

<b>INSTITUTE</b>	<b>FACULTY OF SCIENCE</b>
<b>PROGRAM</b>	<b>BACHELOR OF SCIENCE (CHEMISTRY)</b>
<b>SEMESTER</b>	<b>4</b>
<b>COURSE TITLE</b>	<b>CAREER READINESS PROGRAM</b>
<b>COURSE CODE</b>	<b>02CR0401</b>
<b>COURSE CREDITS</b>	<b>2</b>

**Objective:**

- 1 This course will enable the budding professionals to effectively communicate, comprehend, reason and adapt at workplace as per the ever changing needs of 21st century.
- 2 This course will enable the budding professionals to effectively communicate, comprehend, reason and adapt at workplace as per the ever changing needs of 21st century.
- 3 to familiarize with workplace culture
- 4 to share information and collect information
- 5 to express one's views and agree or disagree with others
- 6 to write workplace documents
- 7 To prepare students to face the ever-changing and challenging global business environment of the 21st century.
- 8 The objective of this program is to prepare students to face the ever-changing and challenging global business environment of the 21st century.

**Course Outcomes:** After completion of this course, student will be able to:

- 1 Understand the nuances of dealing with public at large
- 2 Exhibit professionalism in formal settings
- 3 Perform effectively in entrance exams and Campus Recruitment drives.
- 4 Communicate ideas effectively

**Pre-requisite of course:** Career Readiness Program (CRP) is a training program designed by the trainers of Training & Counselling Dept. of Marwadi University. The objective of this program is to prepare students to face the ever-changing and challenging global business environment of the 21st century.

**Teaching and Examination Scheme**

<b>Theory Hours</b>	<b>Tutorial Hours</b>	<b>Practical Hours</b>	<b>ESE</b>	<b>IA</b>	<b>CSE</b>	<b>Viva</b>	<b>Term Work</b>
2	0	0	0	0	0	50	50

<b>Contents : Unit</b>	<b>Topics</b>	<b>Contact Hours</b>
1	<b>Career Readiness Program</b> Introduction, Logical Problem Solving, Critical Problem Solving, Brainstroming, Creative Thinking, Smart Professionals-Attitude & Behaviour (EQ), Smart Professionals-Unspoken Rules/Etiqqutee, Mid-Sem Revision, Art of Speaking-Speech, Art of Speaking-Impromptu, Art of Speaking-Practice, Note Taking Methods-1, Revision-1, Revision-2, Introduction to VA & LR, Vocabulary – Picture, Syllogism (Basic), Spot the error, Paraphrasing, Analogy, Para- Jumbles, Creative Writing, Tips & Tricks to solve Competitive Exam, Root words, News Article, Odd Word Out, SAP –TEST -4	
<b>Total Hours</b>		

**Textbook :**

- 1 High School English Grammar and Composition, by P. C. Wren and H. Martin, S Chand & Company Limited, 2005
- 2 Better Spoken English, Shreesh Chaudhary, S Chand & Company Limited, 2010

**Suggested Theory Distribution:**

The suggested theory distribution as per Bloom’s taxonomy is as follows. This distribution serves as guidelines for teachers and students to achieve effective teaching-learning process

Distribution of Theory for course delivery and evaluation					
<b>Remember / Knowledge</b>	<b>Understand</b>	<b>Apply</b>	<b>Analyze</b>	<b>Evaluate</b>	<b>Higher order Thinking / Creative</b>
20.00	20.00	35.00	10.00	10.00	5.00