



Marwadi
University

Date: 6th June, 2017.

To,

The Member - Board of Governance
Marwadi University
Rajkot

Sub: Invitation to the Meeting of Board of Governance – Marwadi University.

Dear Sir,

Greetings from Marwadi University, Rajkot!!!

It is indeed a great pleasure to invite you to the Board of Governance meeting of Marwadi University, Rajkot, which has been scheduled on 26th June, 2017.

The detailed Agenda of the meeting is enclosed herewith for your ready reference.

Your presence will help us with valuable inputs for steering Marwadi University in the coming days.

Looking forward for your valuable presence in the meeting.

Thanking you,


Registrar.



Encl:

1] Meeting Agenda Items.

Date: 30th August, 2017.

To,

The Member - Board of Governance
Marwadi University
Rajkot

Sub: Invitation to the Meeting of Board of Governance – Marwadi University.

Dear Sir,

Greetings from Marwadi University, Rajkot!!!


It is indeed a great pleasure to invite you to the Board of Governance meeting of Marwadi University, Rajkot, which has been scheduled on 18th September, 2017.

The detailed Agenda of the meeting is enclosed herewith for your ready reference.

Your presence will help us with valuable inputs for steering Marwadi University in the coming days.

Looking forward for your valuable presence in the meeting.

Thanking you,


Registrar.



Encl:

1] Meeting Agenda Items.

Date: 25th October, 2017.

To,

The Member - Board of Governance
Marwadi University
Rajkot

Sub: Invitation to the Meeting of Board of Governance – Marwadi University.

Dear Sir,

Greetings from Marwadi University, Rajkot!!!

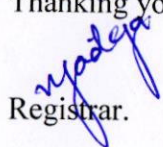
It is indeed a great pleasure to invite you to the Board of Governance meeting of Marwadi University, Rajkot, which has been scheduled on 13th November, 2017.

The detailed Agenda of the meeting is enclosed herewith for your ready reference.

Your presence will help us with valuable inputs for steering Marwadi University in the coming days.

Looking forward for your valuable presence in the meeting.

Thanking you,


Registrar.



Encl:

1] Meeting Agenda Items.



Marwadi
University

Date: 3rd July, 2017.

To,

The Member,
Board of Governance
Marwadi University.

Sub: Minutes of the Meeting Held on 26th June, 2017.

Dear Sir,

Please find attached Minutes of the Meeting for the captioned dated for your kind perusal.

We value your association and patronage in steering Marwadi University and looking forward in the days ahead.

Thanking you.

Regards,

[Signature]
Registrar



Date: 18th November, 2017.

To,

The Member,
Board of Governance
Marwadi University.

Sub: Minutes of the Meeting Held on 13th November, 2017.

Dear Sir,

Please find attached Minutes of the Meeting for the captioned dated for your kind perusal.

We value your association and patronage in steering Marwadi University and looking forward in the days ahead.

Thanking you:

Regards,


Registrar



**Minutes of the 04th Meeting of
Board of Governance
Held on 26th June, 2017**

The 04th Meeting of the Board of Governance was held on 26th June, 2017 at 11:00 AM at the Central Board Room [MC-301] of Marwadi University. The meeting was Chaired by Mr. Ketan Marwadi, President, Marwadi University.

The Provost, Dr. Y P Kosta, welcomed the Chairperson Mr. Ketan Marwadi and all the distinguished members of Governing Body.

The Agenda for the day was taken up as below:

Item No. 1 – Establishment of Pharmacy Institute.

Looking upon the advancement in medical science and demand of study for pharmacy among the aspiring students, the need for setting up of institute for pharmacy studies has been felt in the region. It was suggested and recommended to the board for approval, for setting up of 4 year full time B.Pharm course under Marwadi Education Foundation's Group of Institution's - Faculty of Pharmacy affiliated to Marwadi University. The board is also requested to accord approval to allocate 2.5 acres of land and financial assistance for procurement of equipments, furniture and other required entities for the smooth functioning of the Institute.

The board considered the recommendation, discussed and resolved as below:

Resolution:

RESOLVED that the Marwadi University shall apply to Pharmacy Council for commencing Faculty of Pharmacy under Marwadi Education Foundation's Group of Institutions affiliated to Marwadi University.

Further, **RESOLVED** that funds and infrastructure as per statutory requirement will be allotted as per the need for the program.

Item No. 2 – Establishment of Faculty of Law – B.Com LLB(Hons.) & B.A LLB(Hons.)

It was recommended and suggested to the Board, for commencement of Faculty of Law - B.Com LLB(Hons.) & B.A LLB(Hons.) instead of B.Com LLB & B.A. LLB and to offer education in 5 Year full time course. The necessary approvals will be obtained from Bar Council of India. Further, it was requested board to approve infrastructural facilities and financial assistance for the smooth functioning of the Institute.

The board considered the recommendation, discussed and resolved as below:

Resolution:

RESOLVED that the Marwadi University shall apply to Bar Council of India for commencing Faculty of Law – B.Com LLB(Hons.) & B.A LLB(Hons.).

Further, **RESOLVED** that funds and infrastructure as per statutory requirement will be allotted as per the need for the programmes.

Item No. 3 – Confirmation of the Minutes of the 03rd Meeting of the Board of Governance of the University held on 28th Dec, 2016.

