

Date: 3<sup>rd</sup> May, 2017.

To,

The Member,  
Board of Governance  
Marwadi University.

Sub: Minutes of the Meeting Held on 26<sup>th</sup> April 2017.

Dear Sir,

Please find attached Minutes of the Meeting for the captioned dated for your kind perusal.

We value your association and patronage in steering Marwadi University and looking forward in the days ahead.

Thanking you.

Regards,

  
Registrar



Date: 16<sup>th</sup> November, 2017.

To,

The Member,  
Board of Governance  
Marwadi University.

Sub: Minutes of the Meeting Held on 8<sup>th</sup> November, 2017.

Dear Sir,

Please find attached Minutes of the Meeting for the captioned dated for your kind perusal.

We value your association and patronage in steering Marwadi University and looking forward in the days ahead.

Thanking you.

Regards,

  
Registrar





### ACADEMIC COUNCIL

Date of Meeting: 8<sup>th</sup> Nov, 2017.

Time of Meeting: 03:00 PM.

Place of Meeting: MB 350, Marwadi University, Rajkot.

Item Nos.	Agenda
1	Approval of Syllabus - Faculty of Pharmacy
2	Approval of Syllabus - Faculty of Physiotherapy
3	Academic Calendar for Even Semester - 2018

  
Registrar.





**Minutes of the Meeting of  
Academic Council  
Held on 08<sup>th</sup> Nov, 2017.**

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The Meeting of Academic Council was held on 08<sup>th</sup> Nov, 2017 at 04:00 PM at the Board Room [MB-350] of Marwadi University. The meeting was chaired by Dr. Y P Kosta, Provost, Marwadi University.

The following members were present in the meeting.

1. Dr. Y P Kosta - Provost
2. Prof. Naresh Jadeja – Member Secretary
3. Dr. Rajendrasinh Jadeja – Member
4. Dr. Ramdevsinh Jhala – Member
5. Dr. Sarang Pande – Member
6. Dr. Amarpreetsingh Arora - Member
7. Dr. Rajesh Patel - Member

Prof. Naresh Jadeja, welcomed the Chairperson Dr. Y P Kosta and all the distinguished members of Academic Council.

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The Agenda for the day was taken up as below:

**Item No. 1** – Approval of Syllabus – Faculty of Pharmacy.

The syllabus structure of Faculty of Pharmacy has been designed as per the guidelines of Pharmacy council of India. The said syllabus was put-up in the Board of Studies of Faculty of Pharmacy and was approved for implementation. The syllabus was put-up for consideration and approval was requested from members of Academic Council.

**Resolution:**

**RESOLVED** that the syllabus as approved by the Board of Studies of Faculty of Pharmacy, shall be approved for implementation.

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**Item No. 2** – Approval of syllabus – Faculty of Physiotherapy.

The approved syllabus structure by the Board of Studies of Faculty of Physiotherapy was put-up for consideration and approval was requested from members of Academic Council.

**Resolution:**

**RESOLVED** that the syllabus as approved by the Board of Studies of Faculty of Physiotherapy, shall be approved for implementation.



**Item No. 3 – Academic Calendar for Even Semester – 2018.**

The branch wise Academic Calendar of even term was presented to the members present with the start date and end date of regular classes. Tentative exam dates was also presented to have an early planning of academic teaching.

