> RESOLVED that, the information shared was noted by the members.</p>
23AC(D)7	Amendments in guidelines for offering Open Electives (OEs) at university for discussion and consideration	<p>The Dean – Academics, presented amendments in guidelines for offering Open Electives (OEs) at university.</p> <p>Amendments focused on giving exposure to students beyond the choice of disciplines as well as describing the nature of Open Electives as Optional subject. It also mentioned weightage of Credits/Grades will not be considered while calculating SGPA/CGPA. The amended guideline is annexed herewith.</p> <p><u>Resolution</u> RESOLVED that, the amendments to guidelines for offering Open Electives (OEs) at university is accepted and approved for implementation w.e.f 1st July, 2023.</p>
23AC(D)8	Consideration of amendments in relative grading system	<p>The Controller of Examinations, presented amendments in rules of relative grading system for consideration and approval. Rules mentioned minimum marks requirements for grading in UG & PG programs. The amended rules is annexed herewith.</p> <p><u>Resolution</u> RESOLVED that, the amendments in rules for relative grading system is accepted and approved for implementation w.e.f AY 2024-25.</p>
23AC(D)9	Amendments in rules for awarding academic medal	<p>The Controller of Examinations, presented amendments in rules of for awarding academic medal for consideration and approval. The amended rules is annexed herewith.</p> <p><u>Resolution</u> RESOLVED that, the amendments in rules for awarding academic medal is accepted and approved for implementation w.e.f AY 2024-25.</p>
23AC(D)10	Approval of assessment as third party agency	<p>It was informed that, Marwadi University is appointed as third party skill assessment and certification body for NSDC approved courses by CED, Govt. of Gujarat.</p>


	appointed by CED, Govt. of Gujarat	<p>Course details along with duration of course, number of batches per year, intake per batch, minimum qualification and fees per trainee was presented.</p> <p><u>Resolution</u> RESOLVED that, the proposed course is accepted and approved. Further, the university shall deliver the services of Third Party Skill Assessment.</p>
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SECTION 5: OTHER ITEMS		
Item No.	Agenda	Description
23AC(E)1	Any other agenda item with permission of Chair	NIL

The meeting ended with a vote of thanks.


Prof. (Dr.) Rajendrasinh Jadeja
Provost




Mr. Naresh Jadeja
Executive Registrar



Ref # MU/AC-24/2024-25/01

Date: 21st October, 2024

To,

The Member
Academic Council – Marwadi University
Rajkot.

Sub: **Invitation to the 24th meeting of Academic Council, Marwadi University.**

Dear Sir & Madam,

It is indeed a pleasure to invite you to a meeting scheduled on **28th October, 2024 at 11:00AM** onwards at MC-301 (Boardroom), Marwadi University Campus.

The agenda items for the meeting are as below;

SECTION 1: CONFIRMATION OF MINUTES OF PREVIOUS MEETING	
Item No.	Agenda
24AC(A)1	Confirmation of Minutes of 23rd Academic Council Meeting.

SECTION 2: ACTION TAKEN REPORT ON DECISIONS OF PREVIOUS MEETING	
Item No.	Agenda
24AC(B)1	Action Taken Report on meeting of 23rd Academic Council.

SECTION 3: REPORTING AND RATIFICATION ITEMS	
Item Nos.	Agenda
24AC(C)1	Information on grant of approval for offering online programs under “Entitled Category” from AY 2024-25
24AC(C)2	Updates on NBA Accreditation
24AC(C)3	Faculty of Management Studies: Semester Exchange Program with Bydgoszcz Polytechnic, Poland (February to July 2025)
24AC(C)4	Updates and progress on research activities and outcomes at the university

SECTION 4: DISCUSSION AND DECISION ITEMS	
Item Nos.	Agenda
24AC(D)1	Approval of graduation data to award academic degrees during the 7th Convocation ceremony
24AC(D)2	Consideration of amendments in Instructions and Penalty for use of Unfair Means w.e.f. AY 2024-25



24AC(D)3	Board of Studies: Agenda items such as revision in syllabus, introduction of new programs emanating for discussion and approvals 1] Faculty of Health Science - Department of Physiotherapy a) Approval of MPT 2 - Syllabus & Teaching Scheme
24AC(D)4	Discussion on offering Industry PhD program
24AC(D)5	Approval of research supervisors and co-supervisors
24AC(D)6	Consideration of revised Academic Calendar AY 2024-25
24AC(D)7	Approval of assessment as third party agency for the courses offered in the following areas; * Assistant Electrician

SECTION 5: OTHER ITEMS	
Item No.	Agenda
24AC(E)1	Any other agenda with permission of Chair

Your presence will help us with valuable inputs for steering Marwadi University in the days ahead.

Thank You.

With warm regards,

Executive Registrar



Minutes of 24th Meeting of Academic Council

Date: 28th October, 2024

Time: 11:00 AM

Venue: MC-301 (Central Boardroom), MU Campus

The 24th meeting of Academic Council of Marwadi University was held on 28th October, 2024 at 11:00 AM at the Central Boardroom of Marwadi University.