The Minutes of the 03rd Meeting of the Board of Governance of the University held on 28th Dec, 2016 was circulated amongst the members of the Board for their comments / observations. No comments/observations were received from any of the members.

The Board was requested to consider the same and confirm the Minutes.

The Board agreed to confirm the Minutes and resolved as below:

Resolution:

RESOLVED the Minutes of the 03rd Meeting of the Board of Governance of the University held on 28th Dec, 2016 be **CONFIRMED**.

Item No. 4 – Action Taken Report of the Minutes of the 03rd Meeting of the Board of Governance of the University held on 28th Dec, 2016.

The Action Taken Report on the resolution of the said board meeting was placed before the Board for consideration and the Board was requested to accept.

The Board considered the same and resolved as below:

Resolution:

RESOLVED that the actions taken on the decisions of the 03rd Meeting of the Board of Governance of the University held on 28th Dec, 2016 be **ACCEPTED** as reported.

Item No. 5 – Signing Authority on appointment orders.

It was proposed and suggested to the board that, in order to have decentralized administration, the Registrar-Marwadi University shall be authorized and will be vested with powers to sign appointment/offer letters of the candidates once the selection process is completed. This shall also reduce the turnaround time in issuing the appointment/offer letters to the candidates, which thus will have a positive brand building of employee friendly organization.

The Board considered the suggestion and resolved as below:

Resolution:

RESOLVED that, the Registrar-Marwadi University shall be authorized to sign the appointment orders, after the completion of selection process by HR Department.

Item No. 6 – Appointment – Head, International Relations, Marwadi University.

As a part of strategic plans adopted by the University and also to strengthen International relations among overseas university and to promote research activities and student/faculty exchange program, it was proposed to have a resource to oversee & execute the activities. The University shall also encourage for students and faculty exchange programs within the collaborated overseas universities. It was also proposed to send students to Poland and Germany as well as 2 faculty members shall be identified and encouraged to visit. The expenses towards students and faculty exchange programs shall be put up and accorded for approval from the members present in the Board.

Resolution:

RESOLVED that, the proposal for appointment of Head, International Relations shall be undertaken on an immediate basis. Students and faculty members shall be motivated and encouraged for exchange programs. The expenses incurred shall be approved by the Management Team of University.

Item No. 7 – Proposed fees structure for Academic Year 2017-18, 2018-19 & 2019-20 recommendation to be put-up to Fees Regulatory council.

It was informed to the members of Board regarding fees revision and the announcement made by Fees Regulatory Committee inviting proposals for fees structure for Academic Years 2017-18, 2018-19, and 2019-20. While deriving the fees structure income and expense projections were also taken into consideration along with implementation of seventh pay commission and its impact on salary revision. The proposed fees structure mentioned below for consideration; committee members approved fees revision recommendation as below.

Sr. No.	Institute	Proposed Fee Per Student Annum 2017-18 (Rs.)	Proposed Fee Per Student Per Annum 2018-19 (Rs.)	Proposed Fee Per Student Per Annum 2019-20 (Rs.)
1	Faculty of Engineering	89000	94000	99000
2	Faculty of Management	85000	90000	95000
3	Faculty of Computer application	85000	90000	95000

The Members present discussed and approved the proposed fees structure to be presented to fees regulatory committee for consideration.

Resolution:

RESOLVED that, the proposed fees structure shall be put up to Fees Regulatory Committee for consideration and approval.

Item No. 8 – Establishment of Internal Quality Assurance Cell (IQAC).

In pursuance of the objective and to maintain quality standards and excellence in academics, it has been proposed and recommended to the board members for consideration to establish an Internal Quality Assurance Cell (IQAC) within the University. The aim of the IQAC is to keep an eye on the academic activities to meet the expectations and standards in higher education. The prime task of the IQAC will be to develop a system for consciousness to improve the overall performance of the institution.

The establishment of cell shall be with clear defined objectives, strategies, functions and along with the members of the cell.

The board discussed the recommendation in-depth, with an analysis regarding the function and strategies of Internal Quality Assurance Cell.

Considered the recommendation and resolved as below:

Resolution:

RESOLVED that based on the recommendation, the board has approved to establish the IQAC at the University level, with an appointment of members of the committee.

Item No. 9 – Student result analysis.

The student's exam assessment of Winter 2016 schedule result was presented by Dr. R L Jhala, Controller of Examination's – Marwadi University for information of Board Members. The results presented were for Semester 1 students of BBA, BBA(Hons), B.Com, BCA, MSC(IT), BSC(Chem), BSC(Micro), MSC(Chemistry), MSC(Micro), MSC(Maths), MSC(Physics), MBA, Engineering Stream (Automobile, Chemical, Civil, Computer, Information Technology, Mechanical) & B.Arch.

Subject wise result analysis included total number of students appeared for the exam and percentage of students passed in the exam conducted.

Resolution:

RESOLVED that the result analysis shared by Controller of Examination – Marwadi University, was noted by the Member of Board of Governance.

Item No. 10 – Fees Structure for Academic Year 2017-18.

The Fees structure for the Academic Year 2017-18 was presented for consideration and approval from the Members of the Board. The proposed Academic fees were derived while considering the factors like the overhead costs, salary increments, developmental expenditures and inflationary costs. The fees structure included the details like the Tuition fees, caution deposit, fees towards language lab, University enrollment fee, University affiliation fee, registration form & Uniform as well as kit for the students.

The board members were requested for consideration and approval of Fees Structure for Academic Year 2017-18.

The detailed course wise fees structure has been presented as an Annexure.

Resolution:

RESOLVED that the proposed Fees structure stands accepted and approved for implementation from Academic Year 2017-18.

Item No. 11 – Hostel Fees for the Year 2017-18.

The Hostel Committee of University has proposed hostel fees structure for the Year 2017-18. The structure has been proposed based upon students intake and based upon the fess structure opted for the Year 2016-17. Recommended fees are mentioned as below for consideration and approval.

Hostel Fees Structure			
Description	AC-ROOM	NON-AC ROOM	DORMITORY
Full Year Fees	127,500	77,500	57,500
Installment Fees First half	67,500	42,500	32,000
Second half	65,000	40,000	28,000

The Governing Body discussed and looking at the regional constraints as well as current admission scenario, decided to keep the same fee structure for the upcoming year.

Resolution:

RESOLVED that, the proposed Hostel Fees Structure shall be adopted and implemented for the Academic Year 2017-18.

Item No. 12 – Transport Fees for the Year 2017-18.

The Transport Committee of University has proposed transport fees structure for the Year 2017-18. The structure has been proposed based upon students intake and based upon the fess structure opted for the Year 2016-17. Recommended fees are mentioned as below for consideration and approval.

Transport Fees Structure:		
Description	Rajkot	Morbi/Gondal/Dhrol/Wankaner
Full Year Fees	Rs. 16000/-	Rs. 21000/-
Installment Fees	Rs. 10000/-	Rs. 13000/-
	Rs. 7000/-	Rs. 9000/-

The Governing Body discussed and looking at the regional constraints as well as current admission scenario, decided to keep the same fee structure for the upcoming year.

Resolution:

RESOLVED that, the proposed Transport Fees Structure shall be adopted and implemented for the Academic Year 2017-18.

Item No. 13 – Scholarship for the Year 2017-18.

In order to motivate and encourage students for learning, it has been proposed to award scholarship to all the students taking admission in 2017-18 as below;

Engineering Stream

	Scholarship	Remarks
All Students Taking admission in Diploma to Degree Engineering	Rs. 24,000/- for all three years	Rs. 75,000/year fees is decided for all students taking admission in D2D in 2016-17

MCA Stream

Scholarship in MCA will be awarded based on CMAT rank, UG percentages for non CMAT students and 12th science percentage for integrated MCA.

CMAT Score	
1 – 500 Rank	90%
501 – 1000 Rank	75%
1001 – 2000 Rank	50%
2001 – 2500 Rank	25%
2501 – 3000 Rank	20%
3001 – 4000 Rank	15%
4001 – 5000 Rank	10%

Admitted by ACPC Only

Scholarship based on UG percentage for Non CMAT students	
86-100 %	90%
81-85%	75%
71 - 80 %	50%
61 - 70 %	25%
50- 60 %	10%

Admitted by College Only

Scholarship based on percentage in 12th Standard	
75 - 100 %	25%
60- 75%	10%

MBA Scholarship for	
Academic year 2017-18	
Above 90%	75% Scholarship in Tuition Fee
85% - 90%	50% Scholarship in Tuition Fee
80% - 85%	35% Scholarship in Tuition Fee
75% - 80%	15% Scholarship in Tuition Fee
70% - 75%	10% Scholarship in Tuition Fee
B) CMAT Score	
1 – 500 Rank	50%
501 – 1000 Rank	35%
1001 – 1500 Rank	15%
1501 – 2000 Rank	10%
2001-3000 Rank	5%
AND	
C) Exceptional Case Admission Committee headed by the Dean may grant up to 25% scholarship in special case – meritorious students with poor financial background.	

The members present discussed and approved as below;

Resolution:

The proposed scholarship to meritorious students shall be awarded to students as per the stated guidelines and detailed policy shall be framed for further implementation during the academic year.

Item No. 14 Details of Utilization of financial budget for the year 2016-17.

The financial details of budget utilization of Marwadi University were presented to the members of Board for consideration and approval. The details included audited report for the academic year 2016-17.

Resolution:

RESOLVED that the financial budget presented is accepted and approved as presented.

Item No. 15 Allocation of Financial Budget for A.Y 2017-18.

Looking upon the nature of expenses incurred during the last academic year and foreseeing the expenditures during the current academic year, the Department wise financial budget/powers has been allocated and was presented by the Finance Committee for consideration and approval from the board of members. Department wise budgets allocated mentioned below;

Department	AY - 2017-18
Mechanical Engineering	2,225,000
Civil Engineering	2,475,000
Computer Engineering	1,593,000
Electronics and Communications Engineering	4,750,000
Information Technology Engineering	781,000
Environmental Science and Engineering	8,325,000
Faculty of Management	1,154,310
Faculty of Computer Application	6,250,000
Electrical Engineering	1,625,000
SUB- TOTAL (A)	29,178,310
GENERAL/COMMON EXPENSES	
Salary Expenses	185,000,000
Administrative Expenses	17,500,000
Advertising & Marketing Expenses	8,000,000
Electricity Expenses	9,000,000
Repair & Maintenance Expenses	7,000,000
Housekeeping Expenses	4,250,000
Security Expenses	2,750,000
Staff Related Expenses	4,000,000
Library Expenses	5,250,000
Placement Related Expenses	2,750,000
Financial & Banking Charges	100,000
SUB- TOTAL (B)	245,600,000
GRAND TOTAL (A+B)	274,778,310

Resolution:

RESOLVED that the budget allocated has been considered and approved for further allocation among the departments for smooth functioning.

Item No. 16 Rajkot Smart City - Hackathon 2017.

The university supports and partner's with the initiative launched by Government of India for creating smart cities under the smart city mission with an objective to promote sustainable-inclusive cities & smart solutions that provide core infrastructure enhancing the quality of life of its citizen, a clean sustainable environment and mechanisms for application of smart solutions. It is proposed that Marwadi University shall be mentor university in collaboration with Government of India executed through Rajkot Municipal Corporation under the Rajkot Smart City Project-Hackathon 2017. Participants from across the state of Gujarat are expected to be a part of Hackathon-2017. It has been proposed to provide refreshments and stay arrangements for participants of the event. Consideration and approval of financial expenses for the event is requested from the members of the Board.

Resolution:

RESOLVED that the expenses related to Rajkot Smart City-Hackathon 2017 shall be approved for utilization and organizing the event.

Item No. 17 Code of Independent Governing Body Member.

In order to bring in innovative advice and dynamic perspectives to the University with regard to the Teaching-Learning process, Academic Research & Consultancy Activities and General Administration of the University observing the regulatory norms and its Governance, it was suggested to bring in Independent GB member to the Board of Governance of Marwadi University.

The detailed presentation with regard to roles and functions, expectations, duties and qualifying criteria's were presented to the members present for consideration and approval.

The members present in the meeting discussed as resolved as below;

Resolution:

RESOLVED that the code of Independent Governing Body Member as presented shall be accepted and shall be implemented.

Item No. 18 Formation of Internal Complaints Committee (ICC)

Subject: Appointment of Internal Complaint Committee (ICC) as per THE SEXUAL HARASSMENT OF WOMEN AT WORKPLACE (PREVENTION, PROHIBITION AND REDRESSAL) ACT, 2013 ACT NO. 14 OF 2013



Reference: THE SEXUAL HARASSMENT OF WOMEN AT WORKPLACE (PREVENTION, PROHIBITION AND REDRESSAL) ACT, 2013 ACT NO. 14 OF 2013

The Vishaka Guidelines were a set of procedural guidelines for use in India in cases of sexual harassment. They were promulgated by the Indian Supreme Court in 1997 and were superseded in 2013 by the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013. This act is to provide protection against sexual harassment of women at workplace and for the prevention and redressal of complaints of sexual harassment and for matters connected therewith or incidental thereto. The protection against sexual harassment and the right to work with dignity are universally recognised human rights by international conventions and instruments such as Convention on the Elimination of all Forms of Discrimination against Women, which has been ratified on the 25th June, 1993 by the Government of India.

Marwadi University hereby appoint Internal Complaints Committee as per the Sexual Harassment of Women at Workplace (PREVENTION, PROHIBITION AND REDRESSAL) ACT, 2013 ACT NO. 14 OF 2013.

No.	Category	Name	Designation
1	Presiding Officer	Prof. Foram Rajdev	Sr. Level Woman Employee of Marwadi University and Chair of Women Cell
2	Member	Mr. Naresh Jadeja	Registrar
3	Member	Prof. Madhu Shukla	Professor
4	Member	Ms. Sonal Punjani	Head – HR, Jyoti CNC Ltd.
5	Member	Shri Urmish Vaishnav	AVP – Gokul Hospitals

The Presiding Officer and every Member of the Internal Committee shall hold office for such period, not exceeding three years, from the date of their nomination

The Member appointed from amongst the non-governmental organisations or associations shall be paid such fees or allowances for holding the proceedings of the Internal Committee, by the University.

Any aggrieved woman (a woman, of any age whether employed or not, who alleges to have been subjected to any act of sexual harassment) may make, in writing, a complaint of sexual harassment at workplace to the Internal Committee appointed above within a period of three months from the date of incident and in case of a series of incidents, within a period of three months from the date of last incident: Provided that where such complaint cannot be made in writing, the Presiding Officer or any Member of the Internal Committee shall render all reasonable assistance to the woman for making the complaint in writing. ICC should adhere to all process specified in the above referred act and take steps accordingly.

This order has approval of the competent authority.

Registrar

Item No. 19 Re-appointment of Dr. Y P Kosta as Provost Marwadi University.

Search Committee was formed by the President – Marwadi University, for the selection of the candidature. As reviewed and recommended by the Search Committee, it has been decided to reappoint Dr. Y P Kosta as the Provost – Marwadi University for a term of 3 years.

Resolution

RESOLVED that, as recommended by the search committee re-appointment order shall be issued.

Item No. 20 Extension of Approval for the Academic Year 2017-18.

The detailed course wise below presented student intake was presented for consideration and approval of members of the Board of Governance. The said intake was for the Academic Year 2017-18.

INSTUTITE	BRANCH	Intake 2017-18	TOTAL
Engineering and Technology (UG)	Automobile(MU)	60	450
	Computer (MU)	120	
	Chemical (MU)	60	
	Civil(MU)	60	
	Information Technology (MU)	60	
	Mechanical (MU)	60	
	ICT (MU)	30	
Architecture	B.Arch	40	40
DIPLOMA	CE-DIPLO	60	300
	CHEM-DIPLO	90	
	CIV-DIPLO	60	
	ELE-DIPLO	30	
	ME-DIPLO	60	
Computer Application	BCA	60	60
Liberal Studies	B.B.A	180	290
	B.COM	30	
	B.B.A. (HONS.)	80	
Science (UG)	B.SC.(CHEM)	50	160
	B.SC.(MICRO)	50	



	B.SC.(PHYSICS)	30	
	B.SC.(MATHS)	30	
Science (PG)	M.SC.(CHEMISTRY)	60	185
	M.SC.(MATHS)	30	
	M.SC.(MICRO)	35	
	M.SC.(PHYSICS)	30	
	M.SC.(IT)	30	
PHD	CHEMISTRY	1	33
	CIVIL ENGINEERING	3	
	COMPUTER ENGINEERING	5	
	COMPUTER SCIENCE	5	
	ELECTRONIC & COMMUNICATION ENGINEERING	4	
	ENVIRONMENT ENGINEERING	2	
	LANGUAGE	2	
	MANAGEMENT	4	
	MECHANICAL ENGINEERING	7	
		TOTAL	1516

The Members present discussed and resolved as below;

Resolution

RESOLVED that, the student intake for Academic Year 2017-18 shall be accepted and approved.



Marwadi
University

MU / 4 – BOG / 2017-18.

The Meeting ended with Thanks to the Chairperson.

A blue ink signature of Dr. Y P Kosta.

Dr. Y P Kosta
Provost – Marwadi University

A black ink signature of Mr. Naresh Jadeja.

Mr. Naresh Jadeja
Registrar – Marwadi University

Approved

A black ink signature of Mr. Ketan Marwadi.

Mr. Ketan Marwadi
President – Marwadi University.

**Minutes of the 05th Meeting of
Board of Governance
Held on 18th September, 2017**

The 05th Meeting of the Board of Governance was held on 18th September, 2017 at 11:00 AM at the Central Board Room [MC-301] of Marwadi University. The meeting was Chaired by Mr. Ketan Marwadi, President, Marwadi University.

The Provost, Dr. Y P Kosta, welcomed the Chairperson Mr. Ketan Marwadi and all the distinguished members of Governing Body.

The Agenda for the day was taken up as below:

Item No. 1 – Confirmation of Minutes of 04th Meeting of the Board of Governance of Marwadi University held on 26th June, 2017.

The Minutes of the 04th Meeting of the Board of Governance of the University held on 26th June, 2017 was circulated amongst the members of the Board for their comments / observations. No comments/observations were received from any of the members.

The Board was requested to consider the same and confirm the Minutes.

The Board agreed to confirm the Minutes and resolved as below:

Resolution:

RESOLVED the Minutes of the 04th Meeting of the Board of Governance of the University held on 26th June, 2017 be **CONFIRMED**.

Item No. 2 – Action Taken Report of the Minutes of the 04th Meeting of the Board of Governance of the University held on 26th June, 2017.

The Action Taken Report on the resolution of the said board meeting was placed before the Board for consideration and was requested to accept.

The Board considered the same and resolved as below:

Resolution:

RESOLVED that the actions taken on the decisions of the 04th Meeting of the Board of Governance of the University held on 26th June, 2017 be **ACCEPTED** as reported.



Item No. 3 – Appointment of FACE Academy for skill training.

Focus Academy for Career Enhancement (FACE) is one of India's largest Higher Education focused skill development company, catering to students pursuing higher education in colleges/universities as well as entry level recruits in organizations across various industry sectors.

A detailed presentation was shared regarding the services rendered by FACE academy. The FACE academy shall assist students to deliver problem solving skills development, communication & behavioral skills development, technical & domain skills development, employment services and assessment services. It was shared that the FACE academy shall deliver end-to-end training to students, from clearing the aptitude test to facing the personal interview and coaching students to face company specific aptitude cracker.

The training delivery modes, organization structure and key differentiator from the competitors was also presented for information. The charges/cost per student was shared which was competitive as compared to the market rates.

It was requested for consideration and approval from the members of Board.

Resolution:

RESOLVED that FACE Academy shall be appointed for skill enhancement and training of students. Further, the charges/cost per student shares shall be accepted for approval.

The Chairperson of Board of Governance asked to take-up the remaining agenda items for detailed discussion where higher number of members may be present.



Marwadi
University

MU / 5 – BOG / 2017-18.

The Meeting ended with Thanks to the Chairperson.

A blue ink signature of Dr. Y P Kosta.

Dr. Y P Kosta
Provost – Marwadi University

A blue ink signature of Mr. Naresh Jadeja.

Mr. Naresh Jadeja
Registrar – Marwadi University

Approved

A black ink signature of Mr. Ketan Marwadi.

Mr. Ketan Marwadi
President – Marwadi University

**Minutes of the 06th Meeting of
Board of Governance
Held on 13th Nov, 2017**

The 6th Meeting of the Board of Governance was held on 13th Nov, 2017 at 11:00 AM at the Central Board Room [MC-301] of Marwadi University. The meeting was Chaired by Mr. Ketan Marwadi, President, Marwadi University.

The Provost, Dr. Y P Kosta, welcomed the Chairperson Mr. Ketan Marwadi and all the distinguished members of Governing Body.

The Agenda for the day was taken up as below:

Item No. 1 – Confirmation of Minutes of 04th Meeting of the Board of Governance of Marwadi University held on 26th June, 2017.

The Minutes of the 04th Meeting of the Board of Governance of the University held on 26th June, 2017 was re-circulated amongst the members of the Board for their comments / observations. No comments/observations were received from any of the members.

The Board was requested to consider the same and confirm the Minutes.

The Board agreed to confirm the Minutes and resolved as below:

Resolution:

RESOLVED the Minutes of the 04th Meeting of the Board of Governance of the University held on 26th June, 2017 be **CONFIRMED**.

Item No. 2 – Action Taken Report of the Minutes of the 04th Meeting of the Board of Governance of the University held on 26th June, 2017.

The Action Taken Report on the resolution of the said board meeting was placed before the Board for consideration and was requested to accept.

The Board considered the same and resolved as below:

Resolution:

RESOLVED that the actions taken on the decisions of the 04th Meeting of the Board of Governance of the University held on 26th June, 2017 be **ACCEPTED** as reported.

Item No. 3 – Establishment of Physiotherapy Institute.

Looking upon the advancement in medical science and demand of study for Physiotherapy among the aspiring students, the need for setting up of institute for Physiotherapy studies has been felt in the region. It was suggested and recommended to the board for approval, for setting up of 4.5 years full time B.PT course under Marwadi Education Foundation's Group of Institution's - Faculty of Physiotherapy affiliated to Marwadi University. The board is also requested to accord approval to allocate infrastructure and financial assistance for procurement of equipments, furniture and other required entities for the smooth functioning of the Institute.

The board considered the recommendation, discussed and resolved as below:

Resolution:

RESOLVED that the Marwadi University shall apply to Gujarat State Council for Physiotherapy for commencing Faculty of Physiotherapy under Marwadi Education Foundation's Group of Institutions affiliated to Marwadi University.

Further, **RESOLVED** that funds and infrastructure as per statutory requirement will be allotted as per the need for the program.

Item No. 4 – Starting of New Programs – B.Tech –Computer Engineering (Big Data and Analytics), Computer Engineering (Artificial Intelligence) & Agriculture Engineering.

The proposal for starting of new programs in B.Tech course was put-up for consideration and approval from the Board Members. The said programs were proposed on the basis of demands shown among aspiring students in the region. It was shared that the programs will have intake of 60 seats each.

It was suggested and recommended to the board for approval, for setting up of 4 year full time B.Tech courses under Marwadi Education Foundation's Group of Institution's - Faculty of Technology affiliated to Marwadi University. The board is also requested to accord approval to allocate financial assistance for procurement of equipments, furniture and other required entities for the smooth functioning of the program.

The board considered the recommendation, discussed and resolved as below:

Resolution:

RESOLVED that the proposed programs shall be approved for commencement within Faculty of Technology under Marwadi Education Foundation's Group of Institutions affiliated to Marwadi University.

Further, **RESOLVED** that required funds and infrastructure as per statutory requirement will be allotted as per the needs of program.



Item No. 5 – Changes in seat intake;

- 1] Increase in intake in ICT from 30 seats to 60 seats.
- 2] Decrease in intake in Automobile Engineering 60 seats to 30 seats.

Upon evaluation of past student intake data in Information & Communication Technology and Automobile Engineering and also future trends in demand for course of study, the proposal for changes in the student seat intake was presented to the Board Members for approval.

The Board Members discussed and resolved as under;

Resolution:

RESOLVED that, the proposal for changes in student seat intake in the branches of ICT & Automobile Engineering shall be approved for implementation from upcoming academic year.

Item No. 6 – Introduction of New M.E. Program;

- 1] Geotech Engineering – 18 seats.

Geotech Engineering is the branch of Civil Engineering which studies the engineering behavior of earth materials. Geotech Engineering has also its application in other disciplines which are concerned with construction occurring on the surface or within the ground. Looking upon infrastructural advancement and demand of Geotech Engineers in the professional area, it was proposed and recommended to the board members for its approval for introducing Masters in Engineering program in Geotech Engineering.

To initiate with, the proposed student seat intake was 18 seats. The board members were requested to consider the same and requisite infrastructure and financial assistance shall be provided for the smooth function of the Institute.

The board members discussed and resolved as under;

Resolution:

RESOLVED that Geotech Engineering as a Master in Engineering program shall be introduced with an intake of 18 seats from upcoming Academic Year of 2018-19.

Further, requisite funds and infrastructure facilities shall be allocated for the smooth function of the Institute and program.



Item No. 7 – Student Result Analysis.

The student's exam assessment of Summer 2017 schedule result was presented by Dr. R L Jhala, Controller of Examination's – Marwadi University for information of Board Members. The results presented were for Semester 2 students of Engineering (Automobile, Computer Engineering, Chemical, Civil, IT), BBA, BBA(Hon), BCom, BCA, MSC(IT), MBA, BSC, MSC & B.Arch Stream.

Subject wise result analysis included total number of students appeared for the exam and percentage of students passed in the exams conducted.

Resolution:

RESOLVED that the result analysis shared by Controller of Examination – Marwadi University, was noted by the Member of Board of Governance.

Item No. 8 – Financial Grants received.

The University promotes excellence in research by supporting research programs in various disciplines. In order to accomplish the mission in researching, the Government and funding agencies supports the University with the financial assistance.

The summary of various financial grants received by the University is as below;

Sr. No.	Faculty Name	Department	Branch	Coordinator	Proposal	Title of Project	Funding Agency	Type	Amount	Financial Year
1	Registrar	FoCA	MCA	Dr. Sridaran Rajagopal	Skill Development	To set up Finishing School for IT & ITeS sector at Marwadi University	Director IT & e-Governance, DST, GoG	State	5,000,000	16-17
2	Registrar	MU	Mech.	Dr. Ramdevsinh Jhala Dr. Amit Sata	Skill Development	To set up Metal Casting Foundry Skill Development Centre with Jyot CNC Automation Pvt. Ltd.	The Centre for Entrepreneurship Development, GoG	State	10,000,000	17-18
3	Registrar	MU	E-cell	Mr. Kirankumar Parmar	Start Up	Student Startup and Innovation Policy	Education Dept.	State	1,000,000	17-18
									16,000,000	

Resolution:

The members of Board of Governance noted the various grants received the University, **RESOLVED** and approved for the utilization of funds.

Item No. 9 – H.R - New Appointments.

The details on new appointments of University staff members were shared among board members for information and knowledge. Summary of appointments mentioned below;

	DESIGNATION	NO. OF STAFF MEMBERS
NON-TEACHING	JR. ASSISTANT	11
	MANAGER	7
	EXECUTIVE	5
	COUNSELOR	5
	ASSISTANT	4
	OFFICER	3
	SR. MANAGER	2
	RECEPTIONIST	2
	ASSISTANT MANAGER	2
	ASSISTANT PROFESSOR	2
	ELECTRICIAN	2
	SITE ENGINEER	2
	WARDEN	2
	ASSISTANT PHYSICAL TRAINING INSTRUCTOR	2
	JR. ELECTRICIAN	2
	SR. ELECTRICAL ENGINEER	1
	DEPUTY MANAGER	1
	ASSISTANT VICE PRESIDENT	1
	LIFT TECHNICIAN	1
	DEPUTY REGISTRAR	1
	CO-ORDINATOR	1
	SR. ELECTRICIAN	1
	ASSISTANT MUSIC TEACHER	1
	LECTURER	1
	PROGRAMMER	1
	HELPER	1
	TOTAL NON-TEACHING	64
TEACHING	ASSISTANT PROFESSOR	88
	LAB ASSISTANT	9
	TEACHING ASSISTANT	7
	LECTURER	7
	ASSOCIATE PROFESSOR	3
	DEAN	2
	EXECUTIVE ASSISTANT	2
	EXECUTIVE	1
	PROFESSOR	1
	PRINCIPAL	1
	HEAD OF DEPARTMENT	1
	TOTAL TEACHING	122
	GRAND TOTAL	186

Resolution:

The details shared were noted down by the members of the board.

Item No. 10 – Awards received by Marwadi University.

The University has been Conferred Awards since its inception, by various professional bodies, making its presence nationally in the education space. Below Prestigious awards has been bagged by the University;

- 1] Excellence in Student Placement By World Leadership Federation 2017 – March 2017.



2] Innovation in Placement Award for its outstanding contribution providing placement and professional opportunities – July 2017.

3] Shri. Ketan Marwadi (President-Marwadi University) received Young Achiever's Awards hosted by ZEE 24 Kalak – September 2017.

Resolution:

RESOLVED that the Members of the Board made a note on the milestones achieved by the University and praised all the students, faculties and staff members for making the journey memorable.

Item No. 11 – Student admission – Intake v/s Admitted.

In order to assess the trends and developments in Higher Education, branch wise analysis of student's admission for the Academic Year 2017-18 was presented for information of board members. The summary of Intake v/s Admitted pasted below;



Students Intake v/s Admitted					
AICTE Web portal ID	INSTITUTES	Shift	Branch	Intake 2017-18	Admitted in 2017
Marwadi University - Faculty of Technology	B.E (UG)	Shift - 1	Mechanical	120	38
			EC	0	0
			Computer	180	175
			Civil	120	27
			Electrical	0	0
			Automobile	60	8
			Chemical Engineering	60	54
			Information Technology	120	74
			I.C.T	30	29
			Agriculture	0	0
		Shift - 2	Mechanical	0	0
			Civil	0	0
			Automobile	0	0
	M.E (PG)	Shift - 1	Enviroment Engineering	18	10
			Chemical Engineering	18	0
			Cyber Security	18	3
Marwadi University	Faculty of Architecture	B.Arch		40	21
	Faculty of Liberal Studies	B.B.A		258	258
		B.B.A 2		60	59
		B.B.A (HONS.)		138	138
		B.B.A (F.M)		30	9
		B.COM		66	66
		B.COM 2		60	43
		B.COM LL.B (5YRS)		0	0
		B.ED.			
		B.A LL.B (5YRS)		0	0
	Faculty of Computer Applications	B.C.A		120	105
		B.C.A (Hons)		30	6
	Faculty of Science	B.Sc	CHEMISTRY	222	219
			MICROBIOLOGY	150	147
			AGRICULTURE	0	0
			MATHS	18	14
			PHYSICS	30	30
			INDUSTRIAL CHEMISTRY	0	0
		M.Sc	NURSING	0	0
			CHEMISTRY	78	73
			MICROBIOLOGY	72	70
			MATHS	18	15
	MEFGI-Faculty of Diploma Studies	Shift 1	PHYSICS	36	36
			IT	30	9
			Mechanical	60	35
			Computer	60	60
			Civil	60	41
	PH.D		Electrical	60	15
			Chemical	60	25
				23	23

Resolution:

The members present discussed and noted down the Analysis presented.

Item No. 12 – Appointment of FACE Academy for skill training.

Focus Academy for Career Enhancement (FACE) is one of India's largest Higher Education focused skill development company, catering to students pursuing higher education in colleges/universities as well as entry level recruits in organizations across various industry sectors.



A detailed presentation was shared regarding the services rendered by FACE academy. The FACE academy shall assist students to deliver problem solving skills development, communication & behavioral skills development, technical & domain skills development, employment services and assessment services. It was shared that the FACE academy shall deliver end-to-end training to students, from clearing the aptitude test to facing the personal interview and coaching students to face company specific aptitude cracker.

The training delivery modes, organization structure and key differentiator from the competitors was also presented for information. The charges/cost per student was shared which was competitive as compared to the market rates.

It was requested for consideration and approval from the members of Board.

Resolution:

RESOLVED that FACE Academy shall be appointed for skill enhancement and training of students. Further, the charges/cost per student shares shall be accepted for approval.



Marwadi
University

MU / 6 – BOG / 2017-18.

The Meeting ended with Thanks to the Chairperson.

A handwritten signature in red ink, appearing to read 'Dr. Y P Kosta'.

Dr. Y P Kosta
Provost – Marwadi University

A handwritten signature in blue ink, appearing to read 'Naresn Jadeja'.

Mr. Naresn Jadeja
Registrar – Marwadi University

Approved

A handwritten signature in black ink, appearing to read 'Ketan Marwadi'.

Mr. Ketan Marwadi
President – Marwadi University

Agenda for the 04th Meeting of the Board of Governance

Date:- 26th June, 2017.

Venue:- MC-301, Marwadi University, Rajkot.

Time:- 11:00 AM.

Item Nos	Agenda
1	Establishment of Pharmacy Institute.
2	Establishment of Faculty of Law – B.Com LLB(Hons.) & B.A LLB(Hons.)
3	Confirmation of the Minutes of the 03 rd Meeting of the Board of Governance of the University held on 28 th Dec, 2016.
4	Action Taken Report of the Minutes of the 03 rd Meeting of the Board of Governance of the University held on 28 th Dec, 2016.
5	Signing Authority on appointment orders.
6	Appointment – Head, International Relations, Marwadi University.
7	Proposed fees structure for Academic Year 2017-18, 2018-19 & 2019-20 recommendation to be put-up to Fees Regulatory council.
8	Establishment of Internal Quality Assurance Cell (IQAC).
9	Student Result Analysis
10	Fees Structure - Academic Year 2017-18
11	Hostel Fees for the Year 2017-18.
12	Transport Fees for the Year 2017-18.
13	Scholarship for the Year 2017-18.
14	Details of Utilization of financial budget for the year 2016-17.
15	Allocation of Financial Budget for A.Y 2017-18.
16	Rajkot Smart City - Hackathon 2017.

Naresh Jadeja
Naresh Jadeja,
Registrar.



Meeting of the Board of Governance

Date:- 18th September, 2017.

Venue:- MC-301, Marwadi University, Rajkot.

Item Nos	Agenda
1	Confirmation of Minutes of 04 th Meeting of the Board of Governance of Marwadi University held on 26 th June, 2017.
2	Action Taken Report of the Minutes of the 04 th Meeting of the Board of Governance of the University held on 26 th June, 2017.
3	Establishment of Physiotherapy Institute.
4	Starting of New Programs – B.Tech –Computer Engineering (Big Data and Analytics), Computer Engineering (Artificial Intelligence) & Agriculture Engineering.
5	Changes in seat Intake; 1] Increase in intake in ICT from 30 seats to 60 seats. 2] Decrease in intake in Automobile Engineering 60 seats to 30 seats.
6	Introduction of New M.E. Program; 1] Geotech Engineering - 18 Seats.
7	Student Result Analysis
8	Financial Grants Received
9	H.R - New Appointments
10	Awards Received by Marwadi University
11	Student Admission - Intake v/s Admitted
12	Appointment of FACE Academy for skill training.

N. Jadeja
Naresh Jadeja,
Registrar.



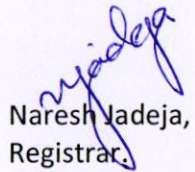
Agenda for the 05th Meeting of the Board of Governance

Date:- 13th Nov, 2017.

Venue:- MC-301, Marwadi University, Rajkot.

Time:- 11:00 AM.

Item Nos	Agenda
1	Confirmation of Minutes of 04 th Meeting of the Board of Governance of Marwadi University held on 26 th June, 2017.
2	Action Taken Report of the Minutes of the 04 th Meeting of the Board of Governance of the University held on 26 th June, 2017.
3	Establishment of Physiotherapy Institute.
4	Starting of New Programs – B.Tech –Computer Engineering (Big Data and Analytics), Computer Engineering (Artificial Intelligence) & Agriculture Engineering.
5	Changes in seat Intake; 1] Increase in intake in ICT from 30 seats to 60 seats. 2] Decrease in intake in Automobile Engineering 60 seats to 30 seats.
6	Introduction of New M.E. Program; 1] Geotech Engineering - 18 Seats.
7	Student Result Analysis
8	Financial Grants Received
9	H.R - New Appointments
10	Awards Received by Marwadi University
11	Student Admission - Intake v/s Admitted
12	Appointment of FACE Academy for skill training.


Naresh Jadeja,
Registrar.