Academic Calendar – 2017-18

Sr.No	Course	Sem/Year	Term	Starting Date	Term End	Tentative Exam Date
1	BBA	II	Even	1 Jan 2018	20 April 2018	26 April 2018
2	BBA( Hon)	II	Even	1 Jan 2018	20 April 2018	26 April 2018
3	BBA( FM)	II	Even	1 Jan 2018	20 April 2018	26 April 2018
4	B.Com	II	Even	1 Jan 2018	20 April 2018	26 April 2018
5	MBA	II	Even	1 Feb 2018	22 May 2018	29 May 2018
6	BBA	IV	Even	21 Dec 2017	10 April 2018	19 April 2018
7	BBA( Hon)	IV	Even	21 Dec 2017	10 April 2018	19 April 2018
8	B.Com	IV	Even	21 Dec 2017	10 April 2018	19 April 2018
9	MBA	IV	Even	1 Feb 2018	22 May 2018	28 May 2018
10	BCA	II	Even	26 Dec 2017	16 April 2018	23 April 2018
11	M.SC.IT	II	Even	15 Jan 2018	5 May 2018	14 May 2018
12	BCA	IV	Even	14 Dec 2017	2 April 2018	9 April 2018
13	M.SC.IT	IV	Even	14 Dec 2017	2 April 2018	9 April 2018
14	B.SC	II	Even	22 Jan 2018	12 May 2018	21 May 2018
15	M.SC	II	Even	22 Jan 2018	12 May 2018	21 May 2018
16	B.SC	IV	Even	4 Jan 2018	23 April 2018	30 April 2018
17	M.SC	IV	Even	4 Jan 2018	23 April 2018	30 April 2018
18	DIPLOMA	II	Even	15 Jan 2018	5 May 2018	14 May 2018
19	ENGG	II	Even	22 Jan 2018	12 May 2018	21 May 2018
20	ENGG	IV	Even	21 Dec 2017	10 April 2018	19 April 2018
21	ENGG(PG)	II	Even	22 Jan 2018	12 May 2018	21 May 2018
22	B.Arch	II	Even	22 Jan 2018	12 May 2018	21 May 2018
23	B.Arch	IV	Even	21 Dec 2017	10 April 2018	19 April 2018
24	B.Arch	VI	Even	21 Dec 2017	10 April 2018	19 April 2018



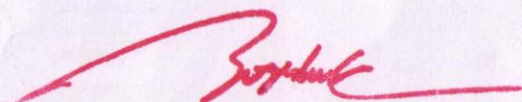
*Madhav*  
Registrar  
Registrar  
Marwadi University

**Resolution:**

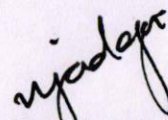
The Academic Calendar shall be accepted and approved for further implementation.



The Meeting ended with thanks to the Chairperson.



Dr. Y P Kosta  
Provost – Marwadi University



Prof. Naresh Jadeja  
Registrar – Marwadi University





Established Under Gujarat Private Universities Act No. 9 of 2016

## ACADEMIC COUNCIL

DATE OF MEETING: 26 April 2017( Wednesday)  
TIME OF MEETING: 3:00 P.M.  
PLACE OF MEETING: MB 351

MARWADI UNIVERSITY  
RAJKOT

### AGENDA

- 1) Introduction of New Course in Communication(Presentation by Dr. Sunil Sagar)
- 2) To Start Foreign Exchange Programs & Course mapping Process  
(Presentation by Mr. Colin Roberts)
- 3) Industries responsive courses approval for Skill Assessment and Certification by Marwadi University.
- 4) Skill Assessment and Certification of other Institute/University
- 5) Fees for the Skill Assessment and Certification for Marwadi University and Others
- 6) Syllabi for
  - Diploma Studies
  - Faculty Of Technology(B.E & M.E)
  - Faculty Of Science
  - Faculty Of Liberal Studies
  - Faculty Of Computer Application
  - Faculty Of Architecture
- Post Graduate Program
  - Faculty Of Management
  - Faculty Of Science
- 7) Fees for the year 17-18 for Course under Marwadi University( Non- Tech)
- 8) Examination Schedule of Summer 2017
- 9) Academic Calendar of Odd Semester 2017



*Vijayendra*  
Registrar



**Minutes of the Meeting of  
Academic Council  
Held on 26<sup>th</sup> April, 2017.**

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The Meeting of Academic Council was held on 26<sup>th</sup> April, 2017 at 03:00 PM at the Board Room [MB-351] of Marwadi University. The meeting was chaired by Dr. Y P Kosta, Provost, Marwadi University.

The following members were present in the meeting.

1. Dr. Y P Kosta - Provost
2. Dr. Rajendrasinh Jadeja – Member
3. Dr. Ramdevsinh Jhala – Member
4. Dr. Sarang Pande – Member
5. Dr. R Sridaran – Member
6. Dr. Suneet Saxena – Member
7. Mr. BijoyKumar Bordoloi – Member
8. Dr. Jyotindra Prajapati – Member
9. Prof. Naresh Jadeja – Member Secretary
10. Dr. Sunil Sagar – H.O.D – Department of Communication
11. Mr. Colin Roberts – Head, International Relations

Prof. Naresh Jadeja, welcomed the Chairperson Dr. Y P Kosta and all the distinguished members of Academic Council.