The list of members present at the meeting is attached as Annexure I

Dr. Rajendrasinh Jadeja, Provost, presided over the meeting and welcomed all the distinguished members of Academic Council.

The Provost, then requested Mr. Naresh Jadeja, Executive Registrar to present the agenda items which were taken-up for discussions and decisions recorded as under.

SECTION 1: CONFIRMATION OF MINUTES OF PREVIOUS MEETING		
Item No.	Agenda	Description
24AC(A)1	Confirmation of Minutes of 23 rd Academic Council meeting	<p>No comments/observations were received from any of the members.</p> <p><u>Resolution</u> RESOLVED that, the minutes of the 23rd Academic Council meeting held on 4th June, 2024 be confirmed.</p>

SECTION 2: ACTION TAKEN REPORT ON DECISIONS OF PREVIOUS MEETING		
Item No.	Agenda	Description
24AC(B)1	Action Taken Report on meeting of 23 rd Academic Council	<p>Action Taken Report on the resolutions of the said Academic Council meeting was placed before the members for consideration and was requested to accept.</p> <p>Following suggestions/inputs were shared by the meeting during the review of Action Taken Report:</p> <p>1] Open Book Assessment Implementation</p> <p>a) Dean-Academics, Coordinator-Internal Quality Assurance Cell (IQAC) along with Prof. Amit Ved & Prof. C D Parmar as subject experts shall oversee and coordinate with the faculty members for implementation of Open Book Assessment at the University. The said committee shall also obtain feedback from students in a structured manner with regard to Open Book Assessment implementation.</p> <p>2] Release of NEP Guidelines/Plans</p> <p>NEP Committee Chair & Dean-Academics shall issue guidelines/plans through circulars for implementation at the University. The actionable with regard to NEP</p>



		<p>implementation shall be informed to the Faculties/Institutes.</p> <p>3] Marwadi University Academia Industry Meet</p> <p>It was informed that the University is organizing Academia Industry Meet during 4th & 5th January, 2025, where-in 80+ Industry leaders of leading companies of the country is planned to meet on campus. It is planned that opportunities of academic collaborations in terms of internships, placements & research is being expected.</p> <p>The Head of the Departments were requested to showcase project reports during interactions with industry leaders and try to capitalize collaborations with the companies & organizations.</p> <p>Head of the Departments shall also make an effort to bring Industry Projects to classrooms to enhance teaching-learning aspects.</p> <p><u>Resolution</u> RESOLVED that, action taken on the decisions of 23rd Academic Council meeting held on 4th June, 2024 be accepted with incorporation of suggestions and feedbacks received.</p>
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SECTION 3: REPORTING AND RATIFICATION ITEMS		
Item Nos.	Agenda	Description
24AC(C)1	Information on grant of approval for offering online programs under "Entitled Category" from AY 2024-25	<p>The members were informed that University Grants Commission-Distance Education Bureau approved Marwadi University to offer online programs under "Entitled Category" from AY 2024-25.</p> <p><u>Resolution</u> The information shared was noted by the members.</p>
24AC(C)2	Updates on NBA Accreditation	<p>The details on departments applied for NBA accreditation, submission of SAR and tentative visit dates by expert team was shared among the members for information.</p> <p><u>Resolution</u> The information shared was noted by the members.</p>



24AC(C)3	Faculty of Management Studies: Semester Exchange program with Bydgoszcz Polytechnic, Poland (February to July 2025)	<p>The Associate Dean-Faculty of Management Studies presented proposal on Semester Exchange program with Bydgoszcz Polytechnic, Poland. The proposal mentioned details on subject mapping and credit distribution designed for the students of MBA & BBA programs.</p> <p>The said proposal had received approval from the members of Board of Studies at the Faculty and was presented for information of all members of Academic Council.</p> <p><u>Resolution</u> The information shared was noted by the members and appreciated the initiative in fostering international collaborations and enriching student experiences.</p>
24AC(C)4	Updates and progress on research activities and outcomes at the University	<p>The Associate Dean-Research presented highlights on research outcomes of the University for information.</p> <p>Few suggestions and feedback shared are as below;</p> <ul style="list-style-type: none"> a) Final year student projects may be evaluated for working towards patents b) The Research Team shall aim a target of patents to be filed by December-2024 c) Research Report for the Year 2023-24 shall be shared with all important stakeholders including foreign universities and institutes d) Department wise budgets for Student Financial Support Policy shall be prepared and sanctioned for the use e) Feedback & suggestions may be invited from Head of the Department while preparing & drafting Student Financial Support Policy f) Targeted set of activities to be included along with the objectives of Student Financial Support Policy shall be defined while finalizing the policy g) Sports activities may also be defined and included along with academic activities under Student Financial Support Policy <p><u>Resolution</u> The information shared was noted by the members. Feedback and suggestions as shared shall be implemented and incorporated.</p>

SECTION 4: DISCUSSION AND DECISION ITEMS		
Items Nos.	Agenda	Description
24AC(D)1	Approval of graduation data to award academic degrees during the 7 th Convocation ceremony	<p>The members were informed and updated that a total of 2,802 students have completed their academic requirements in the Year 2024.</p> <p>Members were requested to consider and approve the list of graduating students for awarding degree in 7th Convocation Ceremony.</p> <p><u>Resolution</u> RESOLVED that, the details of graduating students as presented is accepted and is recommended to the Governing Body of University for its consideration and approval for award of degrees.</p>
24AC(D)2	Consideration of amendments in Instructions and Penalty for use of Unfair Means w.e.f AY 2024-25	<p>The amended guidelines with instructions and liable penalties for Unfair Means were presented for consideration and approval of members.</p> <p>The guidelines described actions to be taken by the Exam Coordinator/Sr. Supervisor/Invigilator upon detecting Unfair Means of practice. It also explained changes with regard to Nature of Offence.</p> <p>The members discussed and resolved as below;</p> <p><u>Resolution</u> RESOLVED that, the amended guidelines shall be implemented from upcoming Winter Examinations of AY 2024-25.</p> <p>Further, the Examination Department shall submit UFM data along with the punishments given during the past examinations to the Provost for Information.</p>
24AC(D)3	Board of Studies: Agenda items such as revision in syllabus, introduction of new programs emanating for discussion and approvals	<p>The Principal, Department of Physiotherapy presented the proceedings and recommendations of Board of Studies meeting.</p> <p>The approvals requested from Academic Council were with regard to Teaching & Examination scheme for 2nd Year M Physiotherapy program.</p> <p><u>Resolution</u> RESOLVED that, the recommendation by the Board of</p>

		Studies of Department of Physiotherapy with regard to introduction of 2 nd Year M Physiotherapy program is approved for implementation w.e.f Academic Year 2025-26.
24AC(D)4	Discussion on offering Industry PhD program	<p>The Associate Dean-Research presented details of doctoral program for full-time working employees focusing on industry specific problems in which research is required.</p> <p>Key features of industry PhD program, roles & benefits of the industry and steps for completion of registration and process for undertaking industry PhD program was presented for consideration and approval of meeting.</p> <p><u>Resolution</u> RESOLVED that, the Doctoral Program for full-time employees (Industry PhD Program) as presented is accepted and approval for implementation from AY 2024-25.</p> <p>Further, these details shall be presented to the Governing Body of the University for its information.</p>
24AC(D)5	Approval of research supervisors and co-supervisors	<p>Applications were invited from faculty members to be PhD supervisors and based upon scrutiny & evaluation 20 new PhD supervisors and 5 co-supervisors for the Year 2024-25 have been added to existing PhD supervisors of the University.</p> <p><u>Resolution</u> RESOLVED that, the list of identified PhD supervisors and co-supervisors as presented is accepted and approved for the Year 2024-25.</p>
24AC(D)6	Change of academic schedule for final year students of the university	<p>It was shared that instead of giving summer break, the University may start the semester early so that the students can be ready for internship/placements ahead of time.</p> <p>The meeting was requested for consideration and approval.</p>

		<p><u>Resolution</u> RESOLVED that, the schedule for final year students may be adjusted as presented to avail placement/internship opportunities.</p>
24AC(D)7	<p>Approval of assessment as third party agency for the courses offered in the following areas; * Assistant Electrician</p>	<p>The Associate Dean-Innovation and Entrepreneurship presented that Marwadi University is appointed as third party skill assessment and certification body for NSDC approved courses by CED, Govt. of Gujarat.</p> <p>Course details along with duration of course, number of batches per year, intake per batch, minimum qualification and fees per trainee was presented.</p> <p><u>Resolution</u> RESOLVED that, the proposed course is accepted and approved. Further, the university shall deliver the services of Third Party Skill Assessment.</p>

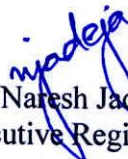
SECTION 5: OTHER ITEMS		
Item No.	Agenda	Description
24AC(E)1	Any other agenda item with permission of Chair	<p>a] Adoption of standardize model format for issuing Postgraduate Certificate-Master of Technology</p> <p>In reference to AICTE CIRCULAR: F.NO.AICTE/P&AP/Circular/2024 (dt. 03-09-2024), the meeting was informed that, Marwadi University shall follow AICTE suggested nomenclatures while issuing degree certificates for the Post Graduate programs in Engineering disciplines.</p> <p><u>Resolution</u> RESOLVED that, the University shall adhere to the guidelines issued by the AICTE in reference to the suggested nomenclatures for PG programs in Engineering disciplines w.e.f AY 2024-25.</p> <hr/> <p>b] Department of Physiotherapy: Amendments in Promotion Criteria</p> <p>The Principal, Department of Physiotherapy presented amendments in Promotion Criteria for the students of B.</p>

		<p>Physiotherapy program. Detailed criteria and carry over system was presented for consideration and approval.</p> <p><u>Resolution</u> RESOLVED that, the promotion criteria as presented is accepted and approved for implementation.</p>
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The meeting ended with a vote of thanks.


Prof. (Dr.) Rajendrasinh Jadeja
Provost




Mr. Naresh Jadeja
Executive Registrar