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The Agenda for the day was taken up as below:

**Item No. 1** – Introduction of new course in communication.

Dr. Sunil Sagar - Head, Department of Communication Skills was invited to share the insight on introducing English language as elective for different programs at Marwadi University. The presentation overview included with rationale for electives, advantages for MU, methodology and program-wise list of electives. The merits with the introduction of course for Marwadi University shall be, with enhanced interest and motivation for students, personalized experience of learning, more room for practice and feedback, tracking student's progress and shall also help in having differentiating factor between GTU and Marwadi University students. The program wise list of electives was also shared for information and consideration for approval.



**Electives Offered by Department of Communication Skills in Semester - I**

No.	Name of the Stream	Sem.	Subject (CS Elective )	Short Names	Subject Code
01	BCA	1	Reading & Writing for Technology	RWT	05SL0102
		1	Speaking & Presentation Skills	SPS	05SL0103
02	BBA/BBA(Hon.)/B. Com.	1	Reading & Writing for Business	RWB	04SL0102
		1	Speaking & Presentation Skills	SPS	04SL0103
03	B. Architecture	1	Reading & Writing for Architecture	EFW	06SL0102
		1	Speaking & Presentation Skills	ETM	06SL0103
04	B. Tech. (in half of the branches)	1	Reading & Writing for Technology	RWT	01SL0102
		1	Speaking & Presentation Skills	SPS	01SL0103
05	B. Sc.	1	Reading & Writing for Science	RWS	02SL0102
		1	Speaking & Presentation Skills	SPS	02SL0103
06	Diploma	1	Communication Skills - 1	CS - 1	09SL0101
07	BSc	3	English Through Non-Fiction	ETN	02SL0201

**Electives Offered by Department of Communication Skills in Semester - II**

No.	Name of the Stream	Sem.	Subject (CS Elective )	Short Names	Subject Code
01	BCA/BCA (Hon.)	2	English for Workplace	EFW	05SL0152
		2	English through Movies	ETM	05SL0153
02	BBA/BBA(Hon.)/B. Com.	2	English for Workplace	EFW	04SL0152
		2	English through Movies	ETM	04SL0153
03	B. Architecture	2	English for Workplace	EFW	06SL0152
		2	English through Movies	ETM	06SL0153
04	B. Tech. (in rest of the branches)	2	Reading & Writing for Technology	RWT	01SL0102
		2	Speaking & Presentation Skills	SPS	01SL0103
05	B. Sc.	2	English through Fiction	ETF	02SL0152
		2	English through Movies	ETM	02SL0153
06	Diploma	2	Communication Skills - 2	CS - 2	09SL0151
07	BSc	4	English for Workplace	EFW	02SL0251



The detailed presentation has been enclosed as an Annexure I.

**Resolution:**

**RESOLVED** that the proposal presented by Dr. Sunil Sagar shall be considered and approved for further implementation for the proposed programs/branches.

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**Item No. 2** – Industry responsive courses, approval for skill assessment and certification by Marwadi University.

Marwadi University focuses to enhance technical skills of students/unemployed youth to become employable in the Industry. Also, up-skilling of existing employee is very important to sustain in this competitive environment where new technology/process changes, day by day. It has been proposed to start industry responsive vocational courses in manufacturing and industrial automation sector with the support of Government of Gujarat in foundry IT & ITES and biology sector. Skill assessment and certification is important for the said courses for recognition and placement. The university has proposed to start skill assessment/certification for the vocational courses as under and to contribute Government of India flagship program named "Skill India".

1. CNC Programming
2. Basic & Advance Pneumatics & Hydraulics
3. Industrial Automation Training
4. Industrial Pneumatics
5. Industrial Hydraulics
6. PLC & Interfacing
7. PLC & Sensorics
8. CNC/VMC Programming
9. Rapid Casting:(Tooling; Methoding; Automation & Simulation)
10. Rapid Tooling in Metal Casting
11. Rapid Methoding in Casting
12. Rapid Casting – Automation & Simulation
13. Inspection & Quality Control in Metal Casting
14. Bioanalytical Techniques
15. Pharmaceutical and Clinical Microbiology
16. Microbial Technology
17. Molecular Diagnostics
18. Food & Dairy Microbiology
19. Need based customized courses as per industry requirement

**Resolution:**

**RESOLVED** that the initiative of skill development department of Marwadi University has been noted and shall be approved for starting of the said courses.

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**Item No. 3** – Skill assessment and certification for other Institute/University.

The University has successfully integrated and developed skill development courses and is providing trained manpower in various industrial and automation sectors. Availability of skill assessment/certification for the skill development courses is falling short of in the state of Gujarat. It has been proposed to start skill assessment and certification programs for other Institutes/Universities to bridge these gaps.

**Resolution:**

**RESOLVED** that skill assessment and certification for other Institute/Universities shall be approved and may be taken up with “The Centre for Entrepreneurship Development” – Government of Gujarat showing Expression of Interest.

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**Item No. 4** – Fees for the skill assessment and certification for Marwadi University and others.

In order to have a structured program, below guidelines are requested for consideration and approval.

**Testing Techniques:** Candidates will be tested on the basis of module knowledge and ability to actually perform skill.

**Assessment Tools:** Written test, Viva and Practical test.

**Duration of Test:** Test duration will be based on category of the course. It will vary from one course to another course and can be conducted between 30 minutes to 180 minutes, as the case may be.

**Assessment charge / Fee Structure:** Minimum Rs. 800 per candidate + Actual transportation cost.

**No. of Candidates:** Minimum 10 and maximum 30 candidates per batch for assessment/re-assessment. For re-assessment of failed candidates minimum gap time is 30 days from previous exam.

**To pass the course,** every trainee should achieve minimum grade “C” ( more than 90% - “A+”, 80%-89% - “A”, 70%-79% - “B+”, 60%-69% - “B”, 50%-59% - “C”, 49% or less – “unsuccessful” ).

**Assessment:** Assessment will be started within 7 days from the completion of courses.

**Certificate:** Certification process will be completed within 10 days from the assessment date.

**Resolution:**

**RESOLVED** that the stated guidelines shall be approved for implementation with the necessary approval from “The Centre for Entrepreneurship Development” – Government of Gujarat.

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**Item No. 5** - To start Foreign Exchange Programs & course mapping process.

Mr. Colin Roberts – Head, International Relations Marwadi University was invited to present the scope and exposure for students in relation to Summer School programs / Student exchange programs / Dual-Joint degrees in collaboration with Marwadi University. Benefits like unique educational environment, intensive tuition-industry experience and advantage of highlighting the experiences in C.V during placement session by the students was shared. The program shall also provide exposure to new social, academic and business cultures. The student shall also have an opportunity to create visibility at visiting University for Master's admission if interested to pursue Master's/Ph.D and 2<sup>nd</sup> Master's studies.

The details like module title, eligible student group, duration of the program, contents of the program and approximate costing which included travel, food and visa fees of various participating universities was shared for information.

The summary of branch wise students proposed under foreign exchange programs mentioned below;  
Computer Engineering – 6 Students  
Information Technology – 1 Student

The detailed presentation has been enclosed as an Annexure I.

**Resolution:**

**RESOLVED** that the details shared by Head, International Relations, were noted by the members present for further guidance to students pertaining to the concerned departments.

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**Item No. 6** – Syllabi for

- Diploma Studies
- Faculty of Technology (B.E & M.E)
- Faculty of Science
- Faculty of Liberal Studies
- Faculty of Computer Application
- Faculty of Architecture

**Post Graduate Program**

- Faculty of Management
- Faculty of Science

As approved syllabus by the Board of Studies for above courses were presented for consideration and approval from the members present in the meeting.

**Resolution:**

**RESOLVED** that as approved in the Board of Studies of Faculties, the syllabus shall be approved for studies from the upcoming Academic Year of 2017-18.



**Item No. 7 – Fees for the Academic Year 2017-18 for courses under Marwadi University (Non-Tech).**

The fees structure for the Academic Year 2017-18 for courses under Marwadi University was presented for suggestions, consideration and approval. The proposed fees structure presented below.

<b>Marwadi University Fees Structure 2017-18 - MCA</b>			
Sr.	Particulars	**Faculty of Science	**Faculty of Computer Applications
		M.Sc	BCA & Hons
1	Tuition Fee	27,500	17,500
2	Caution Deposit / Placement Deposit	7,000	7,000
3	Placement Training Fee	N.A	N.A
4	Language Lab	2000	2000
5	Uni. Enrolment Fee	150	150
6	Uni. Affiliation Fee	500	500
7	Registration Form	350	350
8	Uniform & Kit	1750	1750
** All this colleges will have Caution Deposit instead of Placement Deposit and no placement fee is taken			

<b>Marwadi University Fees Structure 2017-18 MBA</b>					
Sr.	Particulars	FOBM-MBA	**Faculty of Liberal		**Marwadi University
			B.Com		B.Com LLB (5 years)
		MBA	BBA	BBA Hon	BBA LLB (5 years)
1	Tuition Fee	42500*	17,500	25,000	#50000
2	Placement Deposit / Caution Deposit	15,000	7,000	7,000	15,000
3	Placement Training Fee with Tax	7500 + 1350	N.A	N.A	N.A
4	Language Lab	2000	2000	2000	2000
5	Uni. Enrolment Fee	150	150	150	150
6	Uni. Affiliation Fee	500	500	500	500
7	Registration Form	350	350	350	350
8	Uniform & Kit	1750	1750	1750	1750
* FRC will decide the fees for 2017-18					
** All this colleges will have Caution Deposit instead of Placement Deposit and no placement fee is taken					
# Marwadi University fees committee will decide the fees for 2017-18					



Marwadi University Fees Structure 2017-18 - B.Sc					
Sr.	Particulars	**Faculty of Science			Remarks
		B. Sc.	B.Sc. Agriculture 4 year	M.Sc	
1	Tuition Fee	21,500	30,000	27,500	Semester wise
2	Caution Deposit **	7,000	7,000	7,000	One Time
3	Language Lab	2000	2000	2000	One Time
4	Uni. Enrolment Fee	150	150	150	One Time
5	Uni. Affiliation Fee	500	500	500	One Time
6	Registration Form	350	350	350	Cash
7	Uniform & Kit	1750	1750	1750	Cash

**\*\* This college will have Caution Deposit instead of Placement Deposit and no placement fee is taken**

Marwadi University Fees Structure 2017-18 - Ph.D			
Sr.	Particulars	Marwadi University	Remarks
		Ph. D	
1	Tuition Fee	# 25000	Semester wise
2	Caution Deposit	15,000	One Time
3	Language Lab	7,000	One Time
4	Uni. Enrolment Fee	150	One Time
5	Uni. Affiliation Fee	500	One Time
6	Registration Form	350	Cash
# Fees will be decided by Marwadi University			

**Resolution:**

**RESOLVED** that the proposed fees structure shall be approved for implementation from Academic Year 2017-18 and the departments shall be notified for the same.

**Item No. 8** – Examination schedule of summer 2017.

The examination schedule of summer 2017 was presented by Controller of Examination for information and approval from members of Academic Council.

**Resolution:**

The examination schedule as presented by Controller of Examination shall be accepted for further implementation.



**Item No. 9 - Academic Calendar of Odd Semester 2017.**

The branch wise Academic Calendar of Odd Term was presented to the members present with the start date and end date of regular classes. Tentative exam dates was also presented to have a early planning of academic teaching.

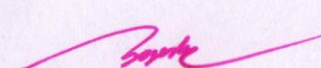
Sr.No	Course	Sem/Year	Starting Date	Term End	Tentative Exam Date
1	BBA	III	26 June 2017	9 Nov 2017	14 Nov 2017
2	BBA( Hon)	III	26 June 2017	9 Nov 2017	14 Nov 2017
3	B.Com	III	26 June 2017	9 Nov 2017	14 Nov 2017
4	BCA	III	26 June 2017	9 Nov 2017	14 Nov 2017
5	M.SC.IT	III	26 June 2017	9 Nov 2017	14 Nov 2017
6	B.SC	III	17 July 2017	2 Dec 2017	8 Dec 2017
7	M.SC	III	17 July 2017	2 Dec 2017	8 Dec 2017
8	ENG G	III	03 July 2017	1 Nov 2017	6 Nov 2017
9	B.Arch	III	3 July 2017	24 Nov 2017	1 Dec 2017
10	B.Arch	V	3 July 2017	24 Nov 2017	1 Dec 2017
11	MBA	SIP	1 July 2017	15 Aug 2017	4 Jan 2018
		III	16 Aug 2017	30 Dec 2017	

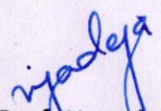
Diwali Vacation: 14Oct 2017 to 22 Oct 2017

**Resolution:**

The Academic calendar shall be accepted and approved for further implementation.

The Meeting ended with thanks to the Chairperson.

  
Dr. Y P Kosta  
Provost – Marwadi University

  
Prof. Naresh Jadeja  
Registrar – Marwadi